

DIGITS TRADING CORP

Period Covered:

January 26-February 3, 2023

ADMIN REIMBURSEMENT

DATE	DESCRIPTION	AMOUNT
1/26/2023	MARTIN DUMAS-RELIEVER FOR CLOSING SCHED OF RESTY SOLOMON LEAVE	50.00
	OT MEAL	50.00
1/30/2023	ARNEL BRAZAS -TRANSPOR FOR PURCHASE OF UTILITY SUPPLIES	
	DIGITS TO ARAYAT	30.00
	ARAYAT TO DIGITS	30.00
1/30/2023	ARNEL BRAZAS -PURCHASE OF UTILITY SUPPLIES	
	3ROLLS OF TRASH BAGS	194.85
1/30/2023	ARNEL BRAZAS -LOAD THE TABLES AND MODULES TO SAN JUAN	
	OT MEAL	50.00
1/30/2023	CHINO DE LEON -MAINTENANCE EXPENSE	
	TARTAN 1710 ELEC 18X	64.00
2/2/2023	MARTIN DUMAS-NOTARIAL OF DIGITS AFFIDAVIT OF NON FILING AND LETTER OF EXTENSION	300.00
	2 DOCS X 150	300.00
2/2/2023	MARTIN DUMAS-TRANSPOR FOR NOTARIAL OF DOCS	
	DIGITS TO ARAYAT	30.00
	ARAYAT TO DIGITS	30.00
2/2/2023	JENIFER RAPISTA-MEAL ALLOWANCE - FIELD WORK - RENEWAL OF NTC PERMITS FOR BRANCHES	233.00
	MEAL	233.00
		1,011.85
TOTAL:		

Prepared by:

JEN RAPISTA
ADMIN

Approved by:

MAY ROS MORALES
ADMIN HEAD