KKR & KSR INSTITUTE OF TECHNOLOGY & SCIENCES

(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada)
Accredited by NAAC with A grade |Accredited by NBA
(Autonomous)

Vinjanampadu, Vatticherukuru Mandal, Guntur, A.P-522017

Report on Soft Skills

Name of the Student   : Bodduluri Poojitha

Name of the Branch   : Computer Science Engineering

Section   : CSE - 3

Register Number   : 21JR1A0513

Course Name   : B.Tech

Year   : III

Semester   : II

Academic Year   : 2023-24

Department of

Computer Science Engineering

CERTIFIACTE

Certified that this is the bonafide record of practical work done by Ms Bodduluri Poojitha a student of Computer Science and Engineering department with register number 21JR1A0513 in soft skills (20SH6S01) during the academic year 2023-2024.

Faculty in charge   Head of the Department

Submitted for the external examination held on 26thApril 2024.

Internal Examiner   External Examiner

CERTIFICATE

OF COMPLETION

This is to certify that

BODDULURI POOJITHA

Of Department COMPUTER SCIENCE AND ENGINEERING from **KKR & KSR Institute Of Technology and Sciences(KITS),** Guntur for successful completion of Skill Oriented Course of 36 hours on **'Soft Skills(20SH6S01)' IIIrd Year B.Tech Semester-II**, and cleared the certification exam in the dates of 25th and 26th April for the academic year **2023-24.**

Co-ordinator   Head-Training & Placements   Academic Director   Principal

Communication Skills

How is this assessed?

Your ability to communicate well will be one of the most noticeable things about you during the application process. This is why getting it right is so important. For example:

- Your application needs to be well written, easy to understand and tailored to the recruiter in question.

- At interviews you should be confident, smile and make eye contact. Shake hands and remember names(there are techniques for this). Remember that a lot of communication is non-verbal – this is one of the reasons most application processes involve face-to-face interviews at some point or other.

- If other tasks are involved, like presentations, or group activities, be aware that your communication skills may still be under assessment. Think about whom your audience is and how you will be interactingwith them.

Example interview questions:

"Have you ever had to "sell" an idea to others? How did you do it?

"Tell me about a time in which you had to use your written communication skills in order to get animportant point across."

Competency	*Self-rating (0-5)*
Written • Effectively communicate by email, reports, letters, web etc.	
Verbal • Ability to network easily with other people • Ask appropriate questions to clarify understanding when needed	
Presentation Skills • Ability to express yourself clearly and concisely to a group of people • Ability to communicate clearly under pressure	
Listening • Ability to effectively listen to views and ideas from others and understand their point of view and/or request. • Demonstrate active listening skills • Ability to use positive body language	
Negotiation • Compromise and reach a mutually satisfactory outcome • Willingness to put forward and promote an unpopular view whenappropriate	
Persuasion and Influencing • Ability to sell ideas to others, gaining their trust and support • Use tact and diplomacy • Handle objections to your arguments	
What evidence would you use to support your scores? Write all your examples here.	

