

DIGITS TRADING CORP

Period Covered:		January 13-18, 2023	
ADMIN REIMBURSEMENT			
DATE	DESCRIPTION		AMOUNT
1/13/2023	MARTIN DUMAS-ASSISTED VELOCITY FOR THE INSTALLATION OF CCTV IN MAIN OFFICE		200.00
	OT MEAL (DEC 28 & 29,2022-JAN 5 & 6, 2023)	200.00	
1/14/2023	RESTY SOLOMON-DUPLICATE OF VISTORS CR IN MAIN OFFICE AND PURCHASING PAINT FOR STORE PAINTING		1,538.00
	1 PC KEY DUPLICATE	35.00	
	1 LTR AQUA MARINE PAINT	185.00	
	2 PCS MASKING TAPE	164.00	
	4 LTRS WHITE PAINT	810.00	
	2 PCS PAINT BRUSH	140.00	
	4 PCS SAND PAPER	120.00	
	1 PC ROLLER REFILL	84.00	
	RESTY SOLOMON-DUPLICATE OF VISTORS CR IN MAIN OFFICE AND PURCHASING PAINT FOR STORE PAINTING		80.00
	MAIN OFFICE TO FARMERS	40.00	
	FARMERS TO MAIN OFFICE	40.00	
1/16/2023	JOHN DAVID LAGTO-ASSISTED VELOCITY CINSTRUCTION		50.00
	OT MEAL	50.00	
	JENIFER RAPISTA-BOUGHT FOOD AND COFFEE FOR MA'AM AYP AND SIR CHARLES MEETING WITH BDO		2,076.65
	COFFEEMATE	99.15	
	REFINED SUGAR	53.50	
	BONCAFE FILXTER	214.00	
	GARBAGE BAG	260.00	
	IMARFLEX 4-6C COFFEEMAKER	1,050.00	
	SB COFFEE FOR BREWING	400.00	
	JENIFER RAPISTA-TRANSPO FOR BUYING COFFEE MAKER AND COFFEE GROUNDS FOR SIR CHARLES AND MA'AM AYP MEETING WITH BDO		60.00
	MAIN OFFICE TO ARAYAT	30.00	
	ARAYAT TO MAIN OFFICE	30.00	
	RESTY SOLOMON-PURCHASED ENSAYMADA AND BOTTLED WATER FOR EXECUTIVE MEETING WITH BDO		310.00
	1 BOX ENSAYMADA	250.00	
	4 PCS BOTTLED MINERAL WATER	60.00	
	RESTY SOLOMON-PURCHASED ENSAYMADA AND BOTTLED WATER FOR EXECUTIVE MEETING WITH BDO		40.00
	MAIN OFFICE TO MUHLACH	20.00	
	MUHLACH TO MAIN OFFICE	20.00	

	RESTY SOLOMON-FROM PTUAZON PICKUP HAND DRILL FOR DIGITS USE		40.00
	MAIN OFFICE TO PTUAZON	20.00	
	PTUAZON TO MAIN OFFICE	20.00	
1/18/2023	MARTIN DUMAS-NOTARY OF 2 PCS DOCS FOR PHIL EXPORT RENEWAL (SECRETARY CERT DIGITS AND DATA PRIVACY STATEMENT)		300.00
	NOTARY OF 2 DOCS	300.00	
	MARTIN DUMAS-NOTARY OF 2 PCS DOCS FOR PHIL EXPORT RENEWAL (SECRETARY CERT DIGITS AND DATA PRIVACY STATEMENT)		60.00
	MAIN OFFICE TO EDSA	30.00	
	EDSA TO MAIN OFFICE	30.00	
TOTAL:			4,754.65

Prepared by: JEN RAPISTA
ADMIN

Approved by: MAY ROSMORALES
ADMIN HEAD