

GERMAN 102: ELEMENTARY GERMAN II

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL: SPRING 2015

COURSE POLICIES

COURSE GOALS

German 102 develops the four language skills (speaking, listening, reading, writing) in a highly authentic cultural context. The course will enable you to communicate in German about everyday topics, including your family, yourself, your everyday routine, shopping, and recreational activities like playing sports, but also about historical events. You will learn to interpret authentic German language texts from a variety of media and enhance your knowledge of cultural issues.

Please direct placement questions to the Director of Elementary Language Program, Dr. Christina Wegel. She can be reached in her office, 414 Dey Hall, and by email at wegel@email.unc.edu

REQUIRED TEXT AND SOFTWARE

Lee Forester et al. *Auf geht's! Beginning German Language and Culture*. 2nd ed. Holland, Mich.: Evia Learning, Inc., 2009. ISBN: 978-1-886553-15-6

Your textbook must be the 2nd edition and must include both the 250-page textbook and the interactive DVD (edition 3.3)

The textbook is available through the Student Stores. To purchase *Auf geht's* at cost from the publisher, visit:

<http://www.aufgehts.com/purchase.html>

Technical difficulties with installing the DVD can be solved by visiting:

http://www.aufgehts.com/sup_main.html

German 102 will cover Units 7-12.

TWO ADDITIONAL RESOURCES

1) Occasionally you will be asked to use a **dictionary** in German 102. You can rely on online bilingual dictionaries such as:

<http://www.dict.cc/>

Online dictionaries are difficult to use successfully. Dedicated students interested in making a small investment (approximately \$12) are encouraged to buy at the Bull's Head bookstore or www.ibiservice.com a portable bilingual dictionary like:

Heinz Messinger et al. *Langenscheidt Compact Dictionary: German-English, English-German*. Berlin: Langenscheidt Publishers, 2003. ISBN: 9781585733514

2) Students are also **highly encouraged** to acquire and regularly use a three-ring binder to organize and collect all the printouts from the Interactive DVD and the Sakai website.

Course Instructor (information will be provided in class)

Instructor: _____

Dey Hall Room: _____

Office Hours: _____

HOMEWORK

You will be responsible for all material included in the syllabus as well as any additional homework assignments given by your instructor. **Be prepared to put in at least one and a half hours outside of class for every hour spent in class.** Since the Interactive DVD and grammar homework offer clear explanations, grammar will regularly be treated in summary fashion in class. Completing the assigned Interactive, the culture sheets, as well as the textbook and grammar homework *prior to every class* will increase your comprehension of the material and leave us more time to practice speaking German.

You are responsible for **four different kinds of homework on a daily basis**. They include:

- 1) Interactive DVD homework (printouts)
 - 2) Textbook homework (written in your textbook)
 - 3) Grammar homework (downloaded from Sakai, printed out, and written out by hand)
 - 4) Culture Sheets (downloaded from Sakai, printed out, and written out by hand)
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- 1) The Interactive includes many audio and video files that you can listen to on your laptop. Be sure to listen carefully and frequently and repeat what you hear aloud, as this exposure to spoken German will improve your overall command of German. The printouts to each of the four subunits in every unit are ***due every other day***.
 - 2) Textbook homework is ***due every day***. Failure to do this assigned work will severely weaken your grade. Completion will be verified on a random basis as well as on testing days.
 - 3) Grammar homework must be completed and turned in, and later ***must be self-corrected*** using the keys provided on the course Sakai site. You will not be graded on your self-correction, but it is imperative for your own grammar knowledge that you self-correct meticulously.
 - 4) The Culture Sheets are due at the end of every chapter on test days.

We expect you to complete the assignments carefully. However, it is natural to make mistakes on your homework. These will not affect your grade. If you complete your interactive, grammar, and textbook homework in a timely fashion, you will receive a high grade. Late or incomplete assignments will receive a low grade. Make sure to ask your instructor if you don't understand a specific assignment.

You must understand from the start that this regular practice will help to prepare you for class, increase your retention of the culture, vocabulary and grammar reviewed in class, and reduce the amount of work demanded of you at the end of each unit.

Once per unit you will be responsible for short, handwritten essays, which your instructor will grade and give back to you with comments.

INTERNET / SAKAI / LAPTOPS

This version of the German 102 syllabus is subject to change. The entire syllabus—including optional online exercises, topics for journal assignments and other vital multimedia materials—is accessible through Sakai (<https://www.unc.edu/sakai>). *Every student enrolled in German 102 is required to use the course webpage on a regular basis.* Anyone having technical difficulties with the website should contact both IT Services and their instructor as soon as possible.

In the event you do not have access to the *Auf geht's* Interactive at home, speak to your instructor about how to access it on University-owned computers. A copy of the *Auf geht's* textbook is available in the reserve section of the Undergraduate Library.

Occasionally students will be required to bring their laptops to class for in-class internet projects. Students are asked to make every effort to remember to bring their computers with them on required days.

