

PETTY CASH LIQUIDATION REPORT

Requestor's Name:

MARICEL PASCUAL

Date of Requisition: Dec 5,2022

Date of Liquidation: Dec 5, 2022

[illegible]

Total	1,309.00	
Less: Petty Cash Received		
Advances from (Advances to) employee		

Prepared by: 
MARICEL PASCUAL
Requestor's Signature/ date

Checked by: EVELYN LETRAN
Signature over printed name of the
Immediate Superior/ date

Reviewed by:

*Signature over
printed name of*

Applicable if the liquidation resulted *received by:*

Signature over
printed name of
the Requestor/

Applicable if the
liquidation
received by:

Signature over
printed name of
the Petty Cash

Note: "Remarks" shall be filled out by the Petty Cash Custodian