Soft Skills included in the assessment of soft skills

Soft Skill	Other words that mean the same thing	Examples of when this soft skill is used
Manners	Politeness, consideration, courtesy	Saying thank you, holding doors open for others, asking permission to do things etc
Ownership of tasks	Responsibility, duty, dependability	Making sure tasks are done properly, turning up on time for meetings, working in partnership with others and doing your role so they can do theirs etc
Attendance	Turning up, coming in, appearing	Arriving on time for meetings and for work. Making sure you keep people informed regarding your attendance or availability.
Motivation	Incentive, inspiration, drive, impulse	Taking on new challenges, working hard to achieve goals, thinking of new ways to do things
Professionalism	Competent, skilful, dedicated	Working to a high standard, being consistent in attitude (not allowing emotions or personalities to influence you)
Work output	Activity, productivity, production	Meeting deadlines and standards for work. Producing products to target.
Conduct in workplace	Behavior, attitude, maturity	Respecting others, not playing games when you should be working etc
Timekeeping	On time, not late	Arriving for work or meetings on time, leaving at the right time
Verbal Communication	Talking, Consulting, meetings, discussing	Using the right tone of voice and words when speaking with colleagues etc
Organization/ planning	Preparation, scheduling, arranging	Having all required resources to hand, thinking jobs through, arriving on time, meeting deadlines etc
Team-working/ Respect	Esteem, valuing others, helping others, consideration	Working well together on a task, making best use of your skills and the skills of others. Acknowledge the status of others and act accordingly
Helping others	Supporting, offering, training	Giving up some of your time to support those who are struggling or need help to meet a deadline
Conscientiousness	Careful, meticulous, thorough, hard working	Paying attention to detail, accurate work, making sure you do what you are paid to do
Ability to ask for help	Admitting own limitations, confidence, courage	Asking colleagues to show you how to do something or to help you complete a task on time etc
Adaptability/ Flexibility	Compliance, accepting change	Taking on new challenges, accepting changes to rules and conditions, staying late to finish urgent tasks etc

Answer the following questions

1. What are soft skills?   [   ]
a) Specific technical abilities related to a particular job
b) Non-technical interpersonal and personal attributes
c) Computer programming skills
d) Academic qualifications and degrees

2. Which of the following is an example of a soft skill?   [   ]
a) Coding in Python
b) Problem-solving
c) Operating heavy machinery
d) Data analysis

3. Why are soft skills important in the workplace?   [   ]
a) They are not essential for career success.
b) They contribute to a positive work environment and enhance teamwork.
c) Soft skills are only relevant for leadership positions.
d) Soft skills are not transferable to different job roles.

4. Which soft skill refers to the ability to convey information effectively and listen actively to others?
[   ]
a) Creativity
b) Emotional intelligence
c) Communication
d) Time management

5. What is emotional intelligence?   [   ]
a) The ability to understand and manage one's emotions and empathize with others
b) The capability to learn programming languages quickly
c) The skill of managing time effectively
d) The aptitude to work well in a team environment

6. How do soft skills differ from hard skills?   [   ]
a) Soft skills are specific and measurable abilities, while hard skills are transferable.
b) Soft skills are technical, while hard skills are interpersonal.
c) Soft skills are not essential in the workplace.
d) Soft skills and hard skills are synonymous terms.

7. Which soft skill involves the capability to adjust to changing circumstances and embrace new challenges?   [   ]

a) Emotional intelligence
b) Adaptability
c) Leadership
d) Conflict resolution

8. Why are employers seeking candidates with strong soft skills?   [   ]
a) Soft skills are irrelevant in the workplace.
b) Soft skills contribute to a negative work environment.
c) Soft skills enhance teamwork and productivity.
d) Soft skills are only needed in creative fields.

9. What soft skill involves the capacity to influence and guide others toward shared goals?   [   ]
a) Communication
b) Adaptability
c) Leadership
d) Decision making

10. Which soft skill is crucial for effectively managing and resolving disagreements or dispute [   ]
a) Time management
b) Creativity
c) Conflict resolution
d) Emotional intelligence

11. What is the significance of time management as a soft skill?   [   ]
a) Time management leads to inefficiency and missed deadlines.
b) Time management has no impact on productivity.
c) Time management allows individuals to prioritize tasks and meet deadlines effectively.
d) Time management is irrelevant in the workplace.

12. How can soft skills contribute to personal relationships?   [   ]
a) Soft skills limit effective communication and understanding.
b) Soft skills avoid empathy and emotional connection.
c) Soft skills foster effective communication, empathy, and mutual understanding.
d) Soft skills are not applicable in personal relationships.

13. Why is adaptability important in today's fast-paced work environment?   [   ]

a) Adaptability limits creativity and innovation.
b) Adaptability avoids change and challenges.
c) Adaptability allows individuals to adjust to evolving circumstances and remain effective.
d) Adaptability is only relevant for leadership positions.

