

DIGITS TRADING CORP

Period Covered:

June 7-10, 2022

ADMIN REIMBURSEMENT

DATE	DESCRIPTION	AMOUNT
6/7/2022	BERNIE PANCHON PURCHASED OF LED BULB 30W DL (350 PESOS) FOR THE REPLACEMENT OF 1 PC HIGH BAY LIGHT IN PARKING AREA (MO-060722-0259)	
	MAIN OFFICE TO CUBAO	20.00
	CUBAO TO RECTO AVE	20.00
	RECTO AVE TO CUBAO	20.00
	CUBAO TO MAIN OFFICE	20.00
	LED BULB 30W DL	350.00
	ARVIN GAVINO SECRETARY CERT FOR ISUZU NFK8465 DTC-LOGISTICS - RFID Application	
	NOTARIAL FEE	150.00
	ARVIN GAVINO PICK UP PRINTER IN GREENHILLS	
	MAIN OFFICE TO GREENHILLS	20.80
	GREENHILLS TO MAIN OFFICE	22.40
6/8/2022	BERNIE PANCHON INSPECTION FEE FOR THE BITCOIN MINING PROJECT NOTE: LATE LIQUIDATION - ORIGINAL OR DELIVERY AWAITS	
	AIRCON INSPECTION FEE	650.00
6/9/2022	ARVIN GAVINO MONTHLY LOAD ALLOWANCE FOR THE MONTH OF MAY 2022	
	LOAD ALLOWANCE	300.00
6/10/2022	BERNIE PANCHON PURCHASED LED BULB 15W DL OMNI (245 PESOS) FOR THE BUSTED 1 PC LED BULB IN GROUND FLOOR LAVATORY SINK (MO-061022-0260)	
	MAIN OFFICE TO CUBAO	20.00
	CUBAO TO MAIN OFFICE	20.00
	LED BULB 15W DL OMNI	245.00
TOTAL:		1,858.20

Prepared by: MIMI C. FERRER
ADMIN SUPERVISOR

Approved by: KAT GO
ADMIN HEAD

HO-060722-0259

PETTY CASH LIQUIDATION REPORT

Requestor's Name:

BERNIE PANCHO

Date of Requisition: _____

Date of Liquidation: _____

DTC

Date	Particular	Destination		Amount	Remarks	Supplier details												
		From	To			Company name	Address	TIN#	SI#	OR#	Ref#	Vatable Sales	Vat	Vat exempt				
06/07/22	MAIN OFFICE	CUBAO AURORA		\$20.00	TRICYCLE	FOR THE REPLACEMENT OF 1 PC HIGH DAY LIGHT IN PARKING AREA												
	CUBAO AURORA	RECTO AVE		\$20.00	LRT 2													
	RECTO AVE	CUBAO AURORA		\$20.00														
	CUBAO AURORA	MAIN OFFICE		\$20.00	TRICYCLE													
	LED BULB 30W DL			\$350.00														
TOTAL				\$430.00														
Less: Petty Cash Received																		
Advances from (Advances to) employee																		

Prepared by:
B. PANCHO
Requestor's signature/ date

Checked by:

Signature over printed name of the
Immediate Superior/ date

Reviewed by:

Signature over printed name of the
Petty Cash Custodian/ date

Applicable if the liquidation
resulted to "Advances from"
employee:
Received by:

Applicable if the liquidation
resulted to "Advances to"
employee:
Received by:

Signature over printed name of the
Requestor/ date

Signature over printed name of
the Petty Cash Custodian/ date

Note: "Remarks" shall be filled out by the Petty Cash Custodian



METRO SOLER LIGHTS & DECOR CORPORATION

1504-1508 Soler St., Brgy. 305 Zone 29 Sta. Cruz, Manila
Tels.: 733-6070; 733-6072; 310-6739
VAT Reg. TIN: 004-823-327-000

CASH INVOICE

№ 174313

06/07/2022

DIGITS

Sold to: _____ Date: _____

TIN: _____ FORM: _____

Address: _____

Bus. Style/Name: _____

[illegible]

TOTAL AMOUNT DUE

Received the above goods in good order and condition.

400 Bks. (50x3) No. 160001-180000
BIR Permit No. OCN1AU0001923333
Date of ATP: 11/08/2018 Valid Until: 11/07/2023
Solid Printing Corporation *TIN: 004-707-320-000 VAT
1320 Rizal Ave. Brgy. 321 Zone 21 Sta. Cruz Manila

Printer's Accreditation No.: 031MP20150000000038
Date of Accreditation: 08/17/2015

1320 Rizal Ave. Brgy. 321 Zone 21 Sta. Cruz Manila

Cashier/Authorized Representative

Note: "Remarks" shall be filled out by the Petty Cash Custodian

SECRETARY'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS:

