

Privacy Policy: how we use your personal information

We are the Environment Agency and we run the Register Your Waste Exemptions service. We are the data controller for this service. A data controller determines how and why personal data (personal information) is processed.

Our [personal information charter](#) explains your rights and how we deal with your personal information. You can access the charter using the link or go to gov.uk and search 'Environment Agency personal information charter'.

The personal data we need

The personal data we collect about you includes:

- the name and address of your business or organisation
- contact details
- the type of exempt waste operations being carried out
- the locations of these operations

We are allowed to process your personal data because we have official authority to register waste exemptions. The lawful basis for processing your personal data is to perform a task in the public interest that is set out in law.

What we do with your personal data

We use your personal data in order to process your registration. If you don't provide the information requested, we can't register your waste exemptions.

We do not use your personal data to make an automated decision or for automated profiling.

We will not share or disclose your personal data to any party outside the Environment Agency without your explicit consent unless we are lawfully able to do so.

We put some of the information from your registration on a public register. This will include the name and address of your business, the type of exempt waste operations being carried out, and the locations of these operations. We will not share or disclose your personal data to any other party outside the Environment Agency without your explicit consent, unless lawfully able to do so.

How long we keep your personal data

We will keep your personal data for 7 years after a registration has ended.

Where your personal data is processed and stored

We store and process your personal data on our servers within the European Economic Area (EEA). We will not transfer your personal data outside the EEA.

Contact details

Our Data Protection Officer (DPO) is responsible for independent advice and monitoring of the Environment Agency's use of personal information.

If you have any concerns or queries about how we process personal data, or if you would like to make a complaint or request relating to data protection, please contact:

Data Protection Officer
Environment Agency
Horizon House
Deanery Road
Bristol
BS1 5AH

Email: dataprotection@environment-agency.gov.uk

The Information Commissioner's Office (ICO) is the supervisory authority for data protection legislation. [The ICO website](#) has a full list of your rights under data protection legislation.

You have the [right to lodge a complaint with the ICO](#) at any time.

This notice was last updated on 14 February 2019.