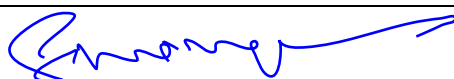


UIET (KUK) EXECUTIVE COMMITTEES (For Session 2022-2023)

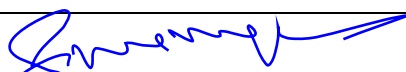
	COMMITTEE NAME (w.e.f. 22-06-2022)	Members & Supporting Staff
1	CURRICULUM DESIGN & ACADEMIC MONITORING, *To get prepare from FIs of respective disciplines and timely recommendation of the course curriculum & ordinance according to the guidelines /directives of competent agencies/governing bodies from time to time, approved in Board of studies meetings for further approval. *To ensure the proper incorporation of new syllabus/corrections/modifications in the exam/evaluation software. Uploading of duly approved syllabus/scheme/ordinance. To ensure implementation of syllabus in relevant streams/courses. * Follow up of NEP guidelines if any. *To get convene from FIs various BOS Meetings under & maintain the data related to same (Pre & Post Meeting) Like approval of members BOS/Complied syllabus & modifications/list of examiners. To plan the reimbursement of TA/DA honorarium to different members etc.	Dr. Reeta Dahiya (C) Dr. Puneet Bansal (CC) All FIs Dr Anita Punia (BT) Dr. Chander Diwakar (CS) Dr. Sanjay Kajal (ME) Mr. Lalit Nagpal (EE & UG 1 st Yr.) Dr. Urmila (App.Sc., Hum & UG 1 st Yr.) [COE (Cond.) & COR (R)- Invitees for advising as per the exam schemes and norms]
2	COMMITTEE TO ORGANIZE/MONITOR WORKSHOP, TRAINING PROGRAMS, SEMINAR, CONFERENCES & STC/FDP COURSES To plan in advance & organize academic activities related to conference, seminars, FDPs, workshops etc. with prior financial approvals etc.	All F/I.
3	TIME TABLE COMMITTEE To upload approved TT in time. Departments will send (to the committee) teacher wise/ subject workload, one month prior to commencement of next semester classes. Inter departmental coordination required for smooth utilization of labs and lecture halls to avoid clashes.	Mr. Lalit Nagpal (C) Dr. Randhir Bhorla (ECE) Dr. Sunita Khattak (BT) Dr. Sunil Dhingra (ME) Mr. Amandeep Chhabra(CSE)
4	DISCIPLINE COMMITTEE /ANTI-RAGGING COMMITTEE To Maintain discipline in the college, monitoring students during fests/events/functions along with routine discipline in institute. To Implement various norms regarding anti-ragging w.r.t KUK/Supreme Court/ Government of India Guidelines etc. Recommend action by reporting to the Director for approval.	Dr. Naresh Kumar (C) Dr. Sanjeev Ahuja (CC) Co-conveners (Faculty wise): Dr. Anita Punia (BT) Dr. Monish Gupta (ECE) Dr. Sanjeev Dhawan (CSE) Dr. Sunil Nain(ME) Other Members: Mr. Atul Sharma Mr. Amandeep Chhabra Mr. Jashandeep Mr. Vikas Mr. Archit Sharma Mr. Harnek Singh Saini Mr. Krishna Pandey Ms. Priya Mr. Parminder Dr. Rajesh K. Kalia Ms. Jyoti
5	STUDENT AFFAIR INCHARGE The student affairs incharge will be incharge of all the student related activities, Co-ordinating with all the students related activities committees conveners, club conveners and their activities. The scope of work will also include the redressal of complaints & grievances of students.	Dr. Urmila (C) Dr. Pawan Dewan(C)
6	STUDENTS' CULTURAL PROGRAMs (e.g. EXCELSIOR) COMMITTEE To plan, organize & supervise/manage the cultural activity of students of UIET under Intra/Inter College/inter university events, financial proposal and approval, planning & adjustment of expenditure/bills etc.	Dr. Ajay Jangra(C) Dr. Poonam Dabas (CC) Dr. Deepti Choudhary Ms. Neha Duggal Dr. Divya Bhatia Mr. Ravinder Choudhary Mr. Harikesh Ms. Pragya

