

MERCY MWENDE WAMBUA

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PROFILE

A soon-to-be Finance graduate, with strong leadership experience, analytical skills, and practical exposure in finance administration. Proficient in Microsoft Office and data handling, with keen work environment through collaboration, innovation, and professionalism.

PERSONAL INFORMATION

Computer Literacy : Proficient

General Interests : Financial Analysis, corporate finance and Investment Analysis

Hobbies : Reading finance Literature, organizing Events and Volunteering.

SKILLS

- | | |
|--|--------------------|
| • Financial Reporting | • Communication |
| • Data Entry and Analysis | • Teamwork |
| • Microsoft Office Suite (Excel, Word, PowerPoint) | • Time Management. |
| | • Leadership |

PROFESSIONAL AFFILIATIONS

Volunteer, Education Collaborative East Africa Hub Convening. 2024

Former Student Leader, [The Management University of Africa] 2021 – 2024

CERTIFICATIONS

Peer counsellor – The Management University of Africa. 2021 – 2024

EDUCATION

Bachelor of COMMERCE – [Finance Option]

September 2021 – April 2025

(Graduation: November 2025)

The Management University of Africa | 29677-00100, Nairobi – Kenya

Secondary Education

January 2017- April 2021

Kiseryan Girls Senior Academy | 925-00206, Kiserian – Kenya

(Mean Grade C+)

EXPERIENCE

Finance Intern

April 2024 – August 2024

Therapeutic Hands Management | Westlands, Nairobi – Kenya

- Assisted in Financial Data Entry, analysis, and reporting.
- Supported budget tracking and invoice management.
- Worked with finance team to ensure accurate financial records.

REFERENCES

Available upon request