

Sophie MacLeod Roth

2347 Regency Hills Drive
Shelby Township, MI 48316
248-495-5571
smlr1009@gmail.com

EXPERIENCE

The Rainbow Connection, Rochester — Event Coordinator Intern

April 2024 - August 2024

- Planned and executed large-scale events in Detroit including golf outings and galas.
- Met with sick children battling cancer to fulfill their wishes and work with them through treatment
- Researched and implemented software solutions for ticketing services.
- Designed promotional materials and advertisements. Created engaging social media content and videos to increase outreach.

Atomic Coffee, Royal Oak — Barista

February 2024 - June 2024

- Main barista at an upscale coffee house in downtown Royal Oak.
- A fast paced environment that served premium espresso drinks and handcrafted beverages.
- Extensive knowledge with a POS system, espresso machine, juicer, and keg system including kitchen proficiency.

Mercedes-Benz, Rastatt Germany — Intern

May 2023 - July 2023

- Worked in the quality management/quality control department.
- Tested and resolved vehicle issues.
- Translated vehicle testing analyzing system in order for technology to be used in countries around the world.
- Within process of analyzing manuals suggested and revised improvements to system.
- Traveled to multiple plants in southern Germany to evaluate cars and discuss implementation of self driving in vehicles.

Carpathia Club, Sterling Heights MI — Server

January 2022 - June 2022

- Interacted with customers to provide an exceptional level of service including handling multiple tasks under heavy time constraints
- Helped plan cultural events from start to finish, responsible for smooth execution of banquets, able to support or take over various tasks, competent in handling customer issues and resolution.
- Position required a high level of flexibility and adaptability.

SKILLS

Self-driven

Team player

Detail oriented

Organized

Microsoft 365

AWARDS/CERTIFICATIONS

MSU Dean's List

AHA CPR Certified

APPL Certified Bilingual

Special Olympics Unified Partner

HOBBIES/INTERESTS

Baking

Hiking

Cross Country Running

Golf

Classical Ballet & Modern Dance

LANGUAGES

English

German (fluent)

City of Sterling Heights, Sterling Heights MI — *Election Worker*

November 2020 & August 2021

- Trained and qualified to independently and competently perform various duties in the election process.
- Managed voting policies and procedures from beginning to end in order to ensure seamless voting success.
- Addressed real-time problem/solution situations to enable voting completion.
- Position required a high level of integrity.

Yates Cider Mill, Rochester MI — *Sales Associate*

September 2020 - December 2020

- Various responsibilities including cashier, food preparation and display as well as running concession stands.
- Required being a quick learner and self management.

EDUCATION

Michigan State University, East Lansing MI — *Undergraduate*

August 2022 - Present

Dean's List for high level of scholastic achievement

Information Science Major with a Minor in Business

Special Olympics (MSU Chapter)

Eisenhower High School, Shelby Township MI — *Secondary Diploma*

August 2018 - May 2022

Summa cum laude-National Honor Society

Officer for German and Spanish Club

Stage Manager-Theatre productions

Varsity Golf

Cross-country team

Michigan Ballet Theatre