

## PAYMENT REQUEST FORM

Date Requested: 07-Jun-22  
 Requestor's Name: JENIFER RAPISTA  
 Company: DIGITAL WALKER CORP.  
 Department/Branch: IMPORTATION DEPT  
 Amount: \_\_\_\_\_

Date Needed: 12-Jun-22  
 Start: \_\_\_\_\_  
 End: \_\_\_\_\_

*Note: Maximum allowable Date needed is 15 working days from date of request, liquidation is on or before 5 working days after completion of purpose.*

Detailed Purpose: FOR NEW APPLICATION of NTC - MPDP AND WDN - DW ROBINSONS GALLERIA AND DW SM MEGA

Attachment (please specify): Approval screenshot, Copy of application form.

REQUESTED BY: JENIFER RAPISTA  
 Requestor's print name & signature

☐ CASH

☒ DEPOSIT

### BANK ACCOUNT DETAILS FOR DIRECT DEPOSIT

Bank/Branch: BDO  
 Account Name: JENIFER RAPISTA  
 Account Number: 006580144946

APPROVED BY: \_\_\_\_\_  
 Immediate Head print name & signature

Executive (if applicable)

*Note: Accounting Department process payables is 3 working days upon received of original Payment Request Form. Please attached approved quotation or any proof that can support your request. This form will be used for NON P.O item such as contract & permits, meal allowance, transportation and etc.*

### FOR ACCOUNTING USE ONLY

Accounting Dept:	Finance Department		
Received by: _____ Print name & signature	Processed by: _____ Print name & signature	Verified by: _____ Print name & signature	Approved by: _____ Print name & signature

WDN  
 MPDP  
 WDN  
 MPDP  
 TOTAL:

Store	PERMIT FEE	NOTARY PER APPLICATION	Amount
DW ROBINSONS GALLERIA	2,130.00	-	2,130.00
DW ROBINSONS GALLERIA	3,830.00	-	3,830.00
DW SM MEGA	2,130.00	-	2,130.00
DW SM MEGA	3,830.00	-	3,830.00
			<b>11,920.00</b>



Republic of the Philippines  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
BIR Road, East Triangle, Diliman, Quezon City

Form No. NTC 1-18  
Revision No. 01  
Revision Date 03/31/2021

**APPLICATION FOR DEALER/MANUFACTURER/SERVICE CENTER/RETAILER/RESELLER PERMIT/  
CPE SUPPLIER ACCREDITATION**

**INSTRUCTIONS:**

- (1) Accomplish this application form properly, in ALL CAPS, handwritten or computer-printed.
- (2) Attach the complete requirements including supporting documents. For the List of requirements, please refer to the *NTC Citizen's Charter 2021 Second Edition* at NTC website: [www.ntc.gov.ph](http://www.ntc.gov.ph)
- (3) Check (✓) appropriate box. Indicate "N/A" for items not applicable.

**TYPE OF APPLICATION**

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	RENEWAL
<input type="checkbox"/>	MODIFICATION due to

<input type="checkbox"/>	Radio Communications Equipment (RCE)
<input type="checkbox"/>	Dealer
<input type="checkbox"/>	Radio Transmitter/Transceiver
<input type="checkbox"/>	WDN Indoor/SRD/RFID
<input type="checkbox"/>	Manufacturer
<input type="checkbox"/>	Service Center
<input checked="" type="checkbox"/>	Mobile Phone
<input checked="" type="checkbox"/>	Dealer (MPDP)
<input type="checkbox"/>	Retailer/Reseller (MPRR)
<input type="checkbox"/>	Service Center (MPSCP)
<input type="checkbox"/>	Customer Premises Equipment (CPE) Supplier Accreditation

**APPLICANT'S DETAILS**

Applicant\* **DIGITAL WALKER CORP. - DW SM MEGA**

\*Business name appearing in the SEC/DTI Registration or Business/Mayor's Permit

Type of Entity	<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	
	<input type="checkbox"/> Single Proprietorship	<input type="checkbox"/> Others, specify	
Permit No.		Validity (mm/dd/yy)	
Unit/Rm/Bldg No.	UNIT 434 A, 4TH/F	Street	CYBERZONE SM MEGAMALL, BLDG B
Barangay	EDSA COR. J VARGAS	City/Municipality	MANDALUYONG CITY
Province		Zip Code	
Contact Number	8654-3561	Email Address	

**PERSONNEL REQUIRED (Not Applicable for WDN Indoor/SRD/RFID and Mobile Phone)**

Supervising Engineer		Technician	
Name		Name	
PECE/ECE No.		Certificate/ECT No.	
Validity (mm/dd/yy)		Validity (mm/dd/yy)	

**DECLARATION**

I hereby declare that all the above entries are true and correct. Under the Revised Penal Code, I shall be held liable for any willful false statement(s) or misrepresentation(s) made in this application form that may serve as a valid ground for the denial of this application and/or cancellation/revocation of the permit issued/granted. Further, I am freely giving full consent for the collection and processing of personal information in accordance with Republic Act No. 10713, Data Privacy Act of 2012.

