

RENTAL AGREEMENT

Client : Digits Trading

ATTENTION TO: C/O Sir John Gabriel Villa

EVENT: November 8, 2022

ITEM	Qty	Amount	Total
silver post with black belt with portrait signage frame	4	500.00	2,000.00
silver post with black belt only	9	350.00	3,150.00
Day 2 (50% discounted)			2,575.00
Ingress (Vehicle Trip)	1	2,000.00	2,000.00
Egress (Vehicle Trip)	1	2,000.00	2,000.00
Event date: November 12-13, 2022		TOTAL	11,725.00
Venue : SMX Convention Pasay		VAT	1,407.00
		GRAND TOTAL	13,132.00

Please provide event lay out/floor plan/ event design for setup with with special requirements.

Terms of Payment:

- 50% DP before set up / Balance payment upon egress.
- Payments in check shall be made payable to Glam Lane Events Inc.

Bank details:

	Glam Lane Events Inc. Checking Account no. 8301 0054 83		Glam Lane Events Inc. Savings Account no. 006 9804 337 91
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Conditions:

For Corporations: No Services shall be rendered without Purchase Order Reference number, Service Agreement Contract, Notice of Award or equivalent document pertaining to job order signed by at least two (2) signatories from Purchasing or Top management.

Freelancers without company affiliation are required to pay down payment and must be paid in full before the event unless previous arrangement has been made.

The client Agree to use photos of set up with proper credits for social media use. (Please let us know any confidentiality of the event).

Ingress /Egress Permit, Gate Pass must be provided at least a day before the event.

Organizers must be responsible for providing supervision during set up.

Crew meal for working staff must be provided by the client during set up and waiting time (Set up more than 3 hours)

Organizers are expected to coordinate ingress and egress activities, contact person on site.

Loss/damages will be charged to the client on actual cost basis.

Down payment are not refundable to cover opportunity loss

Cancellations made not later than three (3) days prior to the event date will not be charged.

Cancellations made later than 3 days before the event will be charged 50% of the total cost.

Cancellation on the day will be charged 80% of the total cost to cover logistic expenses.

GLAM LANE Events Inc.


No. 6 Virgo Street, Pamplona Park Subdivision, Barangay Pamplona Dos, Las Piñas City
+63 2 502 4010 / +63 2 966 4680 | +63 917 516 6434 / +63 917 309 5033 | www.glamelane.net

Glam Lane Events Inc

MILES ROYALES
Signature over Printed Name

Date November 8, 2022

Conforme


John Gabriel C. Villa
Digits Trading Corp

