PAYMENT REQUEST FORM			
Date Requested:	11/21/2022	Date Needed:	DEC 19, 2022
Mode of Payment:	Cash	X Bank Transfer	If the request is above Php 1,000.00, cheque will be released.
Payee:	BRYAN GABRIEL	Department:	:
Amount:	₱ 5,000.00	Expense Type:	:
Purpose:	DW EVIA MALL STORE BUDGET FOR OPENING		
			1
Remarks:	,		
REQUESTED BY:	BRYAN GABRIET Name Over Signature/ Date	APPROVED BY:	GERALD DINGLASAN (Immediate Head)
Note: Accounting Payables Process	is 3 working days upon receipt of original Pay	ment Request Form & con	mplete supporting documents.
Please attach approved quotation(s,	or any proof to support your request. This fo	rm will only be used for N	ON P.O Item(s) such as contracts & permits payments.
	Scanned FOR ACCO	UNTING ONLY	
Accounting Dept:	Dun an ann d In in	Finance Dept:	
Processed by:	Processed by:	Verified By:	Approved by:
Name Over Signature/ Date	Name Over Signature/ Date	Name Over Sig	nature/ Date Name/ Date
			Document No.: AFD20161017-001 v.3