

## Jununur Rahman

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### CAREER Objective

To work in an excellent environment where competency and responsibility is the prime concerned. The key goal of my mission is working as a successful decision maker & leads the organization towards its goal.

### PROFESSIONAL Excellence Summary

Over 20 year's professional experience in Team Management/ Tourism Sector/ Computer Hardware / Software Troubleshooting including various type of networking and server environment. Familiar with Developing Static Webpage and CMS base Dynamic Design.

### EMPLOYMENT History

1.	Company	:	Your Trip Mate Ltd.	
	Position	:	Head of Operation (Offroad Bangladesh Initiative)	
	Industry	:	Tourism	Website: <a href="http://www.offroadbangladesh.com">http://www.offroadbangladesh.com</a>
	Service Tenure	:	November 2014 to till date	
<b>Key Responsibilities:</b> <ul style="list-style-type: none"><li>Run Total Process. Make sure to reach the goal in time.</li><li>Creating, developing and maintaining peer through relationship with concerned stakeholders</li><li>Closely work with Bangladesh Tourism Board, Bangladesh Tourism Corporation, Tour Operators Association of Bangladesh and all other associations in that field.</li><li>Supervising Website development and Digital Marketing.</li><li>Explore New Business Opportunity.</li></ul>				
2.	Company	:	JITA Bangladesh	
	Position	:	IT Officer	
	Industry	:	Social Business	Website: <a href="http://www.jitabangladesh.com">http://www.jitabangladesh.com</a>
	Service Tenure	:	March 2013 to October 2014	
<b>Key Responsibilities:</b> <ul style="list-style-type: none"><li>Maintenance, Setup of Servers (including mail and sales).</li><li>Creating, developing and maintaining peer through relationship with concerned stakeholders.</li><li>Closely work with Area Manager, Territory Officers and Service persons to make sure they can do their job easily.</li><li>Training of Employers on Sales software and using various devices. Electronic registration and form fill-up.</li></ul>				
3.	Company	:	HAKS Technology	
	Position	:	Support and Training Consultant	
	Specialization	:	Consultancy	
	Industry	:	IT	Website: <a href="http://www.haks.com.bd">http://www.haks.com.bd</a>

	<b>Service Tenure</b>	:	June 2012 to February 2013
<b>Key Responsibilities:</b> <ul style="list-style-type: none"> <li>Identify customers' requirements and demand to deliver requirements.</li> <li>Creating, developing and maintaining peer through relationship with concerned stakeholders</li> <li>Closely work with Ministry of Education; especially Secondary and Higher Secondary Education board (Dhaka Board, Comilla Board, Chittagong Board, Barishal Board and Madrasah Board).</li> <li>ToT (Training of Teachers) for electronic registration and form fill-up.</li> <li>Website creating and development for schools and colleges.</li> </ul>			
4.	<b>Company</b>	:	<b>Advance Bangla Software and Technology Limited,</b>
	<b>Position</b>	:	Web Developer and Software Analyzer
	<b>Industry</b>	:	IT <b>Website:</b> <a href="http://www.abstltd.com">http://www.abstltd.com</a>
	<b>Service Tenure</b>	:	September 2011 to March 2013
<b>Key Responsibilities:</b> <ul style="list-style-type: none"> <li>Assist to Creating and developing online accounting software focusing the needs and requirements for Micro-Credit organizations on required basis.</li> <li>Testing online accounting software from various platforms.</li> <li>Website design and development.</li> <li>Value propositions to create and develop for clientele.</li> </ul>			
5.	<b>Company</b>	:	<b>H&amp;S Services</b>
	<b>Position</b>	:	Chief Operating Officer
	<b>Industry</b>	:	IT <b>Website:</b> <a href="http://www.hnssbd.com">http://www.hnssbd.com</a>
	<b>Service Tenure</b>	:	June 2010 to October 2011
<b>Key Responsibilities:</b> <ul style="list-style-type: none"> <li>Allocation and delegation of accountability and responsibilities of organizational and departmental issues down the line and follow up and motivating team.</li> <li>Explore new business opportunities &amp; support internal team to achieve company's target.</li> <li>Identify customers' requirements, analyze main rivals' status and market demand and make proper marketing strategy.</li> <li>Developed administrative methods &amp; tools for H&amp;S Services to fulfill their objectives.</li> <li>Identify and accelerate new business scope for H&amp;S Services.</li> <li>Coordination between team and management regarding requirements</li> </ul>			
6.	<b>Company</b>	:	Alpha Net
	<b>Position</b>	:	Chief Technical Officer
	<b>Industry</b>	:	IT <b>Website:</b> <a href="http://www.alphanc.com">http://www.alphanc.com</a>
	<b>Service Tenure</b>	:	August 2001 to May 2010
<b>Key Responsibilities:</b> <ul style="list-style-type: none"> <li>Business Development</li> <li>User-Interaction &amp; Experience Design</li> <li>Database Design</li> <li>E-commerce</li> <li>Hosting and Domain Management</li> </ul>			

## COMMUNICATION & other Skills

Language	: Advanced communication skill in Bengali from academic and public speaking background. Standard skill in English.
Hardware Platform	: Multi-level PC and Servers.
Network	: LAN / WAN (both wire and wireless)
Applications	: MS Office, Macromedia Dream Weaver, Adobe Photoshop, Adobe Illustrator, Adobe PageMaker etc.
OS / Platforms	: All Microsoft OS including Server versions.
Web tools	: HTML, JavaScript, Joomla, WordPress.

## TRAINING & Development

Leadership	Hardware Troubleshooting & Advance Networking (1996/97)
Photography	Basic and Advanced photography course by renowned photographer Shafiqul Alam.
Videography	Basic videography course complete from Jharna Multimedia by renowned film maker Mr. Mahbubul Alam Taru

## KNOWLEDGE PROFILE:

- Bachelor of Social Science in 1996 from Bogra Azizul Hoque University College.

## Other Expertise:

Photography	: By passion photographer with the skill of professionals
Creativity	: Technical Advisor of renowned satire magazine Unmad & Monthly Travel and Fashion.
Writing	: Interests in freelance writing.

## Additional Information:

Interests	: Reading, Nature & Eco-tourism, Photography, Professional & Social Networking.
Groups and Associations	: Travelers Of Bangladesh (TOB), Through the Lens (TTL), Liberation War Museum, Seba Prokashoni,

## References:

1. Ferdous Mottakin  
Founder, Your Trip Mate Ltd. (current employer)  
Phone: 01755513800, 01930255482
2. Khabir Uddin Ahmed  
Chairman, FBCCI Standing Committee on Sports Tourism  
Member, National Steering Committee of Visit Bangladesh  
Member, Bangladesh Tourism Board  
Founder, BIRBA - Bangladesh Integrated Rural Based Association  
President, Tourism Resort Industries Association of Bangladesh TRIAB  
Phone: 01755592500



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