14. How can individuals develop their soft skills?   [   ]
a) Soft skills cannot be developed or improved.
b) Soft skills are innate and cannot be refined.
c) Soft skills can be developed through training, practice, and real-life experiences.
d) Soft skills are irrelevant in personal development.

15. What soft skill involves the capability to think innovatively and generate original ideas and solutions?   [   ]
a) Creativity

b) Decision making
c) Collaboration
d) Conflict resolution

16. How can soft skills benefit employees in customer-facing roles?   [   ]

a) Soft skills are not relevant for customer interactions.
b) Soft skills enhance effective communication and build rapport with customers.
c) Soft skills lead to conflicts and challenges with customers.
d) Soft skills are not transferable to customer service roles.

17. What is the role of collaboration as a soft skill?   [   ]

a) Collaboration limits effective teamwork and productivity.
b) Collaboration fosters the generation of multiple ideas and perspectives.
c) Collaboration avoids communication and interaction with others.
d) Collaboration has no impact on the work environment.

18. How does emotional intelligence impact interpersonal relationships?   [   ]

a) Emotional intelligence leads to a lack of understanding of one's emotions and others'.
b) Emotional intelligence fosters empathy, understanding, and effective communication with others.
c) Emotional intelligence limits the development of soft skills.
d) Emotional intelligence is irrelevant in interpersonal interactions.

19. What soft skill involves the skill of making informed and effective decisions based on available information?   [   ]

a) Communication
b) Creativity
c) Decision making
d) Conflict resolution

20. How can creative thinking benefit problem-solving?   [   ]

a) Creative thinking leads to avoiding problem-solving and challenges.
b) Creative thinking has no impact on problem-solving.
c) Creative thinking fosters innovative and effective solutions to problems.
d) Creative thinking is irrelevant in problem-solving.

21. Which soft skill involves the capability to manage and resolve disagreements or conflicts constructively?   [   ]

a) Time management
b) Adaptability
c) Conflict resolution
d) Leadership

22. How can soft skills contribute to effective teamwork?   [   ]

a) Soft skills hinder effective communication and collaboration in teams.

b) Soft skills lead to conflicts and challenges in team dynamics.

c) Soft skills foster mutual understanding, communication, and respect among team members.

d) Soft skills are irrelevant in team environments.

23. What soft skill involves the capability to adjust to changing circumstances and embrace new challenges? [   ]

a) Emotional intelligence

b) Adaptability

c) Leadership

d) Conflict resolution

24. Why do employers value candidates with strong soft skills? [   ]

a) Soft skills are not essential for career success.

b) Soft skills contribute to a negative work environment.

c) Soft skills enhance teamwork and productivity.

d) Soft skills are only needed in creative fields.

25. What is the role of leadership as a soft skill? [   ]

a) Leadership involves following established rules and guidelines.

b) Leadership fosters effective communication and collaboration in teams.

c) Leadership has no impact on team dynamics.

d) Leadership involves influencing and guiding others toward shared goals.

26. How does conflict resolution contribute to effective team dynamics? [   ]

a) Conflict resolution encourages conflicts and disputes among team members.

b) Conflict resolution avoids effective communication and understanding.

c) Conflict resolution fosters constructive problem-solving and collaboration in teams.

d) Conflict resolution is irrelevant in team environments.

27. What is the role of time management as a soft skill? [   ]

a) Time management leads to inefficiency and missed deadlines.

b) Time management has no impact on productivity.

c) Time management allows individuals to prioritize tasks and meet deadlines effectively.

d) Time management is irrelevant in the workplace.

28. How can soft skills benefit personal relationships? [   ]

a) Soft skills limit effective communication and understanding in personal relationships.

b) Soft skills avoid empathy and emotional connection.

c) Soft skills foster effective communication, empathy, and mutual understanding in personal relationships.
d) Soft skills are not applicable in personal relationships.

