Client Meeting:

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| Meeting Details |
| * Date and time: 25-Oct-2021 * Location: Newzealand |
| Attendees: Leo and Diljit |
| Agenda: Discussion of Software of Software management system |
| Discussion (Important Points): He wants neat and clean software which will work effectively |
| My To Dos (Actions): Firstly I have to make the mockups of the application. Then Starting the application after the next meeting. |
| Questions requiring Follow- Up: Discussion of the mock ups |
| Comments: Leo is good person and he described regarding software very wisely. |
| Next meeting  Date and Time: 5- Nov-2021 1:00 Pm  Location: Newzealand  Agenda: Showing the mock ups to the client and discussion about further development. |