



FACULTY OF COMPUTER SCIENCE
CSE703014 - Project II

Meeting Minutes Document

Team ID:	04		
Project Name:	Build a TOEIC test preparation web application		
Date of Meeting:	18/11/2024	Time:	09:00 AM

1. Meeting Objective

Task 1. Complete functions for users and managers

Task 2. Add data to the database

Task 3: Perform system testing

2. Attendance at Meeting

<i>Student ID</i>	<i>Name</i>	<i>E-mail</i>	<i>Attended (Y/N)</i>
21010666	DO DANG HOAN	21010666@st.phenikaa-uni.edu.vn	Y
21012317	CHU TUAN KIET	21012317@st.phenikaa-uni.edu.vn	Y
Supervisor	NGUYEN THI THUY LIEN	lien.nguyenthithuy@phenikaa-uni.edu.vn	Y



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Write down the subjects discussed during the meeting and clearly indicate assigned tasks, actions planned, deadlines that is advised/planned to be executed below.

3. Topics, Issues discussed during the meeting and Decisions taken
1. Complete functions: User functions (Login, registration, password recovery, taking exams, providing feedback, etc). Manager functions (Add, edit, delete posts, users, exams, questions, etc).
2. Supplement data into the database.
3. Test the completed functions.
4. Summarize what has been achieved and what remains unfinished.
5.
...

4. Next Meeting (if planned)			
Ngày:	25/11/2024	Thời gian:	9:00AM
Mục tiêu:			

**Please fill this form, convert it to pdf and rename it, then submit it to supervisor via e-mail, no later than 24 hours after the meeting.*

***Naming of the document:*

TeamID_MeetingMinutesReport_MeetingNo_Date_documentversion.pdf

(Example: T2301_MeetingMinutesReport_01_15102022_v1.pdf)