

## PAYMENT REQUEST FORM

Date: 12-Sep-22 Document No.: AFD20161017-001 v.1  
Payee: Jomark Tamboong Date Needed: 16-Sep-22  
Amount: 2,500.00  
Name: Jomark Tamboong  
Department: AFTER SALES (RMA)  
Purpose: HAULING PAYMENT

**Remarks:**

HAULING FEE WASTE DISPOSAL Non ELECTRONICS THROUGH  
Construction Debris Lucky J Hauling

REQUESTED BY:

Jomark Tamboong  
(Requestor)

APPROVED BY:

Ana Dorothy C. Lacorte  
(Immediate Head)

*Note \*Accounting process in payables is 3 working days upon received of original Payment Request Form.  
Pls. attached approved quotation or any proof that can support your request. This form will be used  
for NON P.O Item such as based on contract & Permits payments.*

### FOR ACCOUNTING ONLY

**Accounting Dept:**

Received by:

Name/ Date

*Requestor Copy*

**Finance Dept:**

Processed by:

Name/ Date

Verified By:

Name/ Date

Approved by:

Name/ Date