

RESUME

N.G. 433, Kasari Masari, A.D.A. Colony,
chakiya, Allahabad (U.P.) Pin-211016
Contact No. : 7388414414

Email: shail.monarchy@gmail.com

Portfolio: https://drive.google.com/drive/folders/1gVFTuYlnabrMgTsFtR8laExsgoRCbOgy?usp=drive_link

SHAILENDRA SINGH **GRAPHIC DESIGNER**

Summary

As a passionate graphic designer with proficiency in **Adobe Photoshop, Adobe Premiere Pro, and Adobe Illustrator**, I am seeking a challenging role that allows me to utilize my creative skills and technical expertise. With a strong educational background and diverse work experience, I am committed to delivering visually compelling designs.

Education

- MBA in marketing from SHUATS in 2017
- BA from CSJM University in 2013
- Intermediate from UP board in 2007
- High School from UP board in 2005

Technical Education

- Microsoft Certified Information Technology Professional (MCITP)
- Cisco Certified Network Associate (CCNA)

Work Experience

1. **Desktop Support Engineer**

○ **NSB BPO Solutions Pvt. Ltd.**

○ Nov 2012 - Apr 2013

○ Responsibilities:

- Provided technical support for desktops, laptops, and peripherals.

2. **Document Handler**

○ **RELIANCE JIO INFOCOMM LIMITED**

- September 2016

- Responsibilities:

- Managed and organized company documents.
- Ensured proper filing and retrieval of records.
- Collaborated with cross-functional teams to maintain document accuracy.

3. Independent Associate

- **HERBALIFE NUTRITION Pvt. Ltd.**

- 7 years

- Responsibilities:

- Worked there as a design and advertisement creative member.
- Promoted health and wellness products through the Nutrition Club model.
- Conducted workshops and events to educate clients on nutrition and fitness.

Skills

- Graphic Design
- Photo Editing
- Video Editing
- Branding and Identity
- Typography
- Layout Design
- Logo Design

Software Proficiency

Adobe Photoshop
Adobe Premiere Pro
Adobe Illustrator
Figma

Hobbies

- **Photography:** Capturing moments and telling stories.
- **Reading:** Staying informed and inspired.