

CURRICULUM VIOLATE

NAME : - DILIP SARVAIYA

CONTACT NO. : - + 91 81548 10034

MAIL : - dilipsarvaiya992@gmail.com

OBJECTIVE : - To work in a firm with a professional work driven environment where I can utilize and apply my knowledge skills which would enable me as a fresh graduate to glow while fulfilling organization goals.

EDUCATIONAL QUALIFICATION

NO.	DEGREE	SCHOOL/ COLLEGE	BOARD/ UNIVERSITY	YEAR OF PASSING	GRAD/ CLASS
1	B.C.A.	K.D. barad college Kodinar	BAOU Ahmedabad	January 2015	First
2	12 th (arts)	M.M. high school Kodinar	H.S.C board Gandhinagar	March -2011	B2
3	10 th	M.M. high school Kodinar	S.S.C board Gandhinagar	March -2009	Two

PROFESSIONAL QUALIFICATION

- Completed **CCNA** (Cisco certified network associate) in **JETKING RAJKOT LEARNING CENTER** with '**A**' grade in 2013
- Completed **C.P.H.N.** (Certified program in hardware and networking.) From **JETKING RAJKOT LEARNING CENTER** with grade '**B**' in 2013.
- Completed **(C, C++)** in **IICT** from **RK Computer kodinar** with '**A**' grade in 2013.
- Completed **C.C.C.** in **DOEACC** society from **KODINAR** with '**B**' grade in 2011.

SOFT SKILLS

- Quick and hard working
- Intend to deliver my best performance every time
- Good behavior

TECHNICAL SKILLS

- **OS** : - Installing operating systems & knowledge of MS OFFICE
: - Windows utility
- **HARDWARE** : - Troubleshooting of hardware devices like MOTHERBOARD, RAM, HDD, PROCESSOR, SMPS and MONITOR.
- **NETWORK** : - Configuring LAN, CAN, MAN And WAN.
: - Configuring IP, Remote connectivity, cabling crimping
: - Install and configure wireless router, Sharing any file and devices.

PERSONAL DETAIL

- NAME OF FATHER** : - SARVAIYA HIRA BHAI KARMAN BHAI
- ADDRESS** : - At - Shedhaya, Ta - Kodinar, Dist - (gir) Somnath, Pin Code - 362720
- DATE OF BIRTH** : - 05th June 1994
- MARITAL STATUS** : - Married
- HOBBIES** : - Work on computer
- STRENGTHS** : - Positive attitude & leadership
: - Good decision maker and patience

EXPERIENCE

- Worked at **MINDLOGICX** date **07th May 2014 TO 09th October 2015**
 - Worked as an **SSE (SYSTEM SUPPORT ENGINEER)**.
- Worked at **ASHUTOSH CFS** thru BMS (BIPIN MARINE SERVICES)
16 October 2014 to 30 August 2017.
 - Worked as an **SSE (SYSTEM SUPPORT ENGINEER)**.
 - Worked in **EXCEL, WORD** and **OUTLOOK. (REPORTING)**
 - Worked at shipping line.
- Working at **Adani Wilmar Ltd** thru Shreeaum ent. **07 Sep 2017** to still working.
 - Working as a **Dispatch supervisor**.
 - Achieve high levels of customer satisfaction through excellence in receiving, identifying, dispatching and assuring quality of goods.
 - Organize and maintain inventory and storage area.
 - Strong organizational and time management skills.
 - Maintain items record, document necessary information and utilize reports to project warehouse status.
 - Maintain dispatch with FIFO and VIVO.

DECLARATION

I hereby declare that all the information given above is correct according to the best of my knowledge and belief.

DATE :-

SIGNATURE

PLACE :-