7	NCC, NSS, RED CROSS, UBA: To Plan & Organize activities related to societies mentioned above, planning & adjustment of expenditure/bills etc.	Dr. Rajesh Dahiya(C) & Dr. Sunil Nain(CC) Ajay Jangra Amita Gupta Ms. Varsha Mr. Vikas Ms. Jyoti Tamak Mr. Abhishek Mr. Harnek Ms. Priya Mr. Shishpal
8	INSTITUTE SECURITY & CCTVS CONTROL & MAINTENANCE	Supdt.(UIET), Network Engineer , Support: Mr. Ram Kumar Support: Mr. Deepak Sharma
9	SWAYAM -MOOC COURSE MANAGEMENT COMMITTEE AND OTHER LEARNING MANAGEMENT ONLINE PLATFORM 1. To cordinate with respective departments to finalize the MOOC course as per the guidelines 2. To maintain the record of students who opted the MOOC courses like registration, examination and result etc. and provide the same to CoE(R). 3. To maintain the record of subjects undergoing discipline wise. 4. To Maintain and follow the guideline adopted by the university from time to time etc. 5. Recommendations for credit transfer to students for the award of Honors or specialization degree. 6.To explore various online learning platforms and coordinate with various guidelines from AICTE and guiding students	Dr. Kulvinder Singh (C) Dr. Deepak Sood (CC) Dr. Nikhil Mariwala (CC) All Fis
10	B.TECH ADMISSION COMMITTEE-CUM COORDINATORS 1. As per official guidelines to plan, advertise/upload & handle overall process of admission and maintenance of data related to B.Tech Admissions counseling, roll no. distribution etc. 2. Maintaining data of PMSS/ J&K scholarship students and activities related to them like attendance update, scholarship and institute fee etc.	Mr. Puneet Bansal (C) Dr. Deepak Malik (C) Dr. Anita Grewal (CC) Dr. Deepti Chaudhary (ECE) Dr. Poonam Dabas (CSE) Mr. Manjeet (ME) Dr. Shikha Bhardwaj (PMSSS Nodal Officer) Dr. Divya Bhatia (Including PCB) Ms. Pragya Chandi (CSE) Ms. Deepti Sharma (N/W Er.) Mr. Sudhir (TA)- (Technical Support & Data Handling) Mr. Ram Niwas(Fee Management)
11	M. TECH. ADMISSION COMMITTEE-CUM COORDINATORS 1. As per official guidelines to plan, advertise/upload & handle overall process of admission and maintenance of data related to M. Tech. Admissions counseling, roll no. distribution etc. 2. Maintain the record of their respective M.Tech Courses as per norms.	Dr. Karambir(C) Mr. Vijay Garg (CC)(EE) Dr. Sona Malhotra(CSE) Dr. Vishal Ahlawat(TH) Dr Rajesh Dhaiya (BT) Dr. Deepti Chaudhry (ECE) Dr. Sunil Nain(IP) Dr. Sanjay Kajal (DefenceT.) Mr. Deepak Sharma (Technical Support) Mr. Ram Niwas (Fee Management)

12	DATA MANAGEMENT CELL CUM MIS & ERP COMMITTEE Development of Data Management cell, MIS and ERP.	Mr. Rahul Gupta (Convener- DATA MGT.) Mr. Vijay Garg (CC) All Fis Supdt.(UIET)
13	NIRF/NAAC/ IQAC COMMITTEE Execute time to time directions in these correlated fields.	Dr. Sanjay Kajal (Convener) Dr. Lalit Nagpal (CC) Dr. Priyanka Jangra (CC) All Fis Supdt.(UIET)
14	NBA/AICTE COMMITTEE Execute time to time directions in these correlated fields.	Dr. Sanjeev Dhawan(Convener) Dr. Deepak Sood (Co-Convener) All Fis Supdt.(UIET)
15	STUDENTS WELFARE & SCHOLARSHIP COMMITTEE 1. To implement various schemes/benefit/scholarship of SC/BC Students run by government of India & Any other Authority 2. Redressal of complaints/Grievances related to SC/BC Students. 3. To ensure implementation of various scholarships schemes to all the UIET students. 4. To Maintain the data related to benefitted students. 5. To maintain the transition rate of SC/BC Students and update in MIS Portal etc. 6. To explore provisions to timely help the needy students in case of emergency/happening through community contribution (etc.) with prior approval.	Mr. Krishan Gopal (C) Mr.Nafeesh Ahmad Mr.Harneek Saini Ms.Somya Gupta Mr.Pankaj Kumar Support: Mr. Kuldeep(Office)
16	SESSIONAL COMMITTEE To Plan & conduct Sessional exam according to schedule etc.	Mr. Manjeet Bohat(C) Dr. Randhir Bhoria(CC) Ms. Shefali Munjal(CC) Ms. Somya Goyal Mr. Parminder Mr. Jashandeep Singh Mr. Harnek Mr. Abhishek
17	LIBRARY COMMITTEE To plan & manage the official activities of Library. To coordinate & implement various circulars/instructions issued by central library.	Mr. Vijay Garg (C) Mr. Nafeesh Ahmed (CC) Ms. Jyoti Tamak Mr. Mayank Bhardwaj Dr. Rajesh Kalia Dr.. Divya Bhatia
18	BUILDING & WORKS COMMITTEE, ESTATE IN-CHARGE, MAINTAINANCE BASIC ELECTRICAL AMENITIES INSTALLED IN CLASSROOMS AND BUILDINGS: To plan & look after the necessary maintenance of building works/ construction/ Electricity/ public health, ACs, Water coolers, Filters. Cleanliness barrier free built environment, fire & safety measures. Sewage system and updation of notice board etc.	Supt.UIET. Support: Mr. Harikesh Support::Mr. Ram Kumar
19	ALUMNI CELL 1 To manage data of alumni & to organize annual alumni meet as per schedule etc. To manage financial proposals related to Alumni Meet and adjustment of bills etc. 2 Coordinate with T&P cell for information related to students data.	Dr. Savita Gill(C) Dr. Anita Grewal(CC) Ms. Ekta Dr. Divya Ms. Pragya Mr. Ravinder Choudhary Ms. Somya gupta
20	RESEARCH, PUBLICATION AND CONSULTANCY COMMITTEE	Dr. Pawan Diwan(C)



