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Contract · Entry level



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About the job

Job Description

Trigyn has a contractual opportunity as E-Learning Developer. This resource will be working at our client site in Spain.

Job Responsibilities

- The ultimate result of this is the design, and development of e-learning courses in accordance a new course development framework that meets international online course development standards.
- Provide ASA&SP with the end-product and all the supporting and additional material necessary for the edition/update of the e-learning courses, including the relevant project/training documentation i.e., stand-alone graphics, images, pictures, illustrations, quizzes, animations, scenarios. video and audio files, avatars, templates, storyboards, any other file.

III. Functions / Key Results Expected

The Incumbent Will Be Responsible For The Following Duties

- Training Content Creation
- Content Design and Development
- Other Duties as Required
- Training Content Creation
- Supports in instructional module design based on existing content and interviews with the subject matter expert(s).
- Contributes to design and develop of online learning modules for review and validation.
- Integrate the learning modules into the Technology Training Portal eLearning platforms.











- Coordinates meetings with the eLearning content developers' team to review the different delivered versions of the eLearning units.
- Using the approved course outline, contributes to the creation of new e-learning content or update previous contents, for virtual training in line with given instructional content material.
- Helps in redacting learning objectives and create assessments that are aligned to the predefined learning objectives based in instructional design principles.
- Creates briefs, storyboards and audio scripts aligned with the predefined learning objectives.
- Performs all needed Q&A that assure the aimed level of quality of the final output/product.
- Other duties as Required
- Participates in an initial kick-off meeting to meet with the project team, to discuss the project, validate critical objectives, agree on learning objectives, and to develop a project plan to guide the project through completion.
- Makes continuous updates to the team on progress of assignment.
- Supports in analysis and effort estimation to create an e-Learning including all the different stages required.

IV. Qualifications/special Skills

Academic Qualifications: A Bachelor's degree in Instructional Design, Education, Business,

Marketing, Communications, Graphic design, or equivalent field is required.

Experience: At least 4 years of progressive experience in e-learning course development and

developing SCORM packages is required.

Experience in the use of at least one e-learning authoring tool/software such as Articulate Storyline, Adobe Captivate, Adobe Creative Cloud Suite, etc., is required.

Experience With Online Learning Management Systems Is Required.

Experience in graphic design, graphic development, basic HTML, and video-editing knowledge is desirable.

Language: English and French are the working languages Fluency in oral and written English is required. Knowledge of another language is desirable.

IV. Impact of Results

The result of work of the ICT Senior Assistant (Capacity Building Senior Assistant) impacts directly on delivery of services and training that satisfy the requirements of the Department of Operational Support as well as the performance of these services implemented in the field missions and headquarters. It will also ensure proper processes and methodologies are followed and implemented according to the latest of the industry standards. The incumbent is responsible for ensuring activities for all global locations are in line with the overall business targets and client policies, rules, and regulations.

For Immediate Response, Please send your Resume to Global-Recruitment@Trigyn.com

TRIGYN TECHNOLOGIES is a multinational IT services company with resources deployed in 25 countries. TRIGYN is an ISO 9001:2015, ISO 27001:2013 (ISMS) and CMMI Level 5 certified company. TRIGYN has offices in United States. Canada, Germany Switzerland and India.











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About the company



Trigyn Technologies

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