

# PURCHASE ORDER

**MAHENDRA BROTHERS EXPORTS PVT LTD**

Tower C, Central Wing, CC/CE 7011, 7th Floor,  
Bharat Diamond Bourse, G-Block,  
Bandra-Kurla Complex, Bandra (East), Mumbai - 400 051  
Phone :- 022-68111000  
Email Id :- admin@mahendrabrothers.com  
GST NO :- 27AAFCM0246E1ZT

**DATE:** 18/10/2021

**PO No:** MBEPL/PO/Admin/2021-22/000059

**VENDOR**

**Name :** Meru Enterprises  
**Address :** opera House mumbai  
**GST No :**

**SHIP TO**

Mahendra Brothers Exports Pvt Ltd  
Unit No. 101, 1st Floor, Vedanta Building,  
Near Jafer Industrial Estate,  
Makwana Road, Marol, Andheri (East), Mumbai - 400 059  
Phone :- 022-68111000 Ext. 1063  
Email Id:- admin@mahendrabrothers.com  
GST NO :- 27AAFCM0246E1ZT

Sr.No.	Item Code	Item Name / Description	Quantity	UOM	Unit Price	Subtotal	GST%	Total
1	OPXADM00355	Multimarker Pen (Faber Castell) ( )	100	Pcs	₹17.00	₹1700.00	12.00	₹1904.00
2	OPXADM00412	Nylon Rubber Band (12 No) Leera ( )	12	Pkts	₹240.00	₹2880.00	12.00	₹3225.60
3	OPXADM00471	Writing Pad (Small) (Sunny) ( )	4	Nos	₹6.00	₹24.00	18.00	₹28.32
4	OPXADM00473	Writing Pad (Big) (Sunny) ( )	4	Nos	₹11.00	₹44.00	18.00	₹51.92
5	56464	Note Book - 100pgs ( )	2	Nos	₹15.00	₹30.00	18.00	₹35.40
6	OPXADM00256	White Envelope (4 x 5) ( )	300	Nos	₹0.60	₹180.00	18.00	₹212.40
7	OPXADM00237	Cutter (Medium) ( )	1	Nos	₹15.00	₹15.00	18.00	₹17.70
8	OPXADM00440	Cello Tape (1) Jumbo (1 x 100mtr) ( )	13	Nos	₹28.00	₹364.00	18.00	₹429.52
9	OPXADM00260	White Envelope (4.5 x 9.5) ( )	500	Nos	₹0.65	₹325.00	18.00	₹383.50
10	OPXADM00365	Natraj Pencil ( )	50	Nos	₹3.20	₹160.00	12.00	₹179.20

**Term & Condition:-**

1.Invoice to be made as per PO 2.If any material will be damage/Faulty, we will return at time of delivery 3. Material Replacement will be applicable 4.Payment Term :- 7 days after bill submission

SUBTOTAL:	₹5722.00
GST AMT:	₹745.56
TOTAL:	₹6467.56

For, Mahendra Brothers Exports Pvt Ltd

Rekha Mehta

Rekha Mehta

Prepared by

Checked by

Rekha Mehta

Authorized Signatory