		Dr.UpenderDhull (CC) Dr.Kulwinder Singh Dr Nikhil Marriwala Dr. Deepak Malik Mr.Vijay Garg
21	TRAINING & PLACEMENT CELL 1. To handle/ Manage overall activities related to placement & training of student with compilation of related data. 2. Coordinate with Data Management cell /MIS committee for updation of data related to training & placement of the students etc. 3 To conduct employability test from 1st year onwards.	Dr. Sanjeev Ahuja (TPO) , Dr. Nikhil Marriwala (TPO) Dr. Sunil Dhingra (TPO) ME Mr. Vikas Mr. Krishan Gopal Mr. Krishana Pandey Ms. Pragya Ms. Shikha Choudhary Mr. Archit Ms. Somya Goyal
22	WRITE OFF COMMITTEE To manage write off of various related items & to manage the data entry in stock register of UIET w.r.t. write off items, details to be provided faculty by incharges/supt.	(a)Dr. Chander Diwaker(C) , Technical Apparatus +Lab equipments, (b) Dr. Nafeesh Ahmed (C) Furniture+ Stationary Supdt. (UIET) Support: Store Keeper
23	COLLEGE BUS TRANSPORT COMMITTEE 1. To assist the students & staff for bus service required during various technical/cultural events 2. Operation & maintenance of UIET bus & its proper uses etc.	Mr. Manjeet Bohat (C) Supt.(UIET) Support: Mr. Kuldeep Malik (Transport)
24	GENERATORS OPERATION & MAINTENANCE : Operation & Maintenance of generator set and keeping Log/record of its operation and fuel usage/repairs etc.	Supt.(UIET) Support: Mr. Abhinav Joshi (Main Building) Mr. Kuldeep Malik(ME Block)
25	ACADEMIC CALENDAR PLANNING & EXAM SCHEDULING To prepare annual academic Calendar & Date sheet for theory & practical Exams as per guidelines from the authorities.	Mr. Lalit Nagpal (C) CoE (Conduct)
26	WEBSITE & NETWORK/WI-FI management COMMITTEE To Maintain/update various activities/information W.R.T UIET website & networking etc. Updation of existing network and IT automation as per the advancement.	Dr. Sanjeev Dhawan(C) Dr. Kulvinder Singh (CC) MS Deepti Sharma (Executive) Mr. Deepak Sharma(Support) Mr. Sudhir (Support)
27	PH. D AFFAIRS COMMITTEE As per guideline to arrange/handle admission process including entrance test, conduct & result, to implement course work/registration evaluation/viva/submission/final viva/seminar etc.	Dr. Sunita Khatak (C) Dr. Sona Malhotra (CC) Dr. Savita AP.Sc. Dr. Rajesh Kumar,BT Dr. Reeta Dahiya, ECE
28	INDUCTION PROGRAM (FOR FRESHERS) To conduct induction program for newly admitted students. To plan financial proposal and adjustment related to the program.	Dr. Amita Gupta(C) Dr. Deepti Chaudhary (CC) All Faculty members from Applied Sc. Deptt of UIET & All F/I to cordinate, Ms. Neha Duggal, , Mr. Harnek, Ms Jyoti Tamak, Ms. Sonia Saini



