Welcome to Flatiron School

What to Know



Manager of Immersive Programs - May

Who is May?

- May oversees campus and monitoring & evaluation

When should I contact May?

- Encounter interpersonal issues with fellow students
- Have a personal issue that impacts your involvement at Flatiron School
- Have questions regarding Flatiron School or monitoring & evaluation

What is the best way to contact May?

- Slack @may or email at may@flatironschool.com



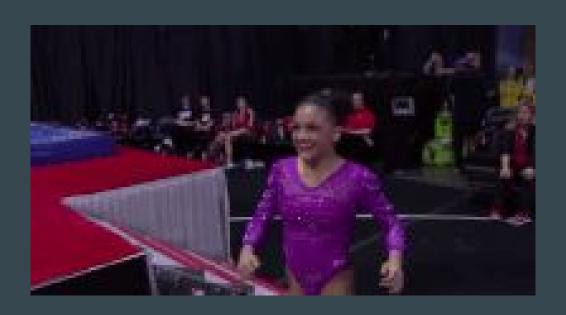
Code of Conduct

We expect everyone to:

- Be considerate, respectful, and collaborative.
- Refrain from demeaning, discriminatory, or harassing behavior and speech.
- Create a positive impact on everything around them.
- Participate in an authentic and active way.

This applies to all Flatiron School spaces whether in-person or online.

Teamwork

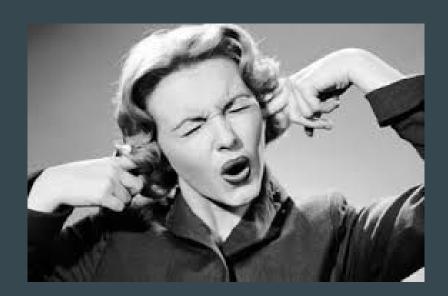


Campus is open 24/7



Noise Policy

Be considerate of those around you and keep noise to a minimum. Please do not yell across campus, play music on speakers, etc.



Cleanliness Policy

It takes the whole community to keep campus common areas clean. You are responsible for doing your part.



Campus Management - Julian

Who is Julian?

 Julian is your Campus Manager. Feel free to go to him with any of your campus questions or concerns - always happy to help!

When should I contact Julian?

- If you have any tech-related issues/questions.
- Have any kitchen/supply needs.
- If there are any campus issues or emergencies.

What is the best way to contact Julian?

- Slack or email julian@flatironschool.com



Campus - Setup Logistics

- Wifi turn off wifi on cell phones!
- Laptop Loans
- Chargers
- Monitors
- Cables
- Internet
- Kitchen
- Space Needs
- Daily tidy / weekly cleanup

Have a problem with tech or campus?

We rely on students to help us keep campus running smoothly.

Please 1) immediately slack @julian and 2) follow up emailing OpsIssues@flatironschool.com.

Both communications are necessary in order to record and track issues until they are resolved.

Program Coordinator - Katie

Who is Katie?

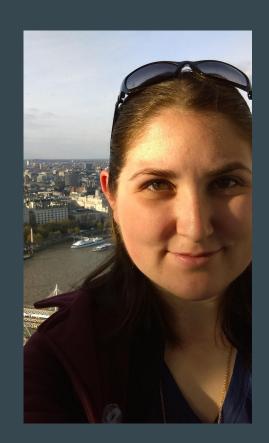
Works on events and campus operations

When should I contact Katie?

- Questions about events on campus
- Requests to reserve campus space
- Need to print/scan something
- Suggestions about an event to hold on campus
- Walking by the front desk and want to say hi

What is the best way to contact Katie?

Slack @katie or email katie.kavett@flatironschool.com



Events - What's going on?

Events:

- Icebreakers
- Workshops
- Speakers
- Mixer lunches
- Meetups
- Science Fair

Where to find schedule?

- Newsletter every Monday afternoon
- Posted on the fridge and the glass door to campus
- Announcements at Feelings Friday

Week One Schedule Sample

Monday

- 12pm Lunch
- 1pm Icebreaker
- Flatiron Way Talk

Tuesday

- 1pm Icebreaker
- Logistics Talk

Wednesday

- 12pm Mixer Lunch with previous class
- 1pm Events Talk
- 1:15pm lcebreaker

Thursday

• 12pm Women's Mixer Lunch

Week One or Week Two

- Communications Workshop
- Chair Yoga Workshop

Slack

Add:

 Upload a photo of your FACE and indicate your REAL NAME in your profile... plz thanks

Join:

#campus-management

Slack a funny gif to:

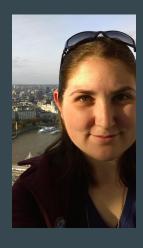
@may, @julian, and @katie

NOTE: This is a part of our community but we can't be everywhere at once. Please let us know if you're ever uncomfortable with something that was said or the way something was said.

In summary... Operations Team - who do I ask?







MAY:

- Surveys
- Interpersonal issues
- Code of Conduct

JULIAN:

- Laptop loans
- Kitchen issues
- Bathroom issues
- Laptop/monitor/cables/wifi

KATIE:

- Events
- Newsletter
- Booking rooms
- Printing/scanning

Instructors









VP of Education: Joe

Lead Instructors:
Jeff
Tim
Johann
Alex



Junior Instructors:

Niky
Esmery
Jason
Lindsey
Yomi
Rachel
Daniel
Meryl
Andrew
Maxwell

Day in the Life of Web

While the daily schedule changes based on the topic we're covering, guest speakers, and projects, a typical day is



Deploy on Day One

