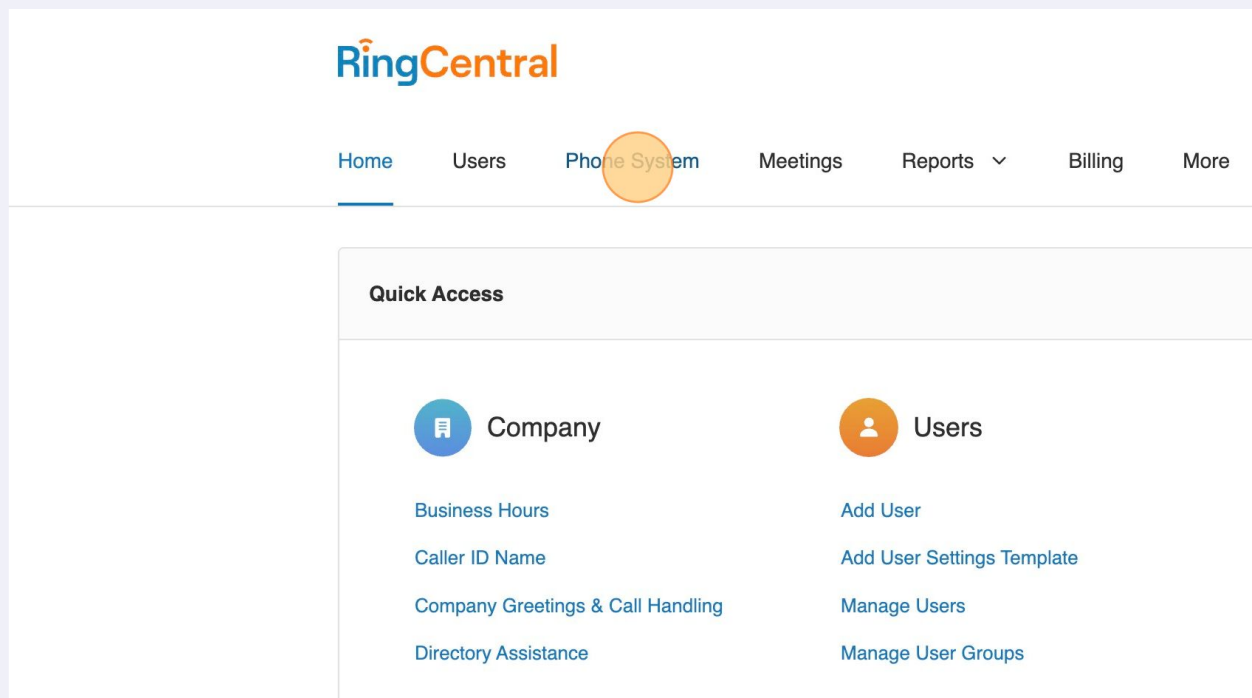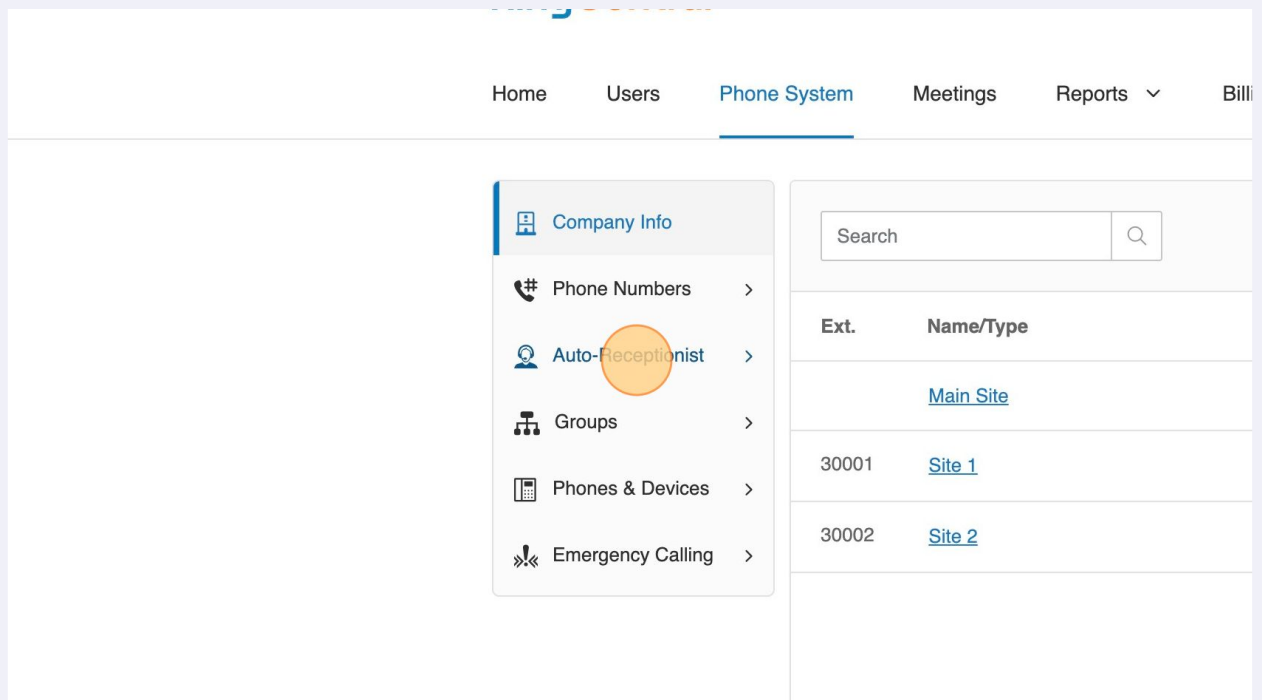# Auditing IVR menus using Croissant

