JULY 15, 2024

**MS. KEMELIZA M. GABUYO**

Assistant General Manager

Branch Operation Section

**Philippine Charity Sweepstakes Office**

Shaw Boulevard, Mandaluyong City

**THRU: MR. HEHERSON B. PAMBID**

BRANCH MANAGER

CAGAYAN BRANCH

**RE: RENEWAL OF AGENCY AGREEMENT / SURETY BOND**

**Dear Sir:**

Greetings!

This signifies my intention to formally request from your good office for the renewal of our agency agreement for another two-year period.

Attached herewith are the duly accomplished forms and other required details for your review and processing.

Thank you, and I hope for a favorable response the soonest.

Very truly yours,

**TITO AGCAOILI**