I, **HOWARD N. PAW**, of legal age and Corporate Secretary of **DIGITS TRADING CORP.**, a corporation duly organized and existing under and by virtue of the laws of the Philippines, with principal address at No. 56 Mayor Ignacio S. Diaz Street, San Martin De Porres, Quezon City, do hereby certify that in the special meeting of the Board of Directors of **DIGITS TRADING CORP.**, called and held in all respects as required by law and the by-laws of the corporation on **20 October 2020**, wherein a majority of the directors were present, the following resolution was passed and adopted, a full, true and correct copy thereof is reproduced thus—

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors, hereby authorized as it hereby authorized to apply, secure and obtain the necessary RFID for its vehicles as enumerated below:

TRUCK
ISUZU TRAVIS L

PLATE NUMBER
NFK8465

"RESOLVED FURTHER, the Board hereby appoints, as it hereby appoints, with full power of substitution, **ROSE ANN TAN**, as its authorized representative and signatory for and behalf of **DIGITS TRADING CORP.** to apply, process and secure auto sweep RFID from any authorized RFID retailers/installers.

RESOLVED FINALLY, that this authority remain valid and in force unless sooner revoked by the Board."

I further certify that the said resolution is still in force and effect and has not been amended, revoked or modified and that the signature appearing below is the signature of the officer authorized to represent the corporation by virtue of this Resolution.

QUEZON CITY City, Philippines, _____

DIGITS TRADING CORP.


By:


HOWARD N. PAW
Corporate Secretary

REPUBLIC OF THE PHILIPPINES)
CITY OF **QUEZON CITY**) S.S.

SUBSCRIBED AND SWORN to before me on the 06 JUNE 2022, affiant has satisfactorily proven his identity to me through his TAX IDENTIFICATION CARD TIN: 200-853-307, with his picture and signature appearing therein. That he personally swears that he is the same person who personally signed and attested the foregoing Board Resolution and before me and acknowledged that he executed the same.

Doc. No. 416
Page No. 8
Book No. 8
Series of 2022 1


ATTY. RYAN C. CORTEZ
NOTARY PUBLIC
NOTARY PUBLIC QUEZON CITY
PTR No. 2664877; 01/27/2022; Q.C.
IBP No. 178356; 02/16/2022;
Roll No. 72112
MCLC Compliance No. VI-0030668
Acen No. NP-071(2021-2022)
UNTIL DECEMBER 31, 2022

Requestor's Name:

PETTY CASH LIQUIDATION REPORT

Date of Requisition: 06/07/22

Date of Liquidation:

[illegible]

Less: Petty Cash Received

Advances from (Advances to) employee

Prepared by

Requester's signature/ date

Checked by:

Signature over printed name of the
Immediate Superior/ date

Reviewed by:

Signature over printed name of the
Petty Cash Custodian/ date

Applicable if the liquidation resulted
to "Advances from" employee:

Requestor's name

Applicable if the liquidation resulted to
"Advances to" employee:

Signature over printed name of the Petty Cash Custodian/ date

Note: "Remarks" shall be filled out by the Petty Cash Custodian

UNITED STATES

09/04/79 8049

NY 100-156111-100

For Disclosure - Pending

DTC

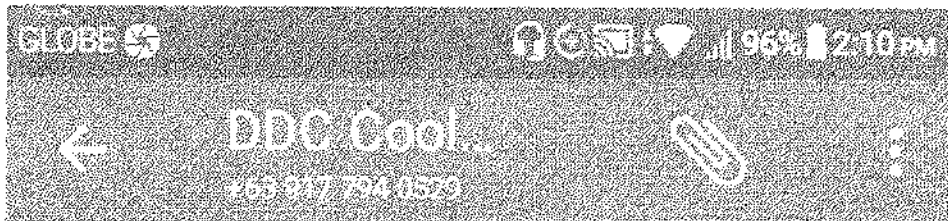
BERNIE PANCHO

Date of Liquidation: _____

Applicable if the liquidation resulted to "Advances to" employee:

Signature over printed name of
the Petty Cash Custodian/ date

Note: "Remarks" shall be filled out by the Petty Cash Custodian



4 Jun

Good morning Sir,

Sa DDC po, ok lang po mga after lunch na po makarating si Engr. Jai?

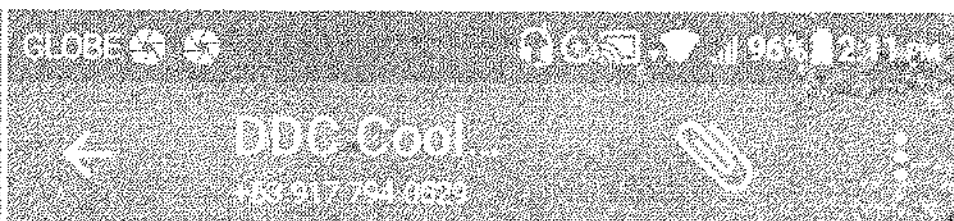
May inspection fee po pala kaming 650,

Thank you po

10:00 AM

what time ito?

10:01 AM ✓



Ok lang po Sir mga 2 to 3pm na po siya makarating

12:16 PM

Thank you, padala na lng po ng 350, 1k po kasi ung pera ko. And OR na dn po.