29	INSTITUTE INNOVATION CELL (MHRD): START-UP CELL , INCUBATION CENTER (GOVT. OF INDIA) To plan, identify potential innovators, incubatees, start-ups and conduct the innovation/start-up/incubation related activities	Nodal Officer: Dr. Kulvinder Co-ordinator: Dr. Sanjeev Dhawan Dr. Vishal Ahlawat (Convener/ iIC, Start Up- Incubation cell) Members: Dr. Deepak Malik (BT) Mr. Ram Avtar (EE) Dr. Nikhil Mariwala (TPO) & Convener- MSME Dr. Sanjiv Ahuja (TPO) (AS)
30	EXAM CONDUCTION, EVALUATION, RE-EVALUATION, DECLARATION, EXAM GRIEVANCES AND REFORMS To conduct exams, timely declaration of results, resolve issues related to examination and evaluation, audit of question paper, sample answer sheets, course file, etc., exam grievances etc. in coordination with Director, UIET.	COE (Cond.) & COE (R) –Conveners, Dr. Reeta Dahiya(CC) All Fis. Note: One subject expert may also be associated for exam related students' grievances.
31	INTELLECTUAL PROPERTY RIGHT & PATENT CELL Organization of lectures/seminars on IPR, Patent search / filings, guidance in filing patents.	Dr. Sunil Dhingra /ME (C) All Fis Ms. Priya singh -ECE deptt Mr. Atul Sharma-CSE deptt Mr. Vikas-ME Mr. Naveen Bedi-BT
32	DIGITAL MARKETING COMMITTEE Digital Marketing/promotion/advertisement of activities, achievements & Programs being run at the institute.	Dr. Deepak Malik (C) Mr. Upender Dhull (CC) Ms. Neha Duggal Mr. Atul Sharma Mr. Archit Sharma Mr. Harikesh UIET
33	MARKS/ AWARDS COLLECTION COMPILATION COORDINATORS: To compile the all the internal & external awards from the Department as per the running scheme. The entire faculty to provide the duly verified awards in prescribed format (soft & signed hard copy) to the coordinators by due date. To report to FI regarding the non compliance. The consolidated compiled awards to be sent to Exam cell by due date.	Year wise faculty coordinators to be nominated/appointed by respective Faculty in-Charges, every session with information to the Director.
34	'ANTI-SEXUAL HARASSMENT' & GENDER SENSITIVITY COMMITTEE: Redressal of internal Complaints/ Grievances of Students/ Staff Related to Sexual Harassments/handling Gender Sensitive Issues.	Dr. Priyanka Jangra (C) Dr. Shikha Bhardwaj Dr. Anuradha P. Ms. Deepti Sharma Dr. Rajesh Dahiya
35	PR Cell/PRESS & MEDIA MANAGEMENT: To manage the press gallery during various programs and content making.	Dr. Ajay Jangra (C), Support: Mr. Harikesh Paposa
36	STAFF SECRETARY Staff representative to convey and to convene various meetings (formal/informal/social) on the different issues, academic and/or administrative, related to the Faculty & maintain the records, if any.	Dr. Rajesh Agnihotri (Staff Secretary), Dr. Anuradha P. (Deputy Staff Secretary)
37	UMC COMMITTEE (Internal) Will resolute as per guidelines of KUK ordinances	CoE (C) ,CoE (R) , respective F/I or nominee
38	OUTREACH ACTIVITIES COMMITTEE To organize various outreach activities	Mr. Ram Avtar (C) Dr. Ajay Jangra (CC) Ms. Neha Duggal, Ms. Sonia Saini, Mr Mayank Bhardwaj

