


DANIELLE HAIRSTON


CONTACT

 (719) 648-5378

 hairston.danielle13@gmail.com

 daniellehairston.com

 www.linkedin.com/in/danielle-hairston

 Colorado Springs, CO
(Open to relocating)

EDUCATION

B.S. Psychology & Biology
Cognitive Neuroscience Emphasis
University of Denver
Sept 2013 - June 2017

UX/UI Design Certification
CareerFoundry
May 2020 - January 2021

SKILLS

Competitor Analysis
User Research
Information Architecture
User Personas
Usability Testing
Wireframing
Prototyping
HTML
CSS
Leadership
Detail Oriented

TOOLS

Adobe XD
Balsamiq
Atom
GitHub

RESUME SUMMARY

UX/UI Designer and Researcher skilled in conducting and analyzing impactful research, understanding complex human behaviors, designing an empathetic and user friendly product, and frontend development. Experience creating user personas, wireframes, prototypes, sitemaps and more backed by effective and thorough user research and testing. Familiarity with applying HTML5 and CSS in website design and development. Successful in leading different teams to execute a project from beginning to end while exceeding expectations. Aiming to utilize my analytical skills to manage and solve problems in a detail-oriented fashion to effectively fulfill the UX roll in your company.

EXPERIENCE

CAREERFOUNDRY - Online Course

UX/UI Design Certification | *May 2020 - January 2021*

- Intensive project-based training program with a focus on UX/UI Design, UX Research, and Frontend Development
- Designed/Developed a scavenger hunt app and a flashcard app through the utilization of user research, information architecture, wireframing, and prototyping using Adobe XD and Balsamiq. View projects at daniellehairston.com/work.html
- Designed/Developed a portfolio website through HTML, CSS, and JavaScript using Atom and Github. Website domain: daniellehairston.com

SUMMIT DERMATOLOGY - Colorado Springs, Colorado

Project Manager | *Jan. 2020 - June 2021*

- Implemented a new EMR system to advance and modernize the practice to increase usability, efficiency, and productivity.
- Customized the EMR system through understanding of user needs and of practice workflows to personalize the system for the providers and employees, increasing usefulness of the product.
- Routinely completed complex assignments (i.e. Kiosk integration, Telehealth implementation, etc.) requiring independent action and a high degree of initiative to resolve issues with consistency and accuracy.
- Provided leadership, management, and training for a variety of projects while maintaining an environment that fosters teamwork and engagement.

Lead Medical Assistant | *April 2019 - June 2021*

- Devised a 100 page manual outlining the scope, policies, and procedures of the MA position to be used as a resource for current and future MAs.
- Responsible for supervising, overseeing, training, and evaluating a team consisting of, typically, eight MAs.
- In charge of recruiting, interviewing, hiring, orienting and training of new MAs.
- Monitored staff knowledge of policies and procedures and ensured that new procedures are implemented correctly.
- Involved in pertinent provider meetings to discuss overall progress and future goals.
- Responsible for overseeing and maintaining the clinical side of the practice.

Medical Assistant | *Aug. 2017 - April 2019*

- Room patients, verify medical history, obtain detailed account of chief complaint
- Brief provider on patients's condition and assist by documenting the exam and treatment
- Assist in all tasks and procedures including biopsies, excisions, ED&Cs, and Mohs