Researcher Data Use & Management Agreement

Social and Decision Analytics Division

Biocomplexity Institute, University of Virginia

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Pursuant to its research mission, the Social & Decision Analytics Division (SDAD) at the Biocomplexity Institute of the University of Virginia regularly receives data from research project sponsors and participants. As the receiver of this data, SDAD maintains a stewardship responsibility for the secure maintenance of the provided data throughout the research life-cycle. Accordingly, all SDAD researchers are expected to interact with provided data in a manner that is consistent with the requirements necessitated by these data stewardship responsibilities.

By this agreement on the date of _____, I, _____ acknowledge that SDAD desires to protect all confidential and/or personal identification information for which it has been granted the authority to store, manage, and use in achieving its research purpose(s). I agree that I will only use provided data in a manner and for a purpose consistent with the purpose for which the data were supplied pursuant to any associated project descriptions, data agreements, and University of Virginia subject protection rules. **I agree that provided data shall remain on SDAD servers and not be copied to and/or stored on my desktop workstation, laptop workstation, or any personal electronic device.** I agree that I shall not release or otherwise make available outside of the SDAD research environment any provided data containing personally identifiable information. I agree that I shall fully comply with approved SDAD Data Management Plan procedures for transfer, storage, access, and destruction of provided data.

_____   _____

Signature   Date