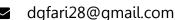
DANICA GABRIELLA F. MELECIO



Baguio City, Philippines

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SUMMARY

Digital Business student passionate about building products that help people. Experienced in customer service and frontend development. Looking for product internship opportunities in Singapore to learn and contribute.

WORK EXPERIENCE

PRODUCT OWNER & LEAD DESIGNER

APR 2025 - AUG 2025

OmniGenesis

- Building an AI platform to help people find clarity in their life purpose.
- Learning to code and managing a small development team.
- Currently paused to focus on studies and internship applications.

CUSTOMER SERVICE REPRESENTATIVE

FEB 2024 - JUL 2024

Amazon (Retail)

- Helped North American customers solve their Amazon-related concerns.
- Boosted team rankings with consistent high performance.
- Ranked among top performers for having high customer satisfaction ratings.

EDUCATION/ PROJECTS

BACHELOR OF APPLIED DIGITAL BUSINESS

SEPT 2024 - PRESENT

Lithan Academy Singapore

(GWA: 99.60% | Equivalent GPA: 4.0/4.0, A+)

- Relevant Coursework | Digital Marketing, Agile Project Management, Generative AI, Business Analytics
- Phoenix | Developed a personal companion to solve burnout challenges.
- DGFari Learn | Created a blog platform to share what I learn with others.
- Languages | English (Native), Filipino (Fluent), Mandarin Chinese (Learning).

KEY SKILLS

AWARDS/CERTIFICATIONS

- Fast learner and doer
- Attention to detail
- Can work under pressure and with less supervision
- **Guinness World Records Title Holder** | AI Skills Challenge | Microsoft | May 2025
- Learn and Be Curious Award | 3-Month CSR Training | Amazon |
 Apr 2024

LINKEDIN

Danica Gabriella Farinas Melecio | LinkedIn