ATTENDANCE

Class meets four (4) times a week, Mondays through Thursdays. According to the Faculty Council, “regular class attendance is a student obligation, and a student is responsible for all the work, including tests and written work, of all class meetings. **No right or privilege exists that permits a student to be absent from any given number of class meetings.**”

The policy of the Department of Germanic Languages and Literatures allows students, *only when absolutely needed*, a total of two (2) absences during the semester without penalty. Students who miss class are required to meet with their instructor during office hours in order to discuss course material missed.

After the second absence—regardless of its nature—the instructor is required to lower a student’s final letter grade in the course by one-third of a grade (e.g., an A drops to an A-, a C- to a D+, etc.). Any subsequent second absence will result in another one-third drop (3rd absences → -1/3; 5th absence → -1/3; 7th absence → -1/3 and so forth).

Prolonged absence from class caused by severe medical emergency, for example, **should be brought immediately** to the attention of your instructor, as well as to the course supervisor, Dr. Christina Wegel.

TESTS

There will be regular tests given at the end of each unit; these include a written midterm (Unit 9) and a written final (Unit 12). In addition to these written exams, two oral proficiency examinations are given, one in the middle of the semester, and another at the close of the course.

Make-up exams will be permitted only in the most exceptional cases when students make an appeal in a timely fashion. A make-up final exam is offered every semester, but requires a written explanation from the Dean (pink slip).

The policy of the Department of Germanic Languages stipulates that any student who fails the final exam can receive a course grade no higher than a C. Students who fail both the midterm and the final exam will receive an F in the class. The course grade IN (incomplete) cannot be given.

QUIZZES

There will any number of unannounced quizzes given randomly during the semester, testing students’ knowledge of vocabulary, grammar and any other relevant cultural knowledge. There will be no make-up options for students who miss these quizzes either due to an absence or late arrival. For the final grade, the five highest quiz scores will count.

GRADES

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|-----|--|
| 15% | Final Exam |
| 28% | Unit Tests (4x7%) |
| 7% | Midterm Exam |
| 10% | Oral Exams (2x5%) |
| 5% | Quizzes |
| 10% | Class Participation |
| 15% | Written Homework (Grammar Worksheets, Interactive, Culture Sheets, Textbook) |
| 10% | Short Essays |

GRADING SCALE

The grading scale is as follows:

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|----|-------------------|
| A | 100% to 93% = 4.0 |
| A- | 92% to 90% = 3.7 |
| B+ | 89% to 87% = 3.3 |
| B | 86% to 83% = 3.0 |
| B- | 82% to 80% = 2.7 |
| C+ | 79% to 77% = 2.3 |
| C | 76% to 73% = 2.0 |
| C- | 72% to 70% = 1.7 |
| D+ | 69% to 67% = 1.3 |
| D | 66% to 63% = 1.0 |
| F | 62% to 0% = 0 |

As stipulated in the Undergraduate Bulletin, there is no D- at UNC-Chapel Hill.

PERMANENT GRADES ARE DEFINED AS FOLLOWS:

A Mastery of course content at the highest level of attainment that can reasonably be expected of students at a given stage of development. The A grade states clearly that the student has shown such outstanding promise in the aspect of the discipline under study that he/she may be strongly encouraged to continue.

B Strong performance demonstrating a high level of attainment for a student at a given stage of development. The B grade states that the student has shown solid promise in the aspect of the discipline under study.

C A totally acceptable performance demonstrating an adequate level of attainment for a student at a given stage of development. The C grade states that while not yet showing any unusual promise, the student may continue to study in the discipline with reasonable hope of intellectual development.

D A marginal performance in the required exercises demonstrating a minimal passing level of attainment for a student at a given stage of development. The D grade states that the student has given no evidence of prospective growth in the discipline; an accumulation of D grades should be taken to mean that the student would be well advised not to continue in the academic field.

F For whatever reasons, an unacceptable performance. The F grade indicates that the student's performance in the required exercises has revealed almost no understanding of the course content. A grade of F should warrant questioning whether the student may suitably register for further study in the discipline before remedial work is undertaken.

EMAIL POLICY

Your instructor will check email daily Monday through Friday and will make every effort to answer you within 24 hours. On the weekends, however, your instructor might not be able to answer you as quickly. Please make sure that you adhere to common rules of courtesy such as addressing your instructor by name and signing your email at the end, so that your instructor does not need to guess, based on your email address, who you are.

HONOR CODE

The University of North Carolina at Chapel Hill has had a student-administered honor system and judicial system for over 100 years. The system is the responsibility of students and is regulated and governed by them, but faculty share the responsibility. If you have questions about your responsibility under the honor code, please bring them to your instructor or consult with the office of the Dean of Students or the Instrument of Student Judicial Governance. This document, adopted by the Chancellor, the Faculty Council, and the Student Congress, contains all policies and procedures pertaining to the student honor system. Your full participation and observance of the honor code is expected.