

PETTY CASH LIQUIDATION REPORT

Sequester's Name: Jennifer Rapista

Date of Requisition: Sep 21, 2022

Date of Liquidation: Sep 27, 2022

[illegible]

Less: Petty Cash Received	3,850.00
Advances from (advances to) employee	-

Applicable If the liquidation resulted to "Advances from" employee:

Received by:

Applicable if the liquidation resulted to "Advances to" employee:

Received by:

Prepared by: JENIFER RAPISTA
Requestor's Signature/ date

Checked by: _____
Signature over printed name of the
Immediate Superior of date _____

Signature over printed name of the
Petty Cash Custodian: date

Signature over printed name of
the Requestor/ date

Signature over printed name
of the Petty Cash Custodian/
date

Note: 'Remarks' shall be filled out by the Petty Cash Custodian