1   Login to the RingCentral account

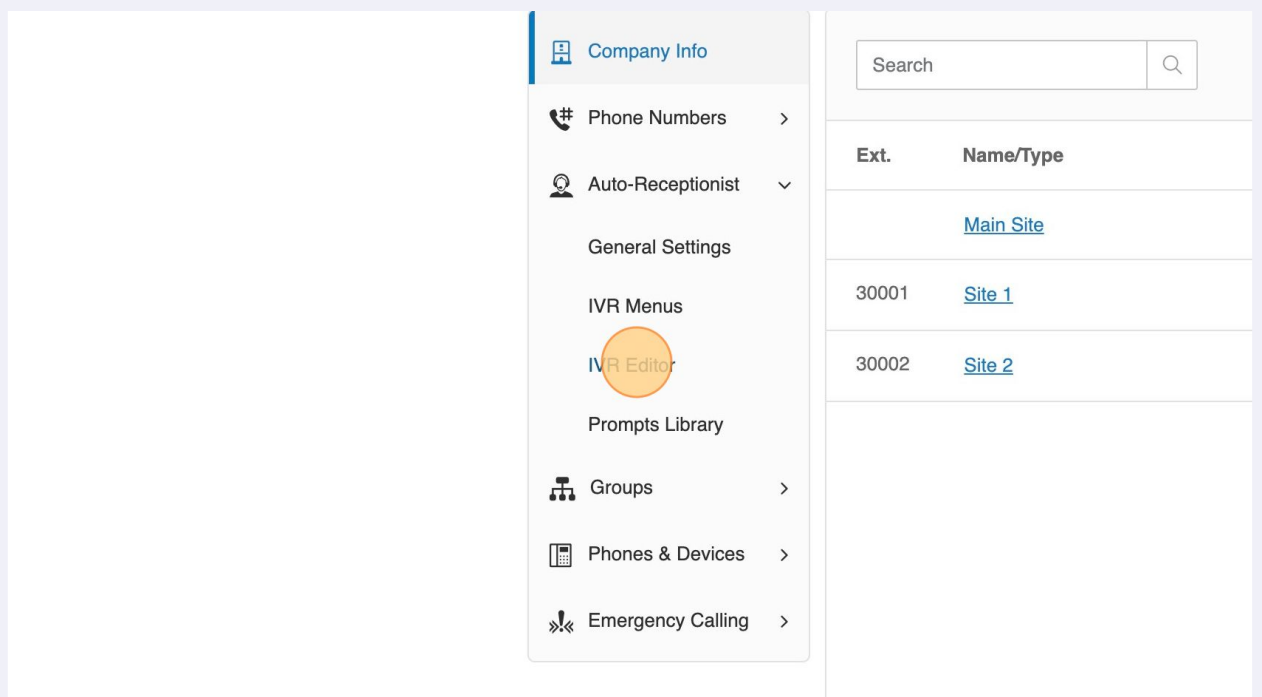**2**   Click "Phone System"

