

<b>Spurious Corporation</b>	<b>Spurious Corporation</b>	<b>SOP #</b>	
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<b>SOP Owner</b>	Mary Hutchinson	<b>Approval</b>	Dan Hernandez

## Standard Operating Procedure

### 1. Purpose

This SOP covers how

### 2. Scope

The customer wants to change their payment method from debit card to direct deposit or vice versa.

### 3. Prerequisites

Customer has active claim and their SSO account is linked

### 4. Responsibilities

N/A

### 5. Procedure

1. Step 1  
<Screenshot>
2. Step 2  
<Screenshot>
3. Step 3  
<Screenshot>

### 6. References

N/A