

**BETA** This is a new service – your [feedback](#) will help us to improve it.

### The way you sign-in to **SERVICE NAME** has changed

We need to create a new DfE Sign-in account for you based on your on Secure Access details, if you have not done so already please sign-in with your secure access details below and we will guide you through the process.

## DfE Sign-in

DfE Sign-in is the new way to sign-in to access some specific education sector services.

### Sign-in

Email address or Secure Access username

Password

[I've forgotten my password](#)

Sign in

### STEP 1

## Sign-in

If this is your first time here, enter your Secure Access username and password to begin creating a DfE Sign-in account.

If you have already set up a DfE Sign-in account and attempt to use your Secure Access details, you will be shown the 'Already migrated' page (see **EXCEPTION 2**)

**BETA** This is a new service – your [feedback](#) will help us to improve it.

## The way you access 'SERVICE NAME' is changing

We need to create a new DfE Sign-in account for you based on your on Secure Access details.

We will ask you for an up to date email address and to create a new password.

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### STEP 2

## Information page

**BETA** This is a new service – your [feedback](#) will help us to improve it.

## Your details

We have identified your account from Secure Access.

**Name** Stephen Walker  
**Email address** stephenwalker@example.com  
**Organisation** Department for Education  
URN: 123456

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### STEP 3

## Your details

To confirm we have the correct account, we will display the details we have retrieved from Secure Access

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## Your email address

To access your services through DfE Sign-in your email address will become your username.

If your email address is not private or you don't have access to it you will need to change it.

### Which email address do you want to use?



stephenwalker@example.com



Use a different email address

Continue

### STEP 4

## Your email address

DfE Sign-in uses your email address as your username, so it's important that it's up-to-date, and that you have access to it. You can use the email address we retrieved from Secure Access, or use a different one.

If you do not have an email address associated with your Secure Access account, you will see **EXCEPTION 3** instead.

If you enter a new email address that is already associated with a DfE Sign-in account, you will be shown **EXCEPTION 1**

We've received a request for your DfE Secure Access email address to be confirmed.

Your verification code is:

**PJ7LJB6B**

To verify your email, follow the link below and enter the above verification code when asked: <https://interactions.signin.education.gov.uk/009c7b44-9c20-44f4-ace0-d92bb4c15f1e/migration/009c7b44-9c20-44f4-ace0-d92bb4c15f1e/confirm-email>

Thank you

DfE Sign-in

*If you did not ask to confirm your email address, please delete this email.*

## STEP 5

### Email

We need to confirm that your email address is correct and you have access to it, so we send you a verification code.

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### Email confirmation sent

We've sent you an email to [stephenwalker@example.com](mailto:stephenwalker@example.com) containing a verification code.

[Resend email](#)

## Confirm your email address

Enter your verification code to confirm your email address.

Verification code

[Continue](#)

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### STEP 6

## Confirm your email address

Enter the code from the email we sent you.

## Create password

Enter a new password for your DfE Sign-in account.

Password

Your password must be at least 12 characters

Confirm password

Save

### STEP 7

## Create password

You now need to create a new password for your DfE Sign-in account. We don't ask you for special characters, we simply want your password to be a minimum of 12 characters.

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## Your DfE Sign-in account is set up

You can sign in using your email address and your new password.

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### STEP 8

## Complete

Your DfE Sign-in account is setup. Follow the Sign-in button and sign-in using your email address and password.



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## Account already exists

A DfE Sign-in account already exists with the email address .

You can sign-in to that account to continue, or go back and change the email address you wish to use.

[Sign-in](#)

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### EXCEPTION 1

## Account already exists

You will see this page when entering an email address that is already associated with a DfE Sign-in account.

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## Sign in with your new details

You have already created a DfE Sign-in Account

Please sign-in with the email address and password you gave when creating your new DfE Sign-in account. If you have forgotten your password, use the link provided on the sign-in screen.

[Back to sign-in screen](#)

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### EXCEPTION 2

## Already migrated

You will be shown this page if you use your Secure Access details to sign-in again anytime after completing the migration process.

**BETA** This is a new service – your [feedback](#) will help us to improve it.

## Enter an email address

To access your services through DfE Sign-in your email address will become your username.

### New email address

We will send you an email to confirm your new address

Continue

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### EXCEPTION 3

## Email an email address

You will see this page if you do not have an email address associated with your Secure Access account.