PAYMENT REQUEST FORM				
Date Requested:	03/15/2023	Date Needed:	MAR 20 20	022
Mode of Payment:	Cash	X Bank Transfer	If the request is above Php 1,000.00, cheque will be released.	
Payee:	BRYAN P. GABRIEL	Department:		
Amount:	₱ 2,000.00	Expense Type:		
Purpose:	TRAVEL ALLOWANCE TO DW LA-UNION			
Remarks:	INSTALLATION OF SECURITY ALARM		10	<u></u> L
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REQUESTED BY:	STED BY: BRYAN GABRIEL APPROVED BY:		CIKIS WINE	TIU SANTOS
	Name Over Signature/ Date		(Immediate Head)	
Note: Accounting Payables Process	is 3 working days upon receipt of original Pay	ment Pequest Form & con	anlete supporting de	ocuments
· ·	) or any proof to support your request. This fo	•		
FOR ACCOUNTING ONLY				
Accounting Dept:		Finance Dept:		
Processed by:	Processed by:	Verified By:		Approved by:
Name Over Signature/ Date	Name Over Signature/ Date	Name Over Sig	nature/ Date	Name/ Date
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