29. Why is adaptability important in today's fast-paced work environment?   [   ]

a) Adaptability limits creativity and innovation.
b) Adaptability avoids change and challenges.
c) Adaptability allows individuals to adjust to evolving circumstances and remain effective.
d) Adaptability is only relevant for leadership positions.

30. How can individuals develop their soft skills?   [   ]

a) Soft skills cannot be developed or improved.
b) Soft skills are innate and cannot be refined.
c) Soft skills can be developed through training, practice, and real-life experiences.
d) Soft skills are irrelevant in personal development.

Movie review

Snehitudu

Cast
Vijay as Kosaksi Pachipulusu
Srikanth as Venkat RamaKrishna
Jiva as Sanakkayala Ravi
SatyaRaj as Virupaksha Sundaram
Illeana as Riya
Satyan as Srinivas
Written and Directed by Satyam Bellamkonda

Snehitudu dives deep into the lives of three engineering students - Pani, Venkat, and Nikhil - living in a college hostel. Their lives intertwine, and their friendship becomes the backbone of the story.

Pani is the firebrand of the group. A brilliant student with an unconventional approach, he prioritizes understanding concepts over rote memorization. This puts him at odds with the college's iron fist, Dean Virupaksha Sundaram, nicknamed "Virus." Virus embodies a rigid education system, emphasizing grades and traditional learning methods. Pani, however, encourages critical thinking and practical applications, inspiring his friends to question the status quo.

Venkat harbors a hidden passion for wildlife photography. But due to his parents' pressure, he finds himself trapped in the engineering program. He feels suffocated by the curriculum, yearning to break free and pursue his true calling. Pani's rebellious spirit ignites a spark in Venkat, giving him the courage to consider a future beyond engineering.

Poverty casts a long shadow on Nikhil's life. Driven by a sense of responsibility to uplift his family, his sole focus is on securing good grades and landing a high-paying job. He prioritizes academics over everything else, living in constant fear of failure. Pani's influence helps Nikhil loosen up and rediscover the importance of pursuing his own aspirations.

Pani's unconventional approach and infectious enthusiasm draw Venkat and Nikhil closer. They find camaraderie in his rebellion and discover the joy of learning beyond textbooks. Their friendship becomes a safe haven, a space where they can support each other's dreams and navigate the pressures of college life.

The narrative introduces Ria, the beautiful daughter of Dean Virus. As Pani's defiance keeps him at loggerheads with the dean, their paths frequently cross. A spark ignites between them, adding another layer of complexity. Virus, a strict disciplinarian, would never approve of his daughter associating with a "rebel" like Pani. This creates a potential conflict that threatens their budding romance.

Pani's constant defiance and encouragement of alternative learning methods become thorns in Virus's side. The dean views Pani as a disruptive influence and tries everything to expel him and his friends. This creates a tense atmosphere, highlighting the immense pressure students face within the rigid

education system. The film subtly explores the impact such pressure can have on a student's mental well-being.

Snehitudu's core message lies in the importance of following your dreams and carving your own path. Through Pani's unwavering belief in his convictions, Venkat and Nikhil gain the courage to confront their families and pursue their true passions. The film celebrates individuality and the transformative power of friendship that helps individuals overcome challenges and achieve their goals.

Whether Pani and his friends manage to overcome the challenges posed by the education system and their families forms the crux of the story. Snehitudu, meaning "friend" in Telugu, emphasizes the importance of camaraderie as the friends navigate obstacles and chase their dreams. The film's climax offers a heartwarming resolution, showcasing the triumph of friendship and the power of believing in oneself.

The Alchemist

-By Paulo Coelho

The Alchemist, written by Paulo Coelho, is a captivating novella that follows the journey of a young Andalusian shepherd named Santiago. Filled with symbolism and allegorical elements, it's a tale of self-discovery and personal growth.

The Enigmatic Dream

The story begins with Santiago's recurring dream of finding treasure hidden near the Egyptian pyramids. This dream ignites a spark within him, a yearning for something beyond his ordinary life tending sheep. He decides to embark on a quest to fulfill his "Personal Legend," a concept referring to one's deepest desire or destiny.