3   Click "Auto-Receptionist"

| Home | Users | **Phone System** | Meetings | Reports ⌄ | Billi |

🏢 Company Info

☎# Phone Numbers   >

◉ Auto-Receptionist   >

🎄 Groups   >

▤ Phones & Devices   >

»« Emergency Calling   >

| Search | 🔍 |

Ext.	Name/Type
	Main Site
30001	Site 1
30002	Site 2

4   Click "IVR Editor"

🏢 Company Info

☎# Phone Numbers   >

◉ Auto-Receptionist   ⌄

     General Settings

     IVR Menus

     IVR Editor

     Prompts Library

🎄 Groups   >

▤ Phones & Devices   >

»« Emergency Calling   >

| Search | 🔍 |

Ext.	Name/Type
	Main Site
30001	Site 1
30002	Site 2

5 Click "Export"

your IVR menus in XML for quick deployment or bulk changes. To get started, you can download sample IVR xml files. Learn more

ple IVR XML Files

VR   Multi-level IVR

Export IVR XML File

Export

ditor

Editor lets you configure your Multi-Level IVR using an easy-to-use graphic interface.

IVR Editor
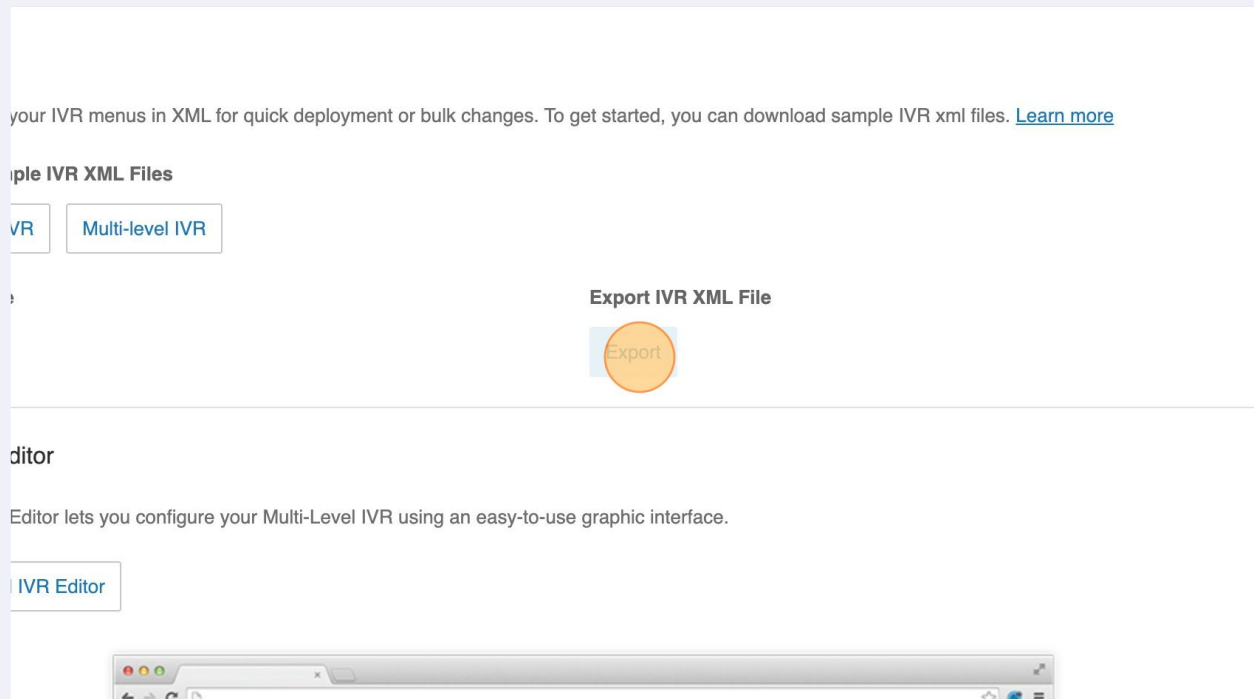
6 Navigate to Croissant

7   Click "Audit Menus"

Croissant™

Create Menus

Audit Menus

Create Menus

| Browse... | No file chosen | Submit |

Instructions

Building from the BRD 🔗
Building from Lucidchart 🔗

Resources

Documentation 🔗
Example BRD 🔗
Example Lucidchart 🔗

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8   Click "Browse..."

Croissant™

Create Menus

Audit Menus

Audit Menus

| Browse... | No file chosen | Submit |

Instructions

Auditing Menus 🔗

Resources

Documentation 🔗

9 Select the XML file generated by Service Web

10 Click "Submit"

Audit Menus

Browse... IVR-20220813.xml Submit

Instructions

Auditing Menus 🔗

Resources

Documentation 🔗

11 Open the generated Excel file