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| DUNCAN NGUGI MUTHEE | | | |
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| [dngugi42@gmail.com](mailto:dngugi42@gmail.com) | | | |
| Summary | | I am interested in this opportunity to enable me gather working knowledge of concepts learnt in school in a dynamic office environment as well as to gather experience in a work place, especially one that engages a lot with business people, entrepreneurs and a wide range of clients seeking consultancy services.  The opportunity to work with you will be a great chance to learn practical applications of course work covered in Entrepreneurship and Accounting classes.  The work place also offers benefits to my interpersonal skills. | |
| Education | | **Bachelor of Science Degree in Entrepreneurship Studies**  ***Moi University,*** *Eldoret*  **Computer Application Packages**  ***Royal Computer School,*** *Embu*  **Nairobi Institute of Business Studies,** *Ruiru* | Apr 2012-Present  Nov 2012  2011 |
|  | | Kenya Certificate of Secondary Education Embu High School, Embu  Average Grade B+  **Kenya Certificate of Secondary Education**  ***Starehe Boys’ Centre and School,*** *Nairobi*  Average Grade B- | 2010  2009 |
|  | | Kenya Certificate of Primary Education Werus Academy, Embu  **Saints Peter and Paul Primary,** *Embu* | 2005  2001 |
| Employment History | | | |
|  | | Researcher, *Ministry of Works*   * Held the responsibility of tallying motor vehicles along the Embu-Siakago and Embu-Kiritiri highways in Embu County. * Interviewed drivers along the same routes to record opinions on the conditions of the roads. | Oct 2011 |
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| Memberships, Affiliations & Accomplishments | | | |
|  | * Member, KASNEB. * Member, Moi University Shotokan Karate. * Member, Kenya Scouts Association. * Member, Red Cross Society of Kenya * Affiliated to HP LIFE e-Learning program. * Holder of a class B, C & E Kenyan driver’s license. * Knowledge of web design, programming and android application development acquired as a hobbyist. | | |
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