A Catalyst for Change

Santiago encounters a mysterious fortune-teller who interprets his dream and encourages him to pursue his destiny. Heeding this advice, Santiago sells his sheep and sets sail for Africa. There, he encounters a series of challenges and colorful characters who become his guides and teachers.

From Spain to the Sands of Africa

In Tangier, Morocco, he is robbed and left penniless. Forced to work as a crystal merchant, he learns valuable lessons about perseverance and the importance of listening to omens. He eventually joins a caravan heading towards the Egyptian desert, where he meets an Englishman searching for an alchemist and a vibrant young woman named Fatima, with whom he falls in love.The Englishman introduces Santiago to the alchemist, a wise man rumored to possess the ability to turn lead into gold. The alchemist becomes Santiago's final guide, teaching him about the "Soul of the World" – a unifying force that connects all things. Through trials in the desert, Santiago learns to decipher the omens around him and unlock the secrets of his Personal Legend.

Reaching the Treasure

Finally arriving near the pyramids, Santiago is attacked by a group of thieves. He realizes the true meaning of his dream – the treasure wasn't about material wealth but about the journey itself and the wisdom he gained along the way. He returns to Spain, forever changed by his experiences, ready to pursue his dreams and find the treasure that truly awaited him.

<u>The Inspirational Leader</u>

<u>The Inspiring Journey of Malala Yousafzai: From Struggles to Success</u>

Introduction: Malala Yousafzai, the youngest-ever Nobel Prize laureate, is a global symbol of courage, resilience, and advocacy for girls' education. Her unwavering commitment to promoting access to education, despite facing grave dangers and adversity, has inspired millions around the world to stand up for their rights and pursue their dreams.

Body: Born in Pakistan's Swat Valley, Malala grew up in a region plagued by Taliban insurgency and restrictions on women's rights. From a young age, she defied societal norms and spoke out against the Taliban's ban on girls' education, becoming a vocal advocate for the right to education for all children, regardless of gender.

Malala gained international prominence in 2012 when she survived a targeted assassination attempt by the Taliban while traveling home from school. The attack left her critically wounded but also ignited a global outpouring of support and solidarity for her cause. Undeterred by the violence, Malala emerged asa powerful voice for change, using her platform to amplify the voices of marginalized girls and advocatefor their right to education.

In recognition of her courageous activism, Malala was awarded the Nobel Peace Prize in 2014, making her the youngest-ever recipient of the prestigious honor. Since then, she has continued to champion the cause of girls' education through the Malala Fund, an organization she co-founded to empower girls and advocate for policy changes to ensure access to quality education for all.

Malala's leadership is characterized by her fearlessness, resilience, and unwavering commitment to her principles. Despite facing threats to her safety and personal well-being, she has remained steadfast in her dedication to fighting for justice and equality, inspiring millions with her message of hope and empowerment.

Growing up in the Swat Valley region of Pakistan, Malala was deeply influenced by her father, Ziauddin Yousafzai, who ran a school for girls despite threats from the Taliban. At the age of 11, Malala started writing a blog under a pseudonym for the BBC Urdu, detailing her life under Taliban rule and her advocacy for education.

 In 2012, Malala survived an assassination attempt by the Taliban gunmen who targeted her for her activism. Despite being shot in the head, Malala miraculously survived and became even more determined to continue her fight for education. Her resilience and courage in the face of such violence captured the world's attention and turned her into a global symbol of hope and perseverance.

Since recovering from the attack, Malala has dedicated herself to advocating for the right of every child to receive a quality education. In 2013, she co-founded the Malala Fund, a non-profit organization that works to ensure girls around the world have access to 12 years of free, safe, and quality education.

Malala's leadership is characterized by her unwavering commitment to her cause, her fearlessness in speaking out against injustice, and her ability to inspire others to join her in the fight for change. Despite facing continued threats and challenges, she remains steadfast in her mission to empower girls through education.

