

# Douglas Snoddy Jr.

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Oakland, CA, 94608 | 415-960-7653 | dsnoddy415@live.com

## Career goal

Achieve a career in Web Development

## Education

**BACHELOR OF SCIENCE | GRADUATION AUGUST 2018 | SAN FRANCISCO STATE UNIVERSITY**

- Major: Kinesiology with emphasis in Exercise and Movement

## Experience

**PARAEDUCATOR, MISSION HIGH SCHOOL, SAN FRANCISCO, CA | OCTOBER 2018-PRESENT (30 HOURS PER WEEK)**

- Assist with instructional support, working one on one and improving the learning environment of the classroom
- Track progress and keep records of students' progress throughout the year

**MERCHANDISE TEAM MEMBER, TARGET, SAN FRANCISCO, CA | SEPTEMBER 2016-DECEMBER 2018 (25-35 HOURS PER WEEK)**

- Provide helpful, fast, fun, and friendly service
- Maintain a clean, great looking store including arranging and moving merchandise using proper equipment
- Cross train and learn new technology along with working in other departments
- Carry out additional responsibilities including closing store and conducting team protection security surveillance

**MENTOR INTERN | SAN FRANCISCO STATE UNIVERSITY EOP, SAN FRANCISCO, CA | JUNE 2015-AUGUST 2015**

- Developed mutual trust and respect with students
- Assisted primary instructor by providing in class advice and recommendations to first-year students on homework and other transitional issues to support university success.
- Maintained confidentiality
- Facilitated and assisted FYE (First Year Experience) instructors with lesson plans and educational activities to build cohesiveness among the students.

**MENTOR | SAN FRANCISCO STATE UNIVERSITY EOP, SAN FRANCISCO, CA | SEPTEMBER 2014-2016**

- Assisted EOP (Educational Opportunity Program) students with transitions from high school to college
- Provided constructive feedback weekly with four students, informing them about resources on campus
- Collaborated with mentees to guide their problem solving of university issues (e.g. housing, financial aid, dropping classes).

**VOLUNTEER | SCARPELLI PHYSICAL THERAPY, SAN FRANCISCO, CA | SEPTEMBER-DECEMBER 2014**

- Clinical and clerical maintenance of office (cleaning of equipment, changing exam papers after each patient, answer phone calls, assist with note taking, etc.)
- Distribution of confidentiality papers and paperwork

**Skills & Abilities**

**LEADERSHIP**

- Secretary of club at San Francisco State University, Teachers of Tomorrow.

**TEAM BUILDER**

- Formed a team for SFSU intramural basketball and scheduled practices with teammates to prepare for games. Would lead a team through a project to get it done fast and efficiently.

**COMMUNICATION**

- Answered phone calls and emails in a timely manner as SFSU Mentor. Gave tours of San Francisco State student services building to guests and students. Provided "Meet and greet" to new students. Trained new team members at SFSU and at Target. Assist customers at Target as needed to answer questions and concerns.

**PROBLEM SOLVING**

- Able to handle and prioritize multiple demands while working close to full-time at Target and attending school full-time at San Francisco State University.