

<div style="text-align: center;"> <b>PAYMENT REQUEST FORM</b> </div>	
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Date Requested: 18-Aug-22 Date Needed: Aug. 22,2022

**Mode of Payment:** \_\_\_\_\_ Cash. \_\_\_\_\_ x \_\_\_\_\_ Bank transfer \_\_\_\_\_ Check *If the request is above Php 1,000.00, cheque will be released.*

Payee: EVELYN LETRAN Department: Charge to franchise

**Amount:** P10,000.00      **Expense Type:** \_\_\_\_\_ **Bank:** BDO

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18/08/2022

*Note: Accounting Payables Process is 3 working days upon receipt of original Payment Request Form & complete supporting documents.  
Please attach approved quotation(s) or any proof to support your request. This form will only be used for NON P.O Item(s) such as contracts & permits payments.*

FOR ACCOUNTING ONLY	
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Accounting Dept:

Processed by:

Name Over Signature/ Date

Finance Dept: \_\_\_\_\_

Processed by:
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Name Over Signature/ Date

Verified By: \_\_\_\_\_

Name Over Signature/ Date

Approved by: \_\_\_\_\_

Name/ Date

Document No.: AFD20161017-002 v.3

BATCH 1 AUG 23			BATCH 2 SEPT 6		
BLUESPACE	5		BLUESPACE	5	
PAMELA JOY DE VERA	CSA	BTB LUCKY CHINATOWN	JHUNDEE CORDUA	STORE HEAD	DW SM FAIRVIEW
JONEL CORMINAL	CSA	DW SM FAIRVIEW	IVAN WILSON BASA	STORE HEAD	BTB LUCKY CHINATOWN
FEDERICO BACERO	CASHIER	BTB FAIRVIEW	JEFFREY G. PARINGIT	STORE HEAD	BTB FAIRVIEW
MICHELLE GAMBAN	CASHIER	BTB LUCKY CHINATOWN	ROWENA BABASA	CASHIER	BTB LUCKY CHINATOWN
RYAN BALASANOS	CSA	BTB LUCKY CHINATOWN	SITTIE NAYLA D. HADJI YUNOS	CASHIER	BTB FORBESTOWN