

DIVYA SINGH

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Address: Dubai International Financial Centre, Dubai, UAE

EXPERIENCE:

01/2021-Present: **MANAGED SECURITY SERVICES COMPLIANCE AND QA ANALYST**

Company: **HELP INFORMATION TECHNOLOGY CONSULTANCY LLC** – THE GALLERIES, DUBAI

Responsibilities:

- Review current documentation in light of business processes, current industry standards (IS27K, ISMS, ISO9K), and best practices.
- Conduct Quality assurance: assist in the revision or creation of documentation, ensuring all MSS processes are documented in the same structure, industry standards presented in an easily digestible format, and are readily available to all users.
- Monitor and evaluate the compliance plan's effectiveness through internal and external audits; oversee internal or external resources conducting compliance audits; assess results and develop any necessary responses.
- Highlight gaps and agree with next steps/timings to document all MSS Processes.
- Assist in the revision and/or creation of documentation, ensuring all MSS Processes.
- Coordinate an annual review as required and maintain all records related to the compliance program.
- Provide consultancy on business requirements, evaluate potential products/services and provide technical recommendations.
- Used Splunk and SDP portal to identify the type of attack (Malware, Phishing, spam etc.) and passed the QA comments for all the Clients tickets.

08/2019-07/2020: **CYBER AND INFORMATION SECURITY ANALYST**

Company: **CROWE MAK DIFC** –LIBERTY HOUSE, DIFC, DUBAI, UAE

Responsibilities:

- Provide relevant cybersecurity and IT security subject matter advice, findings, and recommendations to the RFS project lead and end customers for technical cybersecurity issues.
- Analysis of security threats awareness training of the workforce on information security standards, policies and best practices
- Worked on Security information and event management (SIEM) to performs log analysis in real-time and display the analysed log data into easy-to-understand charts, graphs, and reports.
- Performing risk assessments and management, Business impact analysis, and Cyber incident response plan
- Monitor tools, procedures, and documents to process and report cyber activities through to resolutions
- Proficiency in Microsoft Windows and Office technologies, including productivity and data management applications.
- Conducting System Security Audit for International clients (including PWC) etc.
- Understand the processes and systems, this will be critical in helping the Senior Security staff handle their customers as support specific customer requests

01/2019-07/2019: **WEBSITE DEVELOPER**

Company: **ASTEKO** – ROLEX TOWER, DIFC, DUBAI, UAE

Responsibilities:

- Maintain the reporting framework to produce quality management information for all levels of the audience.
- Maintain the regions' technology risk register and the mitigation process.

- Identify key business contacts to ensure adequate coverage for the business' security program.
- Attending professional development sessions regularly
- Review firewalls, DNS, DHCP, web proxy, email gateway logs, and other cybersecurity activities.
- An understanding of the SOC processes and their adaptation based on SOC capabilities, maturity, scope and scale
- Meeting deadlines and proactively communicating with project team members
- Interacting with clients regularly for various process and technology-related projects
- Vendor Portal Development from scratch and worked on its Programming and database development.
- Strong communication skills and easily interact with a variety of different people and personalities.

09/2016-07/2017: **ASSOCIATE SOFTWARE ENGINEER**

Company: **VISION INFOSYSTEM PVT LTD**

SECTOR 63, NOIDA, UP, INDIA

Responsibilities:

- Developed and debugged a client-based management utility for initializing, configuring, reconfiguring, administering, and monitoring certain network option devices.
- Software Quality Assurance - Lead Participate in the design and specifications reviews with the client and the development team.
- Responsible to design & maintain test plans and scenarios for various software products developed.
- Help to prioritize the defects for fixing to align with the business requirements and needs of the customers.

EDUCATION: BIRLA INSTITUTE OF TECHNOLOGY & SCIENCE, PILANI- DUBAI

08/2017-07/2019 - **Master's Degree in Software System Engineering**

- DIAC, DUBAI

MAHARSHI DAYANAND UNIVERSITY- INDIA

09/2012-09/2016 - **Bachelor's Degree in Computer science Engineering**

- FARIDABAD, INDIA

PROFESSIONAL SKILLS:

- Strong overall competencies including analytical skills, effective planning, and prioritization skills.
- knowledge including System Administration, Network Security,(FortiGate) Firewall
- Hand-on experience: Google Analytics, Google Ads, SEO power suit.
- Strong leadership skills with proven experience working in a senior information security management position.
- Understanding of Compliance security standards and frameworks such as ISMS ISO27001, ISO9001, NIST, etc.
- Social engineering campaign: -E-mail Spear Phishing, Mobile Device Hacking, Wireless Attacks
- Anti-malware protection: - Web Application Firewall, Data Loss Prevention, Network Access Control
- Strong track record of being able to assess and prioritize business imperatives to ensure the team supports both the IT and the firm's strategic and functional goals.
- Middle-level experience in Data Visualization (Power BI, Tableau, Google docs studio.
- Debugging experience: – C/C++/C#, Python, JavaScript, HTML5, CSS, Node.JS, Bootstrap etc.

AWARENESS AND TRAINING PROGRAMS :

- Provide information security awareness training and education programs.
- Cybersecurity workshop for different firms in UAE e.g. ([IEEE BAU WIE](#))
- Train employee & provide technical knowledge (for Law, Financial, Educational firms)
- Live Webinar on Cybersecurity, Data Protection and AI in Information security ([Hamdan Al Shamsi Lawyers & Legal Consultants](#)),([IEEE BAU WIE](#)), etc
- Global ISO Knowledge sharing Summit- 2021 For (Alvin Integrated Services)

CERTIFICATION:

- CISSP Cert Prep: The Basics, 2020
- Ethical Hacking: Social Engineering.
- Zero Trust Networks
- Security for the SMB: Implementing the NIST Framework
- Identity Access Management in AWS
- Microsoft 365 Security Administration: Implement and Manage Identity and Access.

PROJECT:

1. PwC (PricewaterhouseCoopers)

PwC firms provided services to 85% of the Global Fortune 500 companies and more than 100,000 entrepreneurial and private businesses.

- Experience and knowledge of System Security Audit.
- Coordinate with IT Audit Teams, Security Control Teams.

2. Applications of Blockchain in the Aviation industry

3. Vendor / Supply Portal Development.

LANGUAGES: English, Hindi