

How to be a successful community member - Things to know

Welcome to Flatiron School!

To start, it's important to know that Flatiron School prioritizes community and creating a space that fosters collaboration. Please read through the **CODE OF CONDUCT** to understand your role in building our community.

The Flatiron School believes our community should be open to everyone. We are committed to providing a friendly, safe, and welcoming environment for all, regardless of gender, sexual orientation, disability, ethnicity, religion, preferred operating system, programming language, or text editor. We expect all faculty, teachers, employees, mentors, students, guests, friends, basically everyone involved with the school, to help us create a safe and positive environment for everyone. Let's build a place where we can achieve more together than we could ever achieve alone.

WE EXPECT EVERYONE TO:

- Be considerate, respectful, and collaborative.
- Refrain from demeaning, discriminatory, or harassing behavior and speech
- Create a positive impact on everything around them.
- Participate in an authentic and active way.

We think that everyone is born with a little voice inside them. That little voice goes off whenever they are about to do or say something stupid. Most of the time, we don't listen to it. Start listening to that little voice. If you think you are about to do something that has the potential, even the very slightest potential, of offending or hurting someone, just don't do it. It is that simple.

Note: The Code of Conduct and Student Handbook was signed by every student before the start of class. Please review the e-documents for more details and reach out to May Cheung, Manager of Immersive Programs, at may@flatironschool.com or slack @may if you have additional questions.

People to Know

@Julian, Campus Manager @May, Manager of Immersive Programs @Katie, Program Coordinator @Joe, VP of Education

Reporting Tech or Campus Issues

We rely on students to tell us when something is not working or needs to be restocked. Please email Opsissues@flatironschool.com immediately and follow up by slacking @julian. Both communications are necessary in order to record and track issues until they are resolved.

Slack Channel to Join - #campusmanagement is the place to be!

Campus Hours

Campus is open 24/7 but you're not allowed to sleep here overnight.

Access Codes

Elevator: the building changes the code every few weeks. Find the current code pinned at the top of the #campusmanagement Slack Channel Bathroom: the codes are on the wall by the wooden welcome podium

Campus Door: code is 1010

Attendance Policy

Students are required to be on campus Monday-Friday, 9am-6pm. *Please be on time*. Graduation requires students have no more than 3 excused absences and 1 unexcused absence. If you are running late or need to be excused, slack or email your instructors with as much notice as possible.

Cleanliness Policy

It takes the whole community to keep campus common areas clean. You are responsible for doing your part. This means putting chairs, tables, and monitors back in their rightful place after use, throwing away your trash, washing your dirty dishes/cups, and taking five minutes at the end of every day to clean up your work space. Do not leave dishes in the sink. Please hand wash immediately after use or put dishes in the dishwasher.

We have a wonderful staff person named Maria who helps us take out the trash and do general cleaning during the afternoon. Please make sure to say hello to her when she is on campus!

Noise Policy

Be considerate of those around you and keep noise to a minimum. Please do not yell across campus, play music on speakers, etc.

Kitchen - Things to Know

Supplies: The following is stocked for student use – utensils, plates, bowls, cups, paper towels, soap, coffee, milk, tea, and beer (available after 6pm). Ibuprofen and bandages are located in the drawer farthest to the left.

Coffee: Students are in charge of making coffee! Directions can be found above the coffee grinder in the kitchen.

Refrigerator: The fridge is cleaned daily which means we require all students to label their food and drink with an expiration date. If it is not labeled, it will be thrown out. Labels can be found above the coffee brewer.

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Monitor & Cables

Monitors can be found on the metal table by the picnic table. You're welcome to borrow a monitor at any time but you must return the item to the table at the end of the day. If you need any cables for your laptop or monitor, please slack @julian or find him at the Campus Operations Table on campus.

Lockers

Any student is allowed to use the lockers during the program. Please bring your own lock. Flatiron School is not liable for stolen or damaged property.

"Phone" Booths

If you need a semi-private space for a few minutes, feel free to use one of the three phone booths located between the Quad and Borg. They're available on a first-come first-served basis and should be used for one hour or less.

Meetups and Events

Each month we hold a variety of events, including meetups, workshops, speakers, social events, skill-building activities, and community events.

Flatiron Student Presents

Every Flatiron student has to give a presentation at the Flatiron Presents Meetup. Students present what they're learning in 5-10 minute lightning talks.

Guest Speakers

We invite speakers from the tech community to speak with you about everything from their career paths to their sources for inspiration. Recently, we started 'Product Series,' a series of talks by industry leaders on what goes into making a great product -- other than phenomenal code ©

Skill-building workshops

Programming isn't just about code. It's about learning how to learn new things and approach problems with a beginner's mind. At the beginning of the semester, we provide you with opportunities outside of code to do just that while also getting to know your fellow classmates.

Social events

We host social events on campus for all students, staff, and alumni. Hang out and get to know your fellow classmates and Flatiron School alums.

E-Newsletter

Check your inbox every Monday afternoon or the fridge for this week's newsletter to find out what events are happening campus!

Gym membership

Every student gets 50% off a membership to NY Health & Racquet Club. Just go to the South Street Seaport location and tell them you're at student at Flatiron School to sign up.