

Dawn Zurick Beilfuss

CV tailored for Patient Access Supervisor in Crystal Lake, Illinois | Mercyhealth position at Patient Access Supervisor in Crystal Lake, Illinois | Mercyhealth

{{personalInfo.name.full}}

Contact Information

{{personalInfo.contact.email}}
{{personalInfo.contact.phone}}
{{personalInfo.contact.address}}

Professional Summary

{{professionalSummary}}

Professional Licenses & Certifications

Regulatory Compliance

{{#each skills.certifications}}
• {{this}}
{{/each}}

Professional Certifications

{{#each certifications}}
{{name}}
{{#if issuer}}Issuing Organization: {{issuer}}{{/if}}
{{#if dateObtained}}Date Obtained: {{formatUSDate dateObtained}}{{/if}}
{{#if expirationDate}}Expiration Date: {{#if expirationDate}}{{formatUSDate expirationDate}}{{else}}No Expiration{{/if}}{{/if}}
{{#if licenseNumber}}License/Certification Number: {{licenseNumber}}{{/if}}
{{/each}}
{{#if skills.realEstateCertifications}}

Industry-Specific Certifications

{{#each skills.realEstateCertifications}}

- {{this}}
- {{/each}}
- {{/if}}

Professional Experience

(Listed in reverse chronological order)

{{#sortByDate this}}
{{#each allExperience}}

{{position}}

{{employer}} - {{#if address}}{{address}}{{/if}}
{{formatFederalDateRange startDate endDate}}
{{#if address}}**Location:** {{address}}{{/if}}

{{#if industry}}
Industry: {{industry}}
{{/if}}

Primary Responsibilities:

{{#each duties}}

- {{this}}
- {{/each}}

{{#if achievements}}

Demonstrated Achievements:

{{#each achievements}}

- {{this}}
- {{/each}}
- {{/if}}

{{#if training}}

Professional Development:

{{#each training}}

- {{this}}
- {{/each}}
- {{/if}}

{{/each}}

{{/sortByDate}}

Professional Competencies

Administrative Leadership

{{#each skills.managementAndLeadership}}

- {{this}}
- {{/each}}

Regulatory & Compliance

{{#each skills.realEstateOperations}}

- {{this}}
- {{/each}}

Technical & Systems Proficiency

{{#each skills.technical}}

- {{this}}
- {{/each}}

Public Service & Board Appointments

{{#each professionalAffiliations}}

{{organization}}

{{#if roles}}

Leadership Positions:

{{#each roles}}

- {{this}}
- {{/each}}
- {{/if}}
- {{#if activities}}

Service Activities:

{{#each activities}}

- {{this}}
- {{/each}}
- {{/if}}

{{/each}}

Professional Development & Training

{{#each trainingAndCoaching}}

{{role}} | {{organization}}

Service Period: {{formatFederalDateRange startDate endDate}}

Hours Completed: {{#if hours}}{{hours}}{{else}}40{{/if}}

Program Focus:

{{#each responsibilities}}

- {{this}}
- {{/each}}

{{#if coursesCompleted}}

Completed Training:

{{#each coursesCompleted}}

- {{this}}
- {{/each}}
- {{/if}}

{{/each}}

Community Service & Civic Engagement

{{#each volunteerWork}}

{{organization}}

{{#if position}}**Service Role:** {{position}}{{/if}}

{{#if startDate}}**Period of Service:** {{formatFederalDateRange startDate endDate}}{{else}}{{#if year}}**Year of Service:** {{year}}{{/if}}{{/if}}

Service Activities:

{{#each activities}}

- {{this}}
- {{/each}}

{{/each}}

All information provided is accurate and complete to the best of my knowledge. Supporting documentation available upon request.

Professional references available upon request

Note: This template aligns with Illinois State Government application requirements