

Meeting 1

Project Meeting Report

1. Meeting Details

- **Date:** 03/03/2025
 - **Start Time:** 20:45
 - **End Time:** 21:30
 - **Location / Platform:** FaceTime
 - **Facilitator:** Dana
 - **Note-taker:** Anh
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2. Participants

- Dana