In 2014, Malala became the youngest-ever recipient of the Nobel Peace Prize, jointly awarded with Kailash Satyarthi, for her "struggle against the suppression of children and young people and for the right of all children to education." This recognition further elevated her status as a global icon for peace and education.

Through her speeches, interviews, and writings, Malala continues to advocate for education as a fundamental human right and a key driver of social and economic development. Her story serves as a reminder of the power of one individual to make a difference and inspire positive change in the world, even in the face of seemingly insurmountable obstacles. Malala Yousafzai's leadership is not just inspirational; it is a testament to the transformative impact of courage, resilience, and determination.

Conclusion: Malala Yousafzai's leadership exemplifies the power of one individual to create meaningful change in the world. Her courage in the face of adversity, her unwavering commitment to justice and equality, and her relentless advocacy for girls' education serve as a beacon of inspiration for people of all ages and backgrounds. Through her activism, Malala has not only transformed her own life but also sparked a global movement for social change, reminding us all of the profound impact that one person can have on the world.

Poojitha Bodduluri

Software Developer

Dedicated and results-driven software developer with a passion for creating efficient and scalable solutions. Seeking a challenging position to leverage my skills in full-stack development and contribute to innovative projects.

Profile

✉ 21jr1a0513@gmail.com

📞 +91 83092-01386

📍 Guntur, Andhrapradesh

🎂 15/09/2004

🔗 https://example.com

Skills

Problem-solving ● ● ● ● ○

Team Collaboration ● ● ● ○ ○

Time Management ● ● ● ● ○

Hobbies

Listening to Music

Travelling

Certifications

2021

Python Developer

2020

Cybersecurity Fundamentals

Education

Bachelors of Technology Computer Science

2021 - 2025

Computer Science and Engineering| KKR & KSR INSTITUTE OF TECHNOLOGY AND SCIENCES

Work experience

Network Security Associate Fortinet

Jun-2023 - Dec-20203

- Network Security Guidelines
- Why is Security issues are increasing
- How to handle Security alerts
- Network Security-VPN
- Firewalls

Cloud Virtual Intern AWS Academy

Jan-2023 - Aug-2023

- Data Storage
- Integration Services
- Serverless Computing

Languages

- Html,CSS
- Java
- Python

Personal Projects

Rail Pharma - A train based medicine delivery with few additional services

Breeze Air- A drone based service in offices for employee work improvement.

<div align="center"><u>Covering Letter</u></div>

Poojitha Bodduluri, Bachelor of Technology +91 83092-01386 | 21jr1a0513@email.com| Guntur,A.P

20th April 2024

BlinkTech Solutions Private Limited

Dear Akshat Naithani,

I am excited to apply for the position of junior engineer at BlinkTech Solutions Private Limited. I have a bachelor's degree in engineering with a specialization in computer science engineering from the KKR & KSR INSTITUTE OF TECHNOLOGY AND SCIENCES. I was introduced to the job opening by Ms Sreeni Nair who currently works as the Senior Process Engineer in your organization. I have knowledge of programming using python, which I can use in solving real world problems. The company's excellent reputation globally for creating the important projects has interested me since my college days.

Growing up, my desire to understand how the company contributes itself to world made me enthusiastic to become an software engineer. I had the opportunity to pursue an internship in the field of Cyber Security where I gained lot of experience as a trainee. Later in college, along with my team, we participated in hackathons and contributed our ideas, and I have successfully led my team on multiple occasions.

I am a dedicated and hardworking candidate with a keen eagerness to learn. I believe that I can contribute to the growth of the organization through my skills and knowledge while also achieving my career objectives. If given an opportunity, I can make meaningful contributions to the organization's vision. Thank you for your time and consideration. Feel free to contact me anytime for any questions or additional information. I look forward to sharing more about my relevant experience and work samples with you.

