#### DIGITS TRADING CORP Period Covered: June 7-10, 2022 ADMIN REIMBURSEMENT **AMOUNT** DATE DESCRIPTION BERNIE PANCHO QURCHASED OF LED BULB 30W DL (350 PESOS) FOR THE REPLACEMENT OF 1 PC HIGH BAY LIGHT IN PARKING AREA (MO-060722-0259) > MAIN OFFICE TO CUBAO 20.00 , 430.00 🔨 CUBAO TO RECTO AVE 20.00 , RECTO AVE TO CUBAO 20.00 🔨 CUBAO TO MAIN OFFICE 20.00 6/7/2022 LED BULB 30W DL 350.00 ARVIN GAVINO SECRETARY CERT FOR ISUZU NFK8465 DTC-LOGISTICS - RFID ADDICATION 150.00 NOTARIAL FEE 🛝 150.00 ARVIN GAVINO-PICK UP PRINTER IN GREENHILLS MAIN OFFICE TO GREENHILLS 20.80 43.20 < GREENHILLS TO MAIN OFFICE 22.40 BERNIE PANCHO-INSPECTION FEE FOR THE BITCOIN MINING PROJECT NOTE: LATE LIQUIDATION -ORIGINAL OR 6/8/2022 650.00 **DELIVERY AWAITS** AIRCON INSPECTION FEE 650.00 . ARVIN GAVING MONTHLY LOAD ALLOWANCE FOR THE MONTH OF MAY 2022 6/9/2022 300.00 LOAD ALLOWANCE 300.00 BERNIE PANCHO-PURCHASED LED BULB 15W DL OMNI (245 PESOS) FOR THE BUSTED 1 PC LED BULB IN GROUND FLOOR LAVATORY SINK (MO-061022-0260) 6/10/2022 285.00 20.00 MAIN OFFICE TO CUBAO 20.00 CUBAO TO MAIN OFFICE LED BULB 15W DL OMNI 245.00 TOTAL: 1,858.20

Prepared by:

MIMI C. FERRER

ADMINSUPERVISOR

Approved by:

KAT GO

ADMIN HEAD

Requestor's	Name:	BERNIE P	nn (ido)			PET	TY CASH LIQU		EPORT			ΓŒ	· /		•	
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		Destin	ation	7				Supplier details								
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Prepared by: Checked by:				Review	ed by:											
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Note: "Remarks" shall be filled out by the Petty Cash Custodian



# METRO SOLER LIGHTS & DECOR CORPORATION

Nº 174313

CASH INVOICE

1504-1508 Soler St., Brgy. 305 Zone 29 Sta. Cruz, Manila Tels.: 733-6070; 733-6072; 310-6739 VAT Reg. TIN: 004-823-327-000

06/07/2022 DIGITS Date: Sold to: Terms: TIN: OSCA/PWD ID No .: \_\_\_ Address: SC/PWD Signature: \_ Bus. Style/Name: **AMOUNT UNIT PRICE** ARTICLES UNIT QTY. 350.0 350,00 BRILLIANT LED T100 30W DL . PCS 350.00 Total Sales (VAT Inclusive) Less: VAT 312.5 Amount: Net of VAT **VATable Sales** Less: SC/PWD Discount VAT - Exempt Sales Amount Due Zero Rated Sales Add: VAT **VAT Amount** 350,0 TOTAL AMOUNT DUE Received the above goods in good order and condition. Printer's Accreditation No.: 031MP20150000000038 Date of Accreditation: 08/17/2015

400 Bks. (50x3) No. 160001-180000 BIR Permit No. OCK/ALI0001923333 Date of ATP: 11/09/2018 Valid Uniti: 11/07/2023 Solid Printing Compretion "Till: 004-707-320-000 VAT 1320 Rizsi Ave. Brgy. 321 Zone 21 Sta. Cruz Manila

"THIS CASH INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP"

Cashier/Authorized Representative

PETTY CASH LIQUIDATION REPORT arth Barino Requestor's Name: Date of Requisition: DG/04/22 Date of Uguidation: \* Destination Date Supplier details Particular Amount Remarks Company name # Address TINE \$J# OR# Ref# Vatable Sales Vat exempt Cert sute 150.00 Less: Petty Cash Received Applicable if the liquidation resulted Advances from (Advances to) employee Applicable if the liquidation resulted to to "Advances from" employee: "Advances to" employee: Prepared hu Checked by: Reviewed by: Bigliester's Signature date Signature over printed name of the Petty Signature over printed name of the Cash Custodian/date Signature over printed name of the Immediate Superior/ date Petty Cash Custodian/date Note: "Remarks" shall be filled out by the Petty Cash Custodian

#### SECRETARY'S CERTIFICATE

## KNOW ALL MEN BY THESE PRESENTS:

I, HOWARD N. PAW, of legal age and Corporate Secretary of DIGITS TRADING CORP., a corporation duly organized and existing under and by virtue of the laws of the Philippines, with principal address at No. 56 Mayor Ignacio S. Diaz Street, San Martin De Porres, Quezon City, do hereby certify that in the special meeting of the Board of Directors of DIGITS TRADING CORP., called and held in all respects as required by law and the by-laws of the corporation on 20 October 2020, wherein a majority of the directors were present, the following resolution was passed and adopted, a full, true and correct copy thereof is reproduced thus—

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors, hereby authorized as it hereby authorized to apply, secure and obtain the necessary RFID for its vehicles as enumerated below:

TRUCK ISUZU TRAVIS L PLATE NUMBER
NFK8465

"RESOLVED FURTHER, the Board hereby appoints, as it hereby appoints, with full power of substitution, ROSE ANN TAN, as its authorized representative and signatory for and behalf of DIGITS TRADING CORP. to apply, process and secure auto sweep RFID from any authorized RFID retailers/installers.