  
**HOWARD PAW**

Signature over Printed Name of Applicant /

Duly Authorized Signatory/Representative

**JUNE 7, 2022**

Date Accomplished

<b>OR</b>	NO.:	
	DATE:	20
	AMOUNT:	
Collecting Officer		



Republic of the Philippines  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
BIR Road, East Triangle, Diliman, Quezon City

Form No. **NTC 1-18**  
Revision No. **01**  
Revision Date **03/31/2021**

**APPLICATION FOR DEALER/MANUFACTURER/SERVICE CENTER/RETAILER/RESELLER PERMIT/  
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<input type="checkbox"/>	Service Center
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**APPLICANT'S DETAILS**


Applicant*	<b>DIGITAL WALKER CORP. - DW SM MEGA</b>		
*Business name appearing in the SEC/DTI Registration or Business/Mayor's Permit			
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Barangay	EDSA COR. J VARGAS	City/Municipality	MANDALUYONG CITY
Province		Zip Code	
Contact Number	8654-3561	Email Address	

**PERSONNEL REQUIRED (Not Applicable for WDM Indoor/SRD/RFID and Mobile Phone)**

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Name		Name	
PECE/ECE No.		Certificate/ECT No.	
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**HOWARD PAW**  
Signature over Printed Name of Applicant /  
Duly Authorized Signatory/Representative  
**JUNE 7, 2022**  
Date Accomplished

<b>OR</b>	NO.:	
	DATE:	20
	AMOUNT:	
Collecting Officer		



Republic of the Philippines  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
BIR Road, East Triangle, Diliman, Quezon City

Form No. **NTC 1-18**  
Revision No. **01**  
Revision Date **03/31/2021**

**APPLICATION FOR DEALER/MANUFACTURER/SERVICE CENTER/RETAILER/RESELLER PERMIT/  
CPE SUPPLIER ACCREDITATION**

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**APPLICANT'S DETAILS**


Applicant*	<b>DIGITAL WALKER CORP. - DW ROBINSONS GALLERIA</b>		
*Business name appearing in the SEC/DTI Registration or Business/Mayor's Permit			
Type of Entity	<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	
	<input type="checkbox"/> Single Proprietorship	<input type="checkbox"/> Others, specify	
Permit No.		Validity (mm/dd/yy)	
Unit/Rm/Bldg No.	<b>LEVEL 1 - 01485</b>	Street	<b>ROBINSONS GALLERIA COR.</b>
Barangay	<b>ORTIGAS AVE. UGONG NORTE 3</b>	City/Municipality	<b>QUEZON CITY</b>
Province		Zip Code	
Contact Number	<b>8654-3561</b>	Email Address	

**PERSONNEL REQUIRED (Not Applicable for WDN Indoor/SRD/RFID and Mobile Phone)**

<b>Supervising Engineer</b>		<b>Technician</b>	
Name		Name	
PECE/ECE No.		Certificate/ECT No.	
Validity (mm/dd/yy)		Validity (mm/dd/yy)	

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**HOWARD PAW**  
Signature over Printed Name of Applicant /  
Duly Authorized Signatory/Representative  
**JUNE 17, 2022**  
Date Accomplished

<b>OR</b>	NO.:	
	DATE:	<b>20</b>
	AMOUNT:	
Collecting Officer		



Republic of the Philippines  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
BIR Road, East Triangle, Diliman, Quezon City

Form No. NTC 1-18  
Revision No. 01  
Revision Date 03/31/2021

**APPLICATION FOR DEALER/MANUFACTURER/SERVICE CENTER/RETAILER/RESELLER PERMIT/  
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**APPLICANT'S DETAILS**

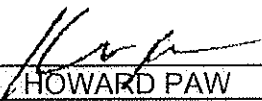
Applicant*	DIGITAL WALKER CORP. - DW ROBINSONS GALLERIA		
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Signature over Printed Name of Applicant /  
Duly Authorized Signatory/Representative  
JUNE 7, 2022  
Date Accomplished

