

# **APPLICATION FORM**

**Position**: IT Helpdesk

#### About me

Full name: NGUYĒN MINH ANH Gender: Male

Date of birth: 12/12/1998 Nationality: Việt Nam ID number: 03609minhanh Issued by: 25/02/2022

From: Director General of the Police Department for Administrative Management of Social

Order

Place of origin: Hải An, Hải Hâu, Nam Đinh

Place of residence: 1028/2/10 Tân Kỳ Tân Quý Street, Bình Hưng Hòa Ward, Bình Tân District,

Hồ Chí Minh City

Current address: 1028/2/10 Tân Kỳ Tân Quý Street, Bình Hưng Hòa Ward, Bình Tân District,

Hồ Chí Minh City

Marriage status: Single Health status: Good Ethnic: Kinh Religion: Christianity

Phone number: +84346928135 Email: devcungai.com@gmail.com

Father's name: N. V. V. D.o.B: 1970

Current job: Freelancer

Workplace: 1028/2/10 Tân Kỳ Tân Quý Street, Bình Hưng Hòa Ward, Bình Tân District, Hồ

Chí Minh City

Mother's name: T. T. L. D.o.B: 1978

Current job: Freelancer

Workplace: 1028/2/10 Tân Kỳ Tân Quý Street, Bình Hưng Hòa Ward, Bình Tân District, Hồ

Chí Minh City

Sister's name: N. T. N. A. D.o.B: 1999

Current job: Sales Representative

Workplace: Liên minh Seafood Co., Ltd., Tân Phú District, Hồ Chí Minh City

## **Objectives**

I am always seeking new challenges and opportunities to further develop my skills, and I am committed to staying up-to-date with the latest advancements in technology.

# **Experience**

# Workplace 1:

Company name: DONACOOP Group Time: From January, 2020 to June, 2020

Position: IT Support Job description:

- ✓ Diagnose, troubleshoot, and resolve hardware, software, or other network and system problems, and replace defective components when necessary.
- ✓ Implement, install, connect PCs, laptops, printers, photocopiers

## Workplace 2:

Company name: MegaHome Vietnam Co., Ltd.

Time: From July, 2020 to February, 2022

Position: IT Specialist

Job description:

- ✓ Configure virtualization systems (VmWare ESXi), administer Windows (Server 2016, Active Directory, Domain Controller)
- ✓ Perform data backups and disaster recovery operations
- ✓ Implement, configure, adjust PCs, laptops, printers, photocopiers, projectors
- ✓ Configure and administer switches, firewalls, mesh wifi, routers
- ✓ Diagnose, troubleshoot, and resolve hardware, software, or other network and system problems, and replace defective components when necessary
- ✓ Monitor and analyze network performance to determine whether adjustments are needed and where changes will be needed in the future
- ✓ Recommend changes to improve systems and network configurations, and determine hardware or software requirements related to such changes

## **Education**

University: Open University of Ho Chi Minh City

School year: 2016-2020

Major: Information Technology Management

Faculty: Information Technology

Status: Graduated

#### Achievement

Encouragement Award on Tân Phú District's IT Junior Contest (2015)

## Certificate

Course: Cisco Operating Systems Basics

+ Kind: Online+ Issued by: Cisco+ Result: Completed

Course: CCNA (200-301)

+ Kind: Online

+ Issued by: VnPro+ Result: Completed

## **Skills**

Hard-working, well-perform in individual or team-work

# **Hobbies**

Research on Computer-related topics, now focus on AI trends

# **Contact me**

GitHub: github.com/DEVcungAI

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#### References

Full name: Trần Quốc Huy

Title: Head of IT

Phone number: 091quochuy