

21st March 2025

IPF/HOP/03/03-2025

Derick Maloba
derickmaloba19@gmail.com

Dear Student,

RE: UNIVERSITY PUBLIC FINANCE MANAGEMENT BOOT CAMP PROGRAM
TRAINEE COHORT ONE.

On behalf of the Institute of Public Finance (IPF), we are pleased to inform you that you have been selected to participate as a trainee in the first cohort of the University PFM Boot Camp Program.

Your motivation and enthusiasm to participate in this program stood out among many worthy applicants and we are therefore pleased to engage with you.

The PFM Boot Camp is a 9- months training program on Public Finance Management (PFM) whose goal is to cultivate a culture of active participation and meaningful engagement in governance processes among the youth. The training will particularly focus on enhancing the capacity of the participants to undertake thorough analysis and debate public budgets at national and county levels, to ensure their alignment with the principles of Public Finance Management.

The program will be delivered through virtual training sessions spread across 9- months from April 2025 to December 2025.

Terms of Agreement

To successfully participate and complete the training program, you will be required to:

1. Attend all virtual training sessions and subsequent engagements.
2. Work with your trainers in preparing joint memorandum during key budget moments across the budget cycle to influence national and county- level budget- making processes.

3. Inform the team at IPF should the circumstances change, that would hinder your participation in any of the sessions required to complete this program. Otherwise, you will be required to participate in all virtual sessions.

Reimbursement

1. All costs incurred on virtual sessions as may be necessary will be reimbursed based on IPF guidelines.

Please note this engagement does not constitute an express or implied contract of employment by IPF.

We are excited to have you, and we look forward to engaging with you.

Yours faithfully,

FOR AND ON BEHALF OF INSTITUTE OF PUBLIC FINANCE

SIGNATURE: 

DATE: 21/03/2025

DANIEL WANJOHI NDIRANGU

COUNTRY LEAD / HEAD OF PROGRAMS

ACKNOWLEDGMENT

I, Derick Maloba the undersigned acknowledge receipt of this agreement dated **March 21, 2025**, and confirm that I have read and understood the terms of this agreement. I confirm that I have no obligation restricting me from entering into this agreement with the Institute of Public Finance and that I accept to be bound by the terms herein with my signature hereto being taken as proof of my acceptance of the engagement on the terms and conditions stated herein.

SIGNATURE: _____

DATE: 01/04/2025