TO,

The Principal,

Skum school

DATE: 21/9/22

Subject: Leave note

I am Dhairya Patel of std 8 A. I was absent on 21/9/22

Because I have encountered an accident in which I had some minor injuries so I could not came 21/9/22. I assure you that I will complete my pending work.

Your Obediently

Dhairya Patel