

## PETTY CASH LIQUIDATION REPORT

Requestor's Name: MARICEL PASCUAL

Date of Requisition: Dec 5,2022

Date of Liquidation: Dec 5,2022

[illegible]

Total	1,522.00
Less: Petty Cash Received	
Advances from (Advances to) employee	

Prepared by: MARICEL PASCUAL  
Requestor's Signature/ date

Checked by: EVELYN LETRAN  
Signature over printed name of the  
Immediate Superior/ date

*Reviewed by:*

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*Signature over  
printed name of*

Applicable if the liquidation resulted *received by:*

Signature over  
printed name of  
the Requestor/

Applicable if the  
liquidation  
received by:

Signature over  
printed name of  
the Petty Cash

Note: "Remarks" shall be filled out by the Petty Cash Custodian