12:46 PM ✓

Yung OR po pwede to follow po wala po kasi dala si Engr. Jai, received niya nalang po muna sana sa inyo

Thank you po

In Payment of the following	
Invoice No.	Amount
Total Sales (VAT Inclusive)	
Less: VAT	
Total:	
Less: SC/PWD Discount	
Total Due	
Less: Withholding Tax	
Total Amount Due	
VATable Sale	
VAT Exempt Sale	
VAT Zero Rated	
12% of VAT	
Total Amount Payable	
Payment in form of	
Cash <input checked="" type="checkbox"/>	Check <input type="checkbox"/>

50 Bkts. (50x3) 1501-4000
 BIR Permit No. 3AU0001494000
 Date Issued: 11-10-2014
 AZIL PRINTING SERVICES - 1st Floor, 9057425
 2nd Floor, 9057425
 3rd Floor, 9057425

DDC COOLMAKERS & POWER BUILDERS CORP. 2/F Unit E, 479 E. Rodriguez Sr. Ave., Brgy. Immaculate Concepcion, Cubao, Quezon City VAT Reg. TIN: 008-641-213-000

OFFICIAL RECEIPT (Services)

No. 2647

Date 06/04/2020

Received from DIGTS TRADING CORP. with TIN _____
 and address at 36 MAKI LAMAR DIAZ ST. SAN MARTIN DE PORRES,
CUBAO, Q.C. engaged in the
 business style of _____, the sum of
SIX THOUSAND FIFTY PESOS ONLY pesos
 (P 600.00) In partial/full payment for SITE INSPECTION FEE

Sr. Citizen TIN	
OSCA/PWD ID No.	Signature

By: _____

Authorized Signature

Printer's Accreditation No. 049MP20140000000008
 Date Assigned: January 14, 2014

THIS OFFICIAL RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

Arvin Gawron

Date of Requisition: 06-09-22
Date of Liquidation:

Less: Petty Cash Received

Advances from (Advances to) employee

300.02

Prepared by: _____
Registrar's Signature/ date _____

Checked by: [Signature]
Signature over printed name of the
Immediate Superior/ date

Reviewed by: _____
Signature over printed name of the
Petty Cash Custodian/ date _____

Applicable if the liquidation resulted
to "Advances from" employees:

Signature over printed name of the
requestor, date

Applicable if the liquidation resulted to
"Advances to" employees.

Signature over printed name of the Party
Cash Custodian/ date

Note: "Remarks" shall be filled out by the Petty Cash Custodian

ACKNOWLEDGEMENT LETTER

June 9, 2022

This to acknowledge that I, received the total amount of **300.00** for Monthly allowance load for the month of **MAY** of **ARVIN GAVINO.**

SUMMARY

Date Paid	Allowance Month	REMARKS/ STATUS
3/10/2022	MARCH	PAID
5/2/2022	APRIL	PAID



ARVIN GAVINO

Received By: Name and Date

ДТС


Requestor's Name:

BERNIE PANCHO

Date of Requisition: 04/10/22

Date of Liquidation: 06/10/22

Prepared by: D. P. S. Sub
Requestor's Signature/ date

Checked by: 
Signature over printed name of the
Immediate Superior/ date

Reviewed by: _____
Signature over printed name of the
Petty Cash Custodian/ date

Applicable if the liquidation resulted to "Advances from" employee:

Received by:

Signature over printed name of the
Requestor/ date

Applicable if the liquidation resulted to "Advances to" employee:
Received by:

Signature over printed name of
the Petty Cash Custodian/ date

Note: "Remarks" shall be filled out by the Petty Cash Custodian

HANDYMAN

ROBINSON'S HANDYMAN INC.
VAT REG TIN 003-888-229-010
NEW FARMERS PLAZA
ARANETA CENTER, CUBAO
QUEZON CITY

Name:
TIN:
ID No:
Address:
Business Style:
Signature:

ledbulblit: a72 e27 245.00 V
00000000302412

TOTAL P245.00
CASH P1,000.00

Change P755.00

VAT Sales	218.75
VAT Exempt Sales	0.00
Zero Rated Sales	0.00
VAT	26.25
Total	245.00

Total Items: 1

Cashier: 846 Errika Esteban

Str No: 0106 Date: 06/10/2022 Time: 10:54:57

Terminal No: 0003 Trans ID: 1044

This serves as your Sales Invoice

SI No: 0000010649

Robinson's Handyman Inc.
110 E. Rodriguez Jr. Ave., Bagumbayan QC
ACCDIN NO.: 116-003888229-000651-68022
DATE ISSUANCE: October 02, 2013
EFFECTIVITY DATE: August 01, 2020
VALID UNTIL: July 31, 2025
TIN: 000-888-229-000
SN: 56-50585850
PN: FP116-0033635-00010
MIN: 15051511383698810

THIS INVOICE SHALL BE VALID FOR FIVE(5)
YEARS FROM THE DATE OF PERMIT TO USE