OR	NO.:	
	DATE:	20
	AMOUNT:	
Collecting Officer		

TAXPAYER'S COPY

REPUBLIC OF THE PHILIPPINES  
CITY OF MANDALUYONG

MP FORM NO. 01

Page 1 of 1

BILL NO. **37452 -A**ACCOUNT NO. **MC-2022-00615**

NOTE: **TOP NO: 2022-14620**  
THIS PERMIT WILL  
EXPIRE ON DEC. 31, 2022



OFFICE OF THE MAYOR  
MAYOR'S PERMIT

TO WHOM IT MAY CONCERN:

**B-0436**

PURSUANT TO THE METROPOLITAN MANILA REVENUE CODE, ORDINANCE NO. 82-03, AFTER PAYMENT OF  
AS TAXES, FEES AND CHARGES, ETC., AND COMPLIANCE WITH EXISTING REQUIREMENTS  
PERMIT IS HEREBY GRANTED TO HEREIN TAXPAYER.

TAXPAYER'S NAME: <b>DIGITAL WALKER CORP.</b>		BUS CODE <b>029</b>	ACCOUNT NO. <b>MC-2022-00615</b>	STATUS <b>NEW</b>	AREA <b>56.32</b>	DATE BILLED <b>03/18/2022</b>	MAYOR'S PERMIT NO. <b>22-14041</b>
LOCATION/ADDRESS OF BUSINESS UNIT 434 A, 4TH F, CYBERZONE SM MEGAMALL, BLDG B EDSA COR J VARGAS		KIND OF BUSINESS/OCC CELLPHONE/ACCESSORIES RETAILER		BUSINESS TRADE NAME		APPROVED BY AUTHORITY OF THE CITY MAYOR	
BKCD	KIND OF FEE/TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD	
	CELLPHONE/ ACCESSORIES	5,000,000.00	500.00	0.00	500.00	2022, Q1	
	Mayor's Permit Fee		2,100.00	0.00	2,100.00		
	Environmental Fee		434.00	0.00	434.00	2022, Q1	
	Sanitary Permit Fee		231.00	0.00	231.00		
	Building Insp. Fee		120.00	0.00	120.00		
	Electrical Insp. Fee		450.00	0.00	450.00		
	Mechanical Insp. Fee		360.00	0.00	360.00		
	Plumbing Insp. Fee		60.00	0.00	60.00		
	Sign/Billboard Insp. Fee		480.00	0.00	480.00		
	Plate Fee		220.00	0.00	220.00		
	Sticker Fee		66.00	0.00	66.00		
	Sanitation Insp. Fee		100.00	0.00	100.00		
	Fire Safety Insp. Fee		888.45	0.00	888.45		
	Barangay Clearance Fee		380.00	0.00	380.00		
	CTC - Basic Tax (Individual)		5.00	0.00	5.00		
	CTC - Additional Tax		15.00	0.00	15.00		
<p>NOTE 1 EXHIBIT THIS PERMIT IN A CONSPICUOUS PLACE IN YOUR ESTABLISHMENT. NON-DISPLAY IS SUBJECT TO FINE.</p> <p>NOTE 2 This permit is only a privilege and not a right, subject to revocation for any violation of existing laws and ordinances.</p> <p>NOTE 3 Surrender this permit upon termination or retirement of business to avoid tax liability.</p> <p>NOTE 4 NO ENCROACHMENT ON THE SIDEWALK</p>							
TREASURY DEPARTMENT							
Amount in words _____							
Six thousand three hundred eighty nine							
CHECK <input type="checkbox"/> CASH <input checked="" type="checkbox"/>							
CHECK NO. _____							
BANK _____							
RECEIVED BY: Roberto L. Reyes 4945616 03/18/2022 TELLER NO. _____ TREASURER							
<p>This provisional grant privilege is subject to the compliance of requirements imposed by other City Hall department, and to possible reassessment of fees after inspection of the premises subject of this Business Permit/License. The GRANTOR reserves its right to revoke and cancel all the privileges hereby granted at any time if the GRANTEE is guilty of fraud, deceit or misrepresentation or found in violation of any city laws or ordinances or provisions of the memorandum of agreement submitted with the grantee's application. All fees given by the GRANTEE in the approval of business license/permit will be consequently retained by the GRANTOR as liquidated damages or otherwise forfeited.</p>							
VALID ONLY AT THE BUSINESS ADDRESS INDICATED HEREIN.							
ENCODER <b>Joana May F. Tabile</b>		TOTALS →		6,409.45		0.00	
				6,409.45		888.45	
				6,409.45			
<p>Please Secure Sanitary right after issuance of Mayor's Permit. Non-compliance is subject to P2,000 penalty for 1st offense. See ordinance 312 Series 2005 for further information. This bill becomes your Mayor's Permit and Official Receipt when Machine Validated by the Treasury Cash Register Machine.</p>							
MACHINE VALIDATION							



