

## PAYMENT REQUEST FORM

Date Requested: 04-Nov-22  
 Requestor's Name: JENIFER RAPISTA  
 Company: DIGITS TRADING CORP  
 Department/Branch: IMPORTATION DEPT  
 Amount: **4,030.00**

Date Needed 11-Nov-22  
 Start: \_\_\_\_\_  
 End: \_\_\_\_\_

*Note: Maximum allowable Date needed is 15 working days from date of request, liquidation is on or before 5 working days after completion of purpose.*

Detailed Purpose: CPE RENEWAL OF DIGITS TRADING CORP 2022 - 2023

Attachment (please specify): Approval screenshot, Copy of application form,

REQUESTED BY: JENIFER RAPISTA  
 Requestor's print name & signature

☐ CASH

☒ DEPOSIT

**BANK ACCOUNT DETAILS FOR DIRECT DEPOSIT**

Bank/Branch: BDO  
 Account Name: JENIFER RAPISTA  
 Account Number: 006580144946

APPROVED BY: MAY ROS MORAN  
 Immediate Head print name & signature

\_\_\_\_\_  
 Executive (if applicable)

**Note:** Accounting Department process payables is **3 working days** upon received of original Payment Request Form. Please attached approved quotation or any proof that can support your request. This form will be used for **NON P.O** item such as contract & permits, meal allowance, transportation and etc.

### FOR ACCOUNTING USE ONLY

Accounting Dept:	Finance Department		
Received by: _____ Print name & signature	Processed by: _____ Print name & signature	Verified by: _____ Print name & signature	Approved by: _____ Print name & signature



Republic of the Philippines  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
BIR Road, East Triangle, Diliman, Quezon City

Form No. **NTC 1-18**  
Revision No. **01**  
Revision Date **03/31/2021**

**APPLICATION FOR DEALER/MANUFACTURER/SERVICE CENTER/RETAILER/RESELLER PERMIT/  
CPE SUPPLIER ACCREDITATION**

**INSTRUCTIONS:**

- (1) Accomplish this application form properly, in ALL CAPS, handwritten or computer-printed.
- (2) Attach the complete requirements including supporting documents. For the List of requirements, please refer to the **NTC Citizen's Charter 2021 Second Edition** at NTC website: [www.ntc.gov.ph](http://www.ntc.gov.ph)
- (3) Check (✓) appropriate box. Indicate "N/A" for items not applicable.

**TYPE OF APPLICATION**

<input type="checkbox"/>	NEW
<input checked="" type="checkbox"/>	RENEWAL
<input type="checkbox"/>	MODIFICATION due to

<input type="checkbox"/>	<b>Radio Communications Equipment (RCE)</b>
<input type="checkbox"/>	Dealer
<input type="checkbox"/>	Radio Transmitter/Transceiver
<input type="checkbox"/>	WDN Indoor/SRD/RFID
<input type="checkbox"/>	Manufacturer
<input type="checkbox"/>	Service Center
<input type="checkbox"/>	<b>Mobile Phone</b>
<input type="checkbox"/>	Dealer (MPDP)
<input type="checkbox"/>	Retailer/Reseller (MPRR)
<input type="checkbox"/>	Service Center (MPSCP)
<input checked="" type="checkbox"/>	<b>Customer Premises Equipment (CPE) Supplier Accreditation</b>

**APPLICANT'S DETAILS**


Applicant*	<b>DIGITS TRADING CORP.</b>		
<i>*Business name appearing in the SEC/DTI Registration or Business/Mayor's Permit</i>			
Type of Entity	<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	
	<input type="checkbox"/> Single Proprietorship	<input type="checkbox"/> Others, specify	
Permit No.	<b>NCR-ACCPES-1712-0286</b>	Validity (mm/dd/yy)	<b>DECEMBER 12, 2022</b>
Unit/Rm/Bldg No.	<b>Lot. 8 Blk. 46 Digit Bldg.</b>	Street	<b>MAYOR IGNACIO SANTOS DIAZ ST.</b>
Barangay	<b>SAN MARTIN DE PORRES</b>	City/Municipality	<b>CUBAO, QUEZON CITY</b>
Province		Zip Code	
Contact Number	<b>8654-3561</b>	Email Address	

**PERSONNEL REQUIRED (Not Applicable for WDN Indoor/SRD/RFID and Mobile Phone)**

Supervising Engineer		Technician	
Name	<b>ENGR. STEVEN T. CARAAN</b>	Name	<b>ENGR. JOHN HENDRIE BALUYUT</b>
PECE/ECE No.	<b>0000602</b>	Certificate/ECT No.	<b>0003240</b>
Validity (mm/dd/yy)	<b>JULY 11, 2023</b>	Validity (mm/dd/yy)	<b>AUGUST 11, 2023</b>

**DECLARATION**

I hereby declare that all the above entries are true and correct. Under the Revised Penal Code, I shall be held liable for any willful false statement(s) or misrepresentation(s) made in this application form that may serve as a valid ground for the denial of this application and/or cancellation/revocation of the permit issued/granted. Further, I am freely giving full consent for the collection and processing of personal information in accordance with Republic Act No. 10713, Data Privacy Act of 2012.

  
**HOWARD PAW**  
Signature over Printed Name of Applicant /  
Duly Authorized Signatory/Representative  
Date Accomplished

<b>OR</b>	NO.:	
	DATE:	20
	AMOUNT:	
Collecting Officer		



Republic of the Philippines  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
Quezon City

Documentary  
Stamp Tax Paid

**ACCREDITATION CERTIFICATE OF CUSTOMER-PROVIDED  
TERMINAL EQUIPMENT SUPPLIER**

Official Receipt

OR No. : 1211181

OR Date. : December 02, 2021

Amount : Php 4030.00

Processor : Russel Capellan

12/03/2021 10:15 AM

REN

NCR-ACCPES

Certificate No. 1712-0286

SUPPLIER : DIGITS TRADING CORP.

ADDRESS : Lot 8 Block 46, Digits Bldg., Ignacio Santos Diaz St., San Martin De Porres,  
Cubao, Quezon City

TELEPHONE 654-3561 FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

SEC/BDT Registration No. CS200813185

This is to certify that the above supplier has complied with the minimum requirements of the Commission and is hereby accredited as a supplier of Terminal Equipment as listed at the back hereof:

Issued on: 2-Dec-21

Valid Until: 12-Dec-22

*By Authority of the Commissioner:*

S.N.: 4886

- This supersedes Permit No. NCR-ACCPES 1712-0286 dtd 10-Nov-2020.

**DELILAH F. DELES**

**Deputy Commissioner  
Officer-In-Charge, NCR  
Commissioner**

-Issuance of this Permit is without prejudice to any or all administrative cases filed against this CPE accreditation. - Subject for inspection anytime. Any discrepancy found during the inspection will cause for penalty and/or revocation of this accreditation.