

# DIGITS TRADING CORP

Period Covered:

OCTOBER 28-NOVEMBER 4, 2022

## ADMIN REIMBURSEMENT

DATE	DESCRIPTION	AMOUNT
10/28/2022	RESTY SOLOMON-PURCHASED MATERIALS 3 PCS GARBAGE ROLL (264 PESOS), 2 PCS SPONGE (50 PESOS), 4 PCS PRINT FOAM (120 PCS), 20 PACKS GROUT WHITE FOR GROUTING TILES IN HEAD OFFICE	
	MAIN OFFICE TO FARMERS	20.00
	FARMERS TO MAIN OFFICE	20.00
	3 PCS GARBAGE ROLL	264.00
	2 PCS SPONGE	50.00
	4 PCS PRINT FOAM	120.00
	MAIN OFFICE TO BENITEZ	20.00
	BENITEZ TO MAIN OFFICE	50.00
	20 PACK GROUT WHITE	1,300.00
		1,844.00
10/29/2022	RESTY SOLOMON-GROUTING HR ROOM & MA'AM ANNA ROOM	
	OT MEAL (RESTY,ARNEL)	150.00
10/31/2022	RESTY SOLOMON-GROUTING OF RECEPTION HEAD OFFICE	
	LUNCH MEAL (RESTY,ARNEL)	150.00
11/1/2022	RESTY SOLOMON-GROUTING OF RECEPTION HEAD OFFICE	
	LUNCH MEAL (RESTY,ARNEL)	150.00
11/2/2022	ARNEL BRAZAS-PURCHASED LIQUID SOSA (225 PESOS) FOR CLOGGED SINKS IN HEAD OFFICE CR	
	MAIN OFFICE TO ARAYAT	20.00
	ARAYAT TO MAIN OFFICE	20.00
	3 PCS LIQUID SOSA	225.00
	ARNEL BRAZAS-PURCHASED 1 PCS T120 40W B CAPSULE (450 PESOS), 2 PCS A-ECO T8 18W DL (240 PESOS), 2 PCS A-ECO T8 18W DL (180 PESOS) FOR PARKING AREA HEAD OFFICE	
	1 PCS T120 40W B CAPSULE	450.00
	2 PCS A-ECO T8 18W DL	240.00
	2 PCS A-ECO T8 18W DL	180.00
	ARNEL BRAZAS-PURCHASED 1 PC POLISH SPRAY (102 PESOS) FOR HEAD OFFICE TABLES	
	POLISH SPRAY	102.00
	ARNEL BRAZAS-BOUGHT LIGHTS IN METRO SOLER FRO PARKING AREA IN HEAD OFFICE/BROUGHT PRINTER FOR REPAIR IN GILMORE/LOOK FOR HOLE SET DRILL FOR METAL IN FARMERS	
	OMB TO METRO SOLER	88.00
	METRO SOLER TO MAIN OFFICE	80.00
	MAIN OFFICE TO GILMORE	19.20
	GILMORE TO FARMERS	31.20
	FARMERS TO MAIN OFFICE	10.40
	PARKING PUREGOLD FARMERS	20.00
		248.80

11/3/2022	ARVIN GAVINO-GARBAGE COLLECTION FEE FOR THE MONTH OF OCTOBER 2022		1,500.00
	GARBAGE COLLECTION	1,500.00	
	ARVIN GAVINO-PURCHASED T 120 40W DL BULB (450 PESOS), EPOXY (87.50 PESOS), MIGHTY BOND (44 PESOS), HOLES AW METAL 32MM (450 PESOS) FOR OFFICE MATERIALS NEEDED		
	T 120 40W DL BULB	450.00	1,031.50
	EPOXY	87.50	
	MIGHTY BOND	44.00	
	HOLES AW METAL 32MM	450.00	
	ARVIN GAVINO-BOUGHT T120 40W BULB IN METRO STAR/BUY 32MM HOLES AW DRILL IN CJR HARDWARE/BOUGHT MIGHTY BOND AND EPOXY FOR STEEL IN FARMERS		
	OMB TO METRO SOLER	77.60	202.40
	METRO SOLER TO CJR HARDWARE	6.40	
	CJR HAREWARE TO MAIN OFFICE	88.00	
	FARMERS TO MAIN OFFICE	10.40	
	PARKING PUREGOLD FARMERS	20.00	
	ARVIN GAVINO-PURCHASED BULB SOCKET (30 PESOS) FOR HEAD OFFICE		30.00
11/4/2022	BULB SOCKET	30.00	
	ARVIN GAVINO-BRING CHECK FOR PAYMENT IN PC HUB		
	MAIN OFFICE TO PCHUB	20.80	37.60
	PCHUB TO MAIN OFFICE	16.80	
	ARVIN GAVINO-SOLICIT FOR FEAST DAY OF PATRON SAINT MARTIN DE PORRES		500.00
	SOLICITATION OF BANAHAW ST.	500.00	
TOTAL:			7,081.30

Prepared by: JEN RAPISTA  
ADMIN

Approved by: MAY ROS MORALES  
ADMIN HEAD