Republic of the Philippines  
**QUEZON CITY**  
Metro Manila  
BUSINESS PERMITS AND LICENSING DEPARTMENT  
Telephone No.: 988-4242 Loc. 8174 / 8282



**PERMIT TO OPERATE**

Mayor's Permit No. <b>21-906798</b>	Type of Application <b>RENEWAL</b>	Official Receipt No. <b>B-2022-000-162-0003626</b>	Amount Paid <b>6,354.00</b>
Date Issued <b>03/15/2022</b>	Date Expires <b>MARCH 15, 2023</b>	Period Covered <b>1-4 2022</b>	Date of Payment <b>03/15/2022</b>
Owner's Name <b>DIGITAL WALKER CORP.</b>			
Business Name <b>DIGITAL WALKER CORP.</b>			
Business Address <b>LEVEL 1 - 01485 ROBINSONS GALLERIA EDSA COR. ORTIGAS AVE. UGONG NORTE 3</b>			
Kind of Business <b>RETAILER * CELL PHONES AND ACCESSORIES</b>		Requirements	
		Ancillary Clearance	Clearance No.
		Locational Certificate (CPDO)	C21-M-N-3PZZYMA
		Fire Safety Inspection Certificate (BFPI)	
		Sanitary Permit (CHD)	
		Barangay Clearance (BC)	
		Tourism Accreditation	
		Traffic Clearance (CPOG)	NOT REQUIRED
		Environmental Clearance	NOT REQUIRED
		Occupational Permit of employees (BPLD)	
Area of Establishment <b>47.50 SQM</b>	Total No. of Employees Male: 1 Female: 2	Business Type: Corporation	BSS No.: ITAL-007-103-295-000

NAME OF COMPANY PRESIDENT: PAW, CHARLES N.

SUBJECT TO: COND. 1 & 16 \*\* TO COMPLY WITH ANCILLARY REMARKS AND FINDINGS AS SENT VIA EMAIL DURING EVALUATION OF PERMIT APPLICATION BY REGULATORY DEPARTMENTS/OFFICES WITHIN 30 DAYS. THIS PERMIT IS VALID ONE (1) YEAR FROM DATE OF ISSUE PURSUANT TO CITY ORDINANCE NO. SP-2013, S-2021, SUBJECT TO PROVISIONS OF APPLICABLE LAWS, ORDINANCES, RULES AND REGULATIONS PERTINENT TO THE CONDUCT OF BUSINESS. FAILURE TO COMPLY SHALL REVOKE/CANCEL THIS PERMIT.

Remarks:

- NON-TRANSFERABLE AND VALID ONLY WITH CORRESPONDING OFFICIAL RECEIPTS SHOWING PAYMENT OF PERMIT FEES AND CITY TAXES. ERASURE/ALTERATIONS WILL INVALIDATE THIS PERMIT.
- FAILURE TO RENEW THIS BUSINESS PERMIT/LICENSE WITHIN THE PRESCRIBED PERIOD SHALL SUBJECT THE TAXPAYER TO A TWENTY-FIVE PERCENT (25%) SURCHARGE OF THE PERMIT FEE.
- THIS PERMIT SHALL BE POSTED CONSPICUOUSLY AT THE PLACE OF BUSINESS AND SHALL BE PRESENTED AND/OR SURRENDERED TO CONCERNED AUTHORITIES UPON DEMAND.
- SURRENDER THIS PERMIT WITHIN 20 DAYS UPON CLOSURE OF BUSINESS TO AVOID PENALTY.
- SUBJECT TO COMPLIANCE TO ORDINANCES RELATED TO CONDUCT OF BUSINESS.

NO. AN- 196879



Printed by: RUTH ANGELICA EDILLOR

ANY ERASURE/ALTERATION WILL INVALIDATE THIS PERMIT

For and by the Authority of the City Mayor  
**MA. JOSEFINA G. BELMONTE**

**MA. MARGARITA T. SANTOS**  
City Government Department Head III