

# DIGITS TRADING CORP

Period Covered:

OCTOBER 8-OCTOBER 10, 2022

## ADMIN REIMBURSEMENT

DATE	DESCRIPTION	AMOUNT
10/8/2022	JOHN DAVID LAGTO-TRANSFERRED ITEMS (TISSUE SMALL ROLL BOXES, POP COLATERAL, MARKETNG FLYERS, BOND PAPERS, OTHER RETAIL ITEMS, PAPER COTTER) FROM THE SAUCE ROOM TO ADMIN WAREHOUSE /CLEANING OF ALL TH SCRAPS AND WASTE POST ACCOUNTING TEAM DOCUMENTS STORAGING	200.00
	OT MEAL (JOHN DAVID, SOLIMAR, RESTY, ARNEL)	200.00
10/7/2022	JOHN DAVID LAGTO-TRANSFERRED ITEMS (TISSUE BIG ROLL BOXES, HOUSEKEEPING CLEANING CHEMICALS)	100.00
	OT MEAL (JOHN DAVID, ARNEL)	100.00
10/10/2022	ARVIN GAVINO-BOUGHT THERMO SCANNER IN HEALTH CRAFT MEDICAL SUPPLY	74.40
	MAIN OFFICE TO HEALTH CRAFT MEDICAL SUPPLY (1572 BAMBANG ST. STA. CRUZ, MANILA)	74.40
	SOLIMAR DUMAS-PURCHASED 2 PCS LED BULB 9W DL (239.50) FOR THE REPLACEMENT OF 2 PCS LED BULB IN MAIN CR & CANTEEN HALLWAY - HQ (MO-101122-0296)	60.00
	MAIN OFFICE TO EDSA FARMERS	30.00
	EDSA FARMERS TO MAIN OFFICE	30.00
	SOLIMAR DUMAS-PURCHASED 2 PCS LED BULB 9W DL (239.50) FOR THE REPLACEMENT OF 2 PCS LED BULB IN MAIN CR & CANTEEN HALLWAY - HQ (MO-101122-0296)	239.50
	2 PCS LED BULB 9W DL	239.50
	BERNIE PANCHO-PURCHASED 1 PC INFRARED THERMO GUN (1,000 PESOS) FOR THE REPLACEMENT OF DEFECTIVE INFRARED THERMO GUN - DIGITS SECURITY TEAM	1,000.00
	1 PC INFRARED THERMO GUN	1,000.00
<b>TOTAL:</b>		<b>1,673.90</b>

Prepared by: JEN RAPISTA  
ADMIN

Approved by: MAY ROS MORALES  
ADMIN HEAD