39	TEQIP (A World Bank Project), FUNDING UNDER OTHER PROJECTS ETC. The scope will include to explore the various possibilities under next phase of TEQIP and other funding projects under Govt. of Haryana and Govt. of India schemes.	Dr. Vijay Garg (C) Dr. Sanjay Kajal (CC) Dr. Kulvinder Singh Dr. Shikha Bhardwaj Mr. Rahul Gupta
40	BOARDING-LODGING-HOSPITALITY COMMITTEE The scope of work includes the take care of the boarding, lodging and hospitality arrangements as and when required for the out side guests in the institute for some academic & administrative purpose or in the case of some event organized.	Dr. Monish Gupta (C) Dr. Nafeesh Ahmed (CC) Mr. Harikesh Supdt. UIET
41	Mechanical Block Incharge (Building, Discipline & Maintenance (Civil, Electrical & ors.) and it Development.	Dr. Upender Dhull (Convener)
42	Society for social activities Constitution, Registration, Formation and operation of society for social activities for welfare of students, teachers and staff.	Dr. Upender Dhull (Convener)

UIET CLUBS FOR STUDENTS'

S.No.	CLUB	Convener	Co-Convener	Members
1	Paintings, decoration & photography club: The club will inculcate and promote the activities related to art and photography in the institute. The purpose of the club will also be to undertake the responsibility of creating art, decoration and photography work wherever required in any of the event being organized in UIET.	Ms. Shefali Dhingra	Ms. Pragya Chandi	Ms. Neha Duggal, Ms. Sonia Saini, Mayank Bhardwaj
2	Music, Dance and dramas club: The club will have very important role in the cultural events to be organized in UIET. The purpose of the club will be to recognize the hidden talent in the institute in music, dance and dramas and contribute in the various cultural events in UIET.	Dr. Shikha Bhardwaj	Ms. Somya	Ms. Kirti Saini, Ms. Jyoti Tamak
3	Debate and quiz: The purpose of the club is to organize literary, oratory, and quizzing events. It will conduct workshops and miscellaneous activities to impart good communication skills to the students of our institute.	Dr. Anuradha Parinam	Ms. Neha Duggal Dr. Amita Gupta	Shishpal, Rajesh Kalia, Ms. Priya, Ms. Divya Bhatia, Mr. Harnek Saini
4	Tours and adventures club: The club will be in-charge of sorting out Educational Tours, Industrial visits, Trips, Excursions, and Adventure Activities.	Dr. Sunil Nain & All FIs (For Tours and Industrial visit)	Dr. Rajesh Dahiya	Krishan Pandey Parminder Saini, Atul Sharma, Ms. Somya , Ms. Priya
5	Light-sound-video aid club: It will focus on the Sound and Light System Handling of UIET auditorium and upgradation of the same if required. It will also take care of sound and light part of other areas of the university wherever the UIET events are organised.	Mr. Chander Diwaker	Mr. Archit	Abhishek Ravinder, Aman Chabra, Harikesh
6	INDOOR SPORTS CLUB To organise the indoor sports activities.	Mr. Ram Avtar	Mr. Ravinder Chaudhary	Jashandeep, Parminder, Krishan Pandey, Dr. Divya Bhatia, Support: Harikesh

7	OUTDOOR SPORTS CLUB To organise the outdoor sports activities.	Dr. Karamvir	Dr. Ajay Jangra	Dr. Rajesh Kalia, Ms. Versha ,Ms Pragya ,Mr Shish Pal,Mr Pankaj ,Mr Abhishek, Support Mr. Kuldeep Malik
8	UIET FITNESS/YOGA CLUB To organise the meditation and Yoga activities.	Dr Urmila	Dr. Pranay Jain	Ms. Shikha Chaudhary, Ms. Shivani,Ms. Ekta
9	SPONSORSHIP COMMITTEE Sponsorship Committee will be incharge of bringing sponsorships for conducting workshops & some other events.	Dr. Sanjiv Ahuja	Mr. Rahul Gupta	Ms. Neha Duggal, Mr. Parminder, Jashandeep, Amandeep Chhabra, Harikesh
10	STEM CLUB (Science Technology Engineering & Maths Club) The scope of work includes conduction of all such activities which come under the STEM Jurisdiction.	Dr. Rajesh Agnihotri Dr. Deepak Sood Dr. Kulvinder Singh Dr. Sanjay Kajal Dr. Deepak Malik	Mr. Rahul Gupta Mr. Chander Diwkar Dr. Upender Dhull Dr. Divya Bhatia	Ms. Versha Mr. Abhishek Mr Jashandeep
11	ENVIRONMENT PROTECTION CLUB The club for organising the additional activities for the environment protection other than the environment day celebrations.	Dr. Sunil Nain	Dr. Vishal Ahlawat	Mr Naveen Bedi, Mr Vikas, Ms Divya Bhatia, Ms. Sonia (CSE)

