

PAYMENT REQUEST FORM

Date Requested: February 7, 2023

Date Needed: February 16, 2023

If the request is above Pnp 1,000.00, cheque will be released.

Mode of Payment: ☒ Cash ☐ Check

Payer: Xstatic Event System inc.

Department: Human Resources

Amount: P 80,000.00

Expense Type:

Purpose: Payment for Xstatic Lights and Sound System

Remarks:

Attachment (if applicable):

- ☐ Signed Agreement (signed by executives and consultants)
- ☐ TIN ID and Valid Gov't ID to (e.g. SSN, PAG-IBIG, PASSPORT, DRIVERS LICENSE (for new consultants))
- ☐ Billing statement for the applicable month
- ☐ COR / BIR 2303 FORM
- ☐ Receipts/Notarial Copies

BANK ACCOUNT DETAILS FOR DIRECT DEPOSIT

Bank: BDO

Branch: Sucat Branch

Account Number: 011728001773

REQUESTED BY:

LYNNOR RARA
Name Over Signature/ Date

APPROVED BY:

ATTY. JAYCEE L. RAMISEN
(Immediate Head)

For incomplete attachment

APPROVED BY:

EXECUTIVE OFFICER:

Note: Accounting Payables Process is 3 working days upon receipt of original Payment Request Form & complete supporting documents.

Please attach approved quotation(s) or any proof to support your request. This form will only be used for NON P.O Item(s) such as contracts & permits payments.

FOR ACCOUNTING ONLY

Processed by:	Processed by:	Verified By:	Approved by:
Name Over Signature/ Date	Name Over Signature/ Date	Name Over Signature/ Date	Name Over Signature/ Date

Document No.: AFD20161017-001 v.3



Special Events*PA System*Concert*Corporate launches*Special effects
Bld. 15 Lot 28 DT Martirville Las Vegas City
T.602-942-5885 / 602-4770
T.602-942-5885
M.902-8067041
e.Mex. xstatic

Jan 12, 2023

Attention: Mr. Gab
Digits
Email Add :

SUBJECT: SOUND AND LIGHTS SYSTEM, LED WALL, TRUSSES

Dear Sir ,

Good day! In connection with your upcoming events, and as per our discussion, we are please to submit our quotation, with specification listed below.

PLEASE FILL UP	DATE OF EVENT: Feb 17 2023
	VENUE: Wach much pavilion
	PROJECT TITLE: Thanks giving party
	INGRESS TIME: SHOW STARTS:

1.AUDIO SYSTEM

- 1.01 1 Set Audio Digital Mixer
- 1.02 1 Set CD Audio Player
- 1.03 1 Lot Wired Microphones
- 1.04 4 Units Wireless
- 1.05 1 Lot Microphone Cables
- 1.06 1 Unit Stage Rack
- 1.07 1 Lot Microphone Stand
- 1.09 1 set Wireless Comset

SPEAKER, ACCESSORIES

- 1.11 2 Units Jbl Vrx Series Powered Speakers
- 1.12 2 Units Sub dual 18
- 1.13 1 Units Powered Speakers stage monitors
- 1.14 1 Lot wires, cable and accessories
- 1.15 2 Units speakers delayed

2.LIGHTING

- 2.01 20 Units Led par
- 2.02 8 Unit Sharpy moving Heads
- 2.03 8 Units Fresnel
- 2.04 1 Unit Avolites Controller
- 2.05 2 Unit Molfe

TRUSSES & Stage

- 4.01 1 set 12x20x3 ft
- 4.02 2 set 8ft vertical truss

4.03 2 set stair
4.04 2 set 10 ft Vertical truss
VIDEO
5.01 1 sets Led Wall P3
5.02 1 Unit Complete video system
5.03 1 Set 2 Camera Set up

- Package Price for the said event.
- **EIGHTY THOUSAND PESOS ONLY (Php. 80,000.00 net)**
- **Food, Refreshment, for Xstatic Personnel will be provided by the Client.**
- Package includes (transportation, instillation and operation of technical aides.)
- **Terms of Payment:** 50% DOWN PAYMENT upon signing of Conforme
50% remaining balance, before the show start.

***Payee payable to Xstatic Sounds and Lights Rental**

Thank you for your interest in our services, and we are looking forward on serving your requirement. Should you require further information, please signify your approval by signing on the space provided for under conform, and fax it back to 478-8721

CONFORME:

Yours truly,

EUGENE GONZALES
MARKETING
Email: Eugene_1477@yahoo.com
Mobile: 0916 2516793
Tel.no

APPROVED BY

MON R. SOLANO
XSTATIC

APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANGHAN NG BENTAS INTERNAS
REVENUE REGION NO. 888 - SOUTH NCR
REVENUE DISTRICT OFFICE NO. 82A - LAS PIÑAS CITY

OCN: 53ARC20220000064758
Date OCN Generated: September 14, 2022

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 010-480-438-00000	NAME OF TAXPAYER XSTATIC EVENT SYSTEM INC.	TIN ISSUANCE DATE March 16, 2020
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS LOT 26 BLK 15 GENESIS ST COR JUDGES ST BF MARTINVILLE MANUYO DOS 1744 CITY OF LAS PIÑAS NCR, FOURTH DISTRICT PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
CORPORATE INCOME TAX	1702	January 1, 2023	ANNUALLY	On or before the 15th day of the 4th month following the close of the taxpayer's taxable year.
CORPORATE INCOME TAX	1702Q	June 30, 2022	QUARTERLY	Within sixty (60) days following the close of each of the first three (3) quarters of the taxable year.
REGISTRATION FEE	0605	December 31, 2022		On or before the last day of January.
VALUE ADDED TAX	2550M	June 30, 2022	MONTHLY	Not later than the 20th day following the close of the month.
VALUE ADDED TAX	2550Q	June 30, 2022	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.
TAXPAYER TYPE/S	DOMESTIC CORPORATION			

BUSINESS INFORMATION DETAILS		CATEGORY	REGISTRATION DATE
TRADE NAME 1	XSTATIC EVENT SYSTEM INC.	Primary	June 30, 2022
(PSIC)	90009-OTHER CREATIVE, ARTS AND ENTERTAINMENT ACTIVITIES N.E.C.		
Line of Business	OTHER CREATIVE, ARTS AND ENTERTAINMENT ACTIVITIES		

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 5% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly