



## **Camera Ready Submission Guidelines**

After the notification of accepted or rejected papers has been sent, the authors of accepted papers will get an email from the Conference Chair instructing them to upload the camera-ready paper to the Microsoft CMT system.

Authors are requested to check the formatting of the paper before final submission. To ensure a successful submission, **at least one full registration for each accepted paper** must be made before the registration deadline; and the final paper must be submitted before the camera-ready submission deadline. UCICS-2025 reserves the right to exclude an accepted paper from distribution after the conference if the submission does not meet the standard IEEE conference paper format.

Checklist to finalize the camera-ready submission:

### **1. Paper Revision:**

- The manuscript must be revised carefully according to the reviewers' comments.
- Authors must remove, replace, rewrite, or redraw the content (text, figures, tables) if any, from already published sources (check the similarity report sent with reviews). Nothing is to be done in the reference section. But full sentences or paragraphs highlighted in the plagiarism report are to be removed or rewritten using new sentences. The overall similarity rate of a paper should not exceed **30 percent**, and the similarity rate to a single source should not exceed **10 percent**.

### **2. Header (at the top left side):**

The top left corner of each page of the paper must contain a header with the following details:

*Undergraduate Conference on Intelligent Computing and Systems (UCICS 2025)*

*27-28 February 2025*

*Varendra University, Rajshahi, Bangladesh*

*<https://ucics.org/>*

- 3. Author Information:** At this stage, the authors must include their names, affiliations, postal addresses, and email addresses in the paper.
- 4. Paper Formatting Requirements:** The final manuscript must be prepared using the standard IEEE conference templates available at this URL: [IEEE Conference Templates](#)

Criteria to be followed (similar to the initial submission):

- Paper length: Maximum 4 pages, including all figures, tables, and references.
  - Allowable file size: 10 MB
  - Paper Size: A4
  - File type: Single PDF
- 5. Submission Process:** The camera-ready paper must be submitted electronically as a single PDF file through Microsoft CMT. Authors will receive an email with a link for final upload upon paper acceptance.

\* Detailed information on how to submit the camera-ready submission copy to Microsoft CMT are available at this URL: <https://cmt3.research.microsoft.com/docs/help/author/camera-ready-submission.html>