RESOLVED FINALLY, that this authority remain valid and in force unless sooner revoked by the Board."

I further certify that the said resolution is still in force and effect and has not been amended, revoked or modified and that the signature appearing below is the signature of the officer authorized to represent the corporation by virtue of this Resolution.

QUEZON CITY	City, Philippines,
	DIGITS TRADING CORP.
	<b>D</b>

Ву:

HOWARD N. PAW Corporate Secretary

REPUBLIC OF THE PHILIPPINES )
CITY OF QUEZON CITY ): S.S.

SUBSCRIBED AND SWORN to before me on the 05 JUNE 2022, affiant has satisfactorily proven his identity to me through his TAX IDENTIFICATION CARD TIN: 200-853-307, with his picture and signature appearing therein. That he personally swears that he is the same person who personally signed and attested the foregoing Board Resolution and before me and acknowledged that he executed the same.

Doc. No. 446
Page No. 466
Book No. 466
Series of 2022

NOTARY FUELIC QUEZON CITY PTR No. 2564677; 01/27/2022; Q.C. IBP No. 178355; 02/15/2022;

ROII No. 72112 BOLE COMPIENTE NO. VI-0030668 AGEN NO. NE-071 (2021-2022) UNTIL DECEMBER 31, 2022

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Requestor's Name;
Date Particular

ann Gavino

PETTY CASH LIQUIDATION REPORT

Date of Requisition: "06/09/22

Date of Liquidation:

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Checked bx

Signature overprinted name of the immediate Superior/date

Reviewed by:

Signature over printed name of the Petty cash Custodian/ date Applicable if the liquidation resulted to "Advances from" employees

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Note: "Remarks" shall be filted out by the Petty Cash Custodian

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Requestor's Name:	BERNIE PAI	/ OHS4			PETTY CASH LIQUIDATION RED Date of Requisition:		DTC						
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ote: "Remarks" shall be	filled out by the Petty C	ash Custodian											



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4 340

Good morning Sir,

Sa DDC po, ok lang po mga after lunch na po makarating si Engr. Jai?

May inspection fee po pala kaming 650,

Thank you po

10:00 AM

what time ito?

10:01 AM 🗸

Ok lang po Sir mga 2 to 3pm na po siya makarating

12:16 PM

Thank you, padala na Ing pong 350, 1k po kasi ung perako. And OR na dn po.

12:46 PM

Yung OR po pwede to follow po wala po kasi dala si Engr. Jai, received niya nalang po muna sana sa inyo

Thank you bo

	In Payment of t	he following	
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	Total Sales (VAT Inclusive)		
	Less: VAT		
	Total:		
	Less: SC/PWD Discount		
	Total Due		
	Less: Withholding Tax		
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148000 March 2

DDC COOLMAKERS & POWER BUILDERS CORP.
2/F Unit E, 479 E. Rodriguez Sr. Ave., Brgy. Immaculate Concepcion, Cubao, Quezon City
VAT Reg. TIN: 008-641-213-000

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THIS OFFICIAL RECEIPT SHALL BE VALID FOR FIVE ( 5.) YEARS FROM THE DATE OF ATP

Requestor's Name:

arvin Gavino

## PETTY CASH LIQUIDATION REPORT

Date of Requisition: \*07-09-22

Date of Liquidation:

Date	Particular	From	To	Amount		<del></del>		upplier details		<del>,</del>			_			
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Checked by:

Signature over printed name of the Immediate Superior/ date

Reviewed by:

Signature over printed name of the Petty cosh Custodian/date

to "Advances from" employee;

Applicable if the figuidation resulted to "Advances to" employee:

Signature over printed name of the Berry Cath Custodian/ date

Note: "Remarks" shall be filled out by the Petty Cash Custodian

## **ACKNOWLEDGEMENT LETTER**

June 9, 2022

This to acknowledge that I, received the total amount of **300.00** for Monthly allowance load for the month of **MAY** of **ARVIN GAVINO**.

#### **SUMMARY**

Date Paid	Allowance Month	REMARKS/ STATUS
3/10/2022	MARCH	PAID
5/2/2022	APRIL	PAID

. ARVIN GAVINO

Received By: Name and Date

Requestor's l	Name:	BERWIE !	Parcho	`\		PET	PETTY CASH LIQUIDATION REPORT  Date of Requisition: Ok 10 22  Date of Liquidadon: Ok 10 22						JTC						
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## HANDYMAN DE

ROBINSON'S HANDYMAN INC. VAT REG TIN 003-888-229-010 NEW FARMERS PLAZA ARANETA CENTER, CUBAO QUEZON CITY

Name: TIN: TD No: Address: Business Style: Signature:

ledbulblit: a72 e27 000000000302412

245.00 V

# CASH

P245.00 P1,000.00

change		P755.00
*******	*******	******
VAT Sales		218.75
VAT Exempt	Sales	0.00
Zero Rated	Sales	0.00
VAT		26.25
Total		245.00
*******	******	********
Total Items:	1	
Cashier: 846	Errika Esteban	
Str No: 0106	Date:06/10/2022	Time: 10:54:57
Terminal No:		ns ID: 1044

This serves as your Sales Invoice ST No: 0000010649

Robinson's Handyman Inc.

110 E.Rodriguez Jr. Ave., Bagumbayan QC
ACCDIN NO.: 116-003888229-000651-68022
DATE ISSUANCE: October 02, 2013
EFFECTIVITY DATE: August 01, 2020
VALID UNTIL: July 31, 2025
TIN: 000-888-229-000
SN: 56-50585850
PN: FP116-0033635-00010
MIN: 15051511383698810
THIS INVOICE SHALL BE VALID FOR FIVE(5)
YEARS FROM THE DATE OF PERMIT TO USE