

# PURCHASE ORDER

**MAHENDRA BROTHERS EXPORTS PVT LTD**

Tower C, Central Wing, CC/CE 7011, 7th Floor,  
Bharat Diamond Bourse, G-Block,  
Bandra-Kurla Complex, Bandra (East), Mumbai - 400 051  
Phone :- 022-68111000  
Email Id :- admin@mahendrabrothers.com  
GST NO :- 27AAFCM0246E1ZT

**DATE:** 18/10/2021

**PO No:** MBEPL/PO/Admin/2021-22/000051

**VENDOR**

**Name :** Meru Enterprises  
**Address :** opera House mumbai  
**GST No :**

**SHIP TO**

Mahendra Brothers Exports Pvt Ltd  
Unit No. 101, 1st Floor, Vedanta Building,  
Near Jafer Industrial Estate,  
Makwana Road, Marol, Andheri (East), Mumbai - 400 059  
Phone :- 022-68111000 Ext. 1063  
Email Id:- admin@mahendrabrothers.com  
GST NO :- 27AAFCM0246E1ZT

| Sr.No. | Item Code   | Item Name / Description          | Quantity | UOM  | Unit Price | Subtotal | GST%  | Total   |
|--------|-------------|----------------------------------|----------|------|------------|----------|-------|---------|
| 1      | OPXADM00256 | White Envelope (4 x 5) ( )       | 500      | Nos  | ₹0.60      | ₹300.00  | 18.00 | ₹354.00 |
| 2      | OPXADM00257 | White Envelope (4 x 6) ( )       | 500      | Nos  | ₹0.60      | ₹300.00  | 18.00 | ₹354.00 |
| 3      | OPXADM00258 | White Envelope (4 x 7) ( )       | 500      | Nos  | ₹0.60      | ₹300.00  | 18.00 | ₹354.00 |
| 4      | OPXADM00373 | Stapler Pin (Kangaro) 10 No. ( ) | 1        | Pkts | ₹5.50      | ₹5.50    | 18.00 | ₹6.49   |
| 5      | OPXADM00237 | Cutter (Medium) ( )              | 1        | Nos  | ₹15.00     | ₹15.00   | 18.00 | ₹17.70  |
|        |             |                                  |          |      |            |          |       |         |
|        |             |                                  |          |      |            |          |       |         |
|        |             |                                  |          |      |            |          |       |         |
|        |             |                                  |          |      |            |          |       |         |
|        |             |                                  |          |      |            |          |       |         |

**Term & Condition:-**

1.Invoice to be made as per PO 2.If any material will be damage/Faulty, we will return at time of delivery 3. Material Replacement will be applicable 4.Payment Term:- 7 days after bill submission

|           |          |
|-----------|----------|
| SUBTOTAL: | ₹920.50  |
| GST AMT:  | ₹165.69  |
| TOTAL:    | ₹1086.19 |

For, Mahendra Brothers Exports Pvt Ltd

Rekha Mehta

Rekha Mehta

Rekha Mehta

**Prepared by**

**Checked by**

**Authorized Signatory**