

DIGITS TRADING CORP

Period Covered:

AUGUST 8-11, 2022

ADMIN REIMBURSEMENT

DATE	DESCRIPTION	AMOUNT
8/8/2022	BERNIE PANCHO-OCULAR INSPECTION MONITORING OF THE ON-GOING TRANSFER OF ITEMS FROM P.TUAZON TO HQ WAREHOUSE	
	MAIN OFFICE TO P.TUAZON	20.00
	P.TUAZON TO MAIN OFFICE	20.00
8/9/2022	BERNIE PANCHO-OCULAR INSPECTION REGARDING THE PROGRESS OF ITEMS TRANSFER FROM P.TUAZON TO MAIN OFFICE	
	MAIN OFFICE TO P.TUAZON	20.00
	P.TUAZON TO MAIN OFFICE	20.00
	RESTY SOLOMON-TRANSFER MODULES FROM P.TUAZON TO MAIN OFFICE	
	OT MEAL (RESTY, JHED, CHINO, MARTIN)	200.00
8/11/2022	RESTY SOLOMON-ASSISTED CONTRACTOR IN REMOVING INTERNET CABLE AT 3RD GLOOR W/ SIR RONALD	
	OT MEAL	50.00
	ARVIN GAVINO-BRING CANON PRINTER TO VMALL GREENHILLS/LOOK FOR OTHER PRINTER SERVICES IN GILMORE/PICK UP ANOTHER PRINTER IN HEAD OFFICE/PICK UP NEW PRINTER IN GILMORE	
	MAIN OFFICE TO VMALL GREENHILLS	20.80
	VMALL GREENHILLS TO GILMORE	26.40
	GILMORE TO MAIN OFFICE	20.00
	MAIN OFFICE TO GILMORE	19.20
	GILMORE TO MAIN OFFICE	20.00
TOTAL:		436.40

Prepared by:

JEN RARISTA
ADMIN

Approved by:

KAT GO
ADMIN HEAD

DIGITAL WALKER CORP

Period Covered:

AUGUST 5-11, 2022

ADMIN REIMBURSEMENT

DATE	DESCRIPTION	AMOUNT
8/5/2022	CHINO DE LEON-DISMANTLE OF DEFECTIVE DOOR KNOB AND REPLACEMENT OF SCREW IN DW GRAND CENTRAL (DWGRAND-080522-0009)	
	MAIN OFFICE TO CUBAO	20.00
	CUBAO TO MONUMENTO	35.00
	MONUMENTO TO CUBAO	35.00
	CUBAO TO MAIN OFFICE	20.00
	CHINO DE LEON-INSTALLATION OF OUTLET AND REPAIR OF STOCKROOM SCREW IN DW GLORIETTA 2 (DWG2-072722-0033) (DWG2-072722-0036)	
	MAIN OFFICE TO CUBAO	40.00
	CUBAO TO GLORIETTA	232.50
	GLORIETTA TO CUBAO	240.50
	CHINO DE LEON-INSTALLATION OF OUTLET AND REPAIR OF STOCKROOM SCREW IN DW GLORIETTA 2 (DWG2-072722-0033) (DWG2-072722-0036)	
8/8/2022	OT MEAL (CHINO, RESTY)	100.00
	CHINO DE LEON-INSPECTION FOR INSTALLATION OF STRIPLIGHT IN DW MACHINES ROCKWELL (DWMR-080522-0013)	
	COD TO GUADA	35.00
	GUADA TO ROCKWELL	13.00
	ROCKWELL TO GUADA	13.00
8/9/2022	GUADA TO AYALA	13.00
	ARNEL BRAZAS-DISINFECT/ULV FOGGING IN DW UPTOWN MALL	
8/11/2022	OT MEAL	50.00
	ARNEL BRAZAS-DISINFECT/ULV FOGGING IN DW GRAND CENTRAL	
	MAIN OFFICE TO SM GRAND CENTRAL	306.50
	SM GRAND CENTRAL TO MAIN OFFICE	251.50
	ARNEL BRAZAS-DISINFECT/ULV FOGGING IN DW GRAND CENTRAL	
8/11/2022	OT MEAL	50.00
	MARTIN DUMAS-DISINFECT/ULV FOGGING IN DW GLORIETTA 2	
	MAIN OFFICE TO CUBAO	20.00
	CUBAO TO DW GLORIETTA	189.50
	DW GLORIETTA TO MAIN OFFICE	195.00
	MARTIN DUMAS-DISINFECT/ULV FOGGING IN DW GLORIETTA 2	
TOTAL:	OT MEAL	50.00
		1,909.50

Prepared by:

JEN RAPISTA

ADMIN

Approved by:

KAT GO

ADMIN HEAD