

# DIGITS TRADING CORP

Period Covered:

November 25-December 1, 2022

## ADMIN REIMBURSEMENT

DATE	DESCRIPTION	AMOUNT
11/25/2022	CHINO DE LEON-PURCHASING OF MATERIALS NEEDED AT MAIN OFFICE	
	MAIN OFFICE TO CUBAO	20.00
	CUBAO TO MAIN OFFICE	20.00
	RESTY SOLOMON-REPLACEMENT OUTLET AT RDU AREA	
	MAIN OFFICE TO FARMERS	20.00
	FARMERS TO MAIN OFFICE	20.00
	OUTLET	154.00
11/28/2022	CHINO DE LEON-FOR LINE WIRING PURPOSE IN HEAD OFFICE	148.50
	1 PC GLOVES FOR ELECTRICAL LINE WIRING	148.50
	ARVIN GAVINO-PICK UP POS IN 51 LORAIN ST. BALINTAWAK	
	MAIN OFFICE TO BALINTAWAK	70.40
	BALINTAWAK TO MAIN OFFICE	66.40
11/29/2022	ARVIN GAVINO-PICK UP 2 BOXES OF CASH DRAWER IN 254 BANAW ST.	
	MAIN OFFICE TO 245 BANAW ST	67.20
	BANAW ST. TO MAIN OFFICE	76.80
	ARVIN GAVINO-BROUGHT VAULTS FOR REPAIR IN GREENHILLS	
	MAIN OFFICE TO GREENHILLS	20.80
	GREENHILLS TO MAIN OFFICE	20.80
12/1/2022	ARVIN GAVINO-GARBAGE COLLECTION FOR THE MONTH OF NOVEMBER 2022	
	GARBAGE COLLECTION FEE	1,500.00
	ARVIN GAVINO-PICK UP VAULT IN GREENHILLS	
	OMB TO GREENHILLS	37.60
	GREENHILLS TO MAIN OFFICE	27.20
TOTAL:		2,269.70

Prepared by: JEN RAPISTA

ADMIN

Approved by: MAY ROS MORALES

ADMIN HEAD

# BOXTALKS INC.

Period Covered:

November 28-December 1, 2022

## ADMIN REIMBURSEMENT

DATE	DESCRIPTION	AMOUNT
11/29/2022	ARVIN GAVINO-FOLLOW UP RELEASING OF PERMITS IN NTC/4 OMB APPLICATION FOR PAYMENT	
	MAIN OFFICE TO NTC	32.80
	NTC TO OMB	28.00
	OMB TO MAIN OFFICE	35.20
	RESTY SOLOMON-FIXED TRACKLIGHT AT CEILING IN BTB UPTOWN	
	MAIN OFFICE TO CUBAO	40.00
	CUBAO TO UPTOWN	265.00
	UPTOWN TO MAIN OFFICE	280.50
	RESTY SOLOMON-FIXED TRACKLIGHT AT CEILING IN BTB UPTOWN	
	OT MEAL	100.00
12/1/2022	ARVIN GAVINO-7 IMPORT PERMIT APPLICATION IN OMB	
	MAIN OFFICE TO OMB	33.60
TOTAL:		815.10

Prepared by:

JEN RAPISTA

ADMIN

Approved by:

MAY ROS MORALES

ADMIN HEAD