

# Dawn Zurick Beilfuss

DZ4100@gmail.com | 847.287.1148 | 15810 IL Rt. 173 #2F, Harvard, IL 60033

April 24, 2025

Illinois Department of Natural Resources  
Moraine Hills State Park  
McHenry, IL 60051

RE: Application for Conservation/Historic Preservation Worker Position

Dear Hiring Manager,

I am writing to express my interest in the Conservation/Historic Preservation Worker position with the Illinois Department of Natural Resources at Moraine Hills State Park. With my extensive background in property management, maintenance coordination, and customer service, I believe I would be a valuable asset to your team in maintaining and preserving the natural and historical resources at Moraine Hills.

Throughout my career in real estate and property management, I have developed relevant skills that align well with this position:

- **Maintenance Experience:** I have coordinated and directly performed numerous maintenance and repair projects across multiple properties, developing practical knowledge of carpentry, plumbing, and basic electrical work.
- **Equipment Operation:** My work with property rehabilitation has given me experience operating and maintaining various tools and equipment necessary for facility maintenance and grounds work.
- **Safety Compliance:** I have consistently ensured all maintenance work meets regulatory requirements and safety standards, maintaining detailed documentation of all work performed.
- **Public Interaction:** With over 40 years of customer service experience, I am adept at interacting professionally with the public and representing organizations with courtesy and professionalism.
- **Local Knowledge:** As a McHenry County resident and real estate professional, I have extensive familiarity with the local area, including Moraine Hills State Park and its surrounding communities.

I am particularly drawn to this position because of my passion for conservation and historic preservation. The opportunity to contribute to maintaining natural areas and historic structures at Moraine Hills State Park would allow me to combine my practical maintenance skills with my appreciation for Illinois' natural and historical resources.

I am comfortable working in all weather conditions, able to perform physical labor, and willing to work weekends and holidays as required. I have a valid Illinois driver's license and can start immediately if selected for this position.

Thank you for considering my application. I would welcome the opportunity to discuss how my experience and skills would benefit the Illinois Department of Natural Resources at Moraine Hills State Park.

Sincerely,

Dawn Zurick Beilfuss