Best regards,

Poojitha Bodduluri

Exploring Historical Place

Mahabodhi Temple, Bodh Gaya

The Mahabodhi Temple or the Mahābodhi Mahāvihāra, a UNESCO World Heritage Site, is an ancient, but rebuilt and restored Buddhist temple in Bodh Gaya, Bihar, India, marking the location where the Buddha is said to have attained enlightenment. Bodh Gaya is 15 km from Gaya and is about 96 km from Patna Witness the gorgeous architecture of Buddha at one of the famous historical places in India at Mahabodhi Temple

Visit the Mahabodhi temples that are one of the four holy grounds of Buddhism. This is the spot where the Buddha is said to have attained enlightenment while meditating under a fig tree. The Bodhi tree is the descendant of the Fig tree and lies just near the temple. The earliest temple was built by Ashoka in the 3rd century BC. The temple has a massive statue of Buddha touching the earth with this right hand.

Interesting fact: The Bodhimanda is the spot under the Bodhi tree where the Buddha attained enlightenment. It is believed that this spot will be the last to disappear when the world ends and the first to reappear when the world is recreated.

Entry fee: None

Open from: 5 am to 9 pm

Must see: The Jewel Walk here is the spot where the Buddha is said to have gone on a seven days walking meditation after he was enlightened.

Built By: Emperor Ashoka

Built In: 3rd century BCE

Heading: Five killed in car accident in Kinnaur of HP

Byline: By BBC

Place and date: Kinnaur, May 23

First Para: Five people were killed in a car crash in Kinnaur district of Himachal Pradesh, this morning. According to sources, the time of the accident was 5 in the morning. Victims were rushed to a nearby hospital after 20 minutes by a resident crossing by the spot of the accident. After one hour of reaching the hospital, all five people were declared dead by the senior doctor of the hospital.

The details of the accident are still awaited. No confirmation on the cause of accidents has come from the police as of now. It is being said that the traffic jam caused by the accident brought the police's attention to the matter and the residents of the place. The Police Superintendent, along with this team, rushed to the accident spot and removed the vehicle to clear out the jam.

According to sources, accidents in the area have been increasing since the start of the month. The Police Superintendent of the Kinnaur Police Station said, "We are trying to address this matter on priority. There has been an increase in the number of accidents since the start of this month. We have built a team of six people who will investigate the case".

	List of Soft skills one should learn and adapted

S/N	SOFT SKILLS
1.	Readily accepting responsibilities
2.	Enthusiastic in performing one's duties
3.	Creativity on the job
4.	Delegating duties to right persons
5.	Diligence in supervision
6.	Punctuality at work
7.	Enthusiasm at work
8.	Moral integrity on the job
9.	Devotion to duty
10	Eager to learn
11.	Goals setting
12.	Job security
13.	Job rotation
14.	Reinforcement
15.	Mastery of job content
16.	Being readily available at work
17.	Efficiency
18.	Effectiveness
19.	Time management
20.	Good work ethics
21.	Observance of school rules and regulations
22.	Loyalty to duty
23.	Patience at work
24.	Contentment
25.	Speaking skill
26.	Reading skill
27.	Writing skill
28.	Body language/Non-Verbal Language
29.	Quantity of resources
30.	Quality of resources
31.	Allocation of resources
32.	Implementation
33.	Supervision
34.	Coordination
35.	Evaluation
36.	Feedback
37.	Tolerance
38.	Cooperation
39.	Leadership skills
40.	Motivation Skills
41.	Administrative support
42.	Operational support
43.	On the job training
44.	Mentoring
45.	Providing feedback
46.	Insightfulness
47.	Resource Management Skills
48.	Turn challenges to opportunities
49.	Turn weaknesses to strength
50.	Seek for improved knowledge
51.	Seek for advice
52.	Polite requests
53.	Confidence in the ability of others
54.	Observance of ser goals
55.	Observance of new rules and regulations at workplace
56.	Embracing new knowledge
57.	Fact finding
58	Carefulness
59.	Admitting one's own limitations