

PETTY CASH LIQUIDATION REPORT REIMBURSEMENT

Requestor's Name: Jenifer Rapista

Date of Requisition: February 3, 2023

Date of Liquidation: February 7, 2023

| Date | Particular | Destination | | Amount | Remarks | Supplier details | | | | | | | | |
|--------------------------------------|----------------|-------------|----|-----------------|-----------------|--|---------|------|-----|-----|------|---------------|-----|------------|
| | | From | To | | | Company name | Address | TIN# | SI# | OR# | Ref# | Vatable Sales | Vat | Vat exempt |
| 3-Feb-23 | MPDP | | | | | | | | | | | | | |
| | filling fee | 500 X 1 | | 500.00 | | | | | | | | | | |
| | permit fee | 1500 X 1 | | 1,500.00 | | | | | | | | | | |
| | inspection fee | 1500 X 1 | | 1,500.00 | | | | | | | | | | |
| | dst | 30 X 1 | | 30.00 | | | | | | | | | | |
| | | | | | | FOR NEW APPLICATION of NTC - MPDP AND WDN - DIGITAL WALKER SERENE AYALA TRIANGLE GARDEN | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | WDN | | | | | | | | | | | | | |
| | filling fee | 180 X 1 | | 180.00 | | | | | | | | | | |
| | permit fee | 1200 X 1 | | 1,200.00 | | | | | | | | | | |
| | inspection fee | 720 X 1 | | 720.00 | | | | | | | | | | |
| | dst | 30 X 1 | | 30.00 | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | 5,660.00 | | | | | | | | | | |
| Less: Petty Cash Received | | | | | 5,660.00 | | | | | | | | | |
| Advances from (Advances to) employee | | | | | - | | | | | | | | | |

Applicable if the liquidation resulted to "Advances from" employee:

Applicable if the liquidation resulted to "Advances to" employee:

Applicable if the liquidation resulted to "Advances from" employee:

Applicable if the liquidation resulted to "Advances to" employee:

Prepared by JENIFER RAPISTA
Requestor's Signature/ date

Checked by: _____
Signature over printed name of the _____

Reviewed by: _____
Signature over printed name of the

Received by:

Signature over printed name of

Received by:

Signature over printed name

Note: "Remarks" shall be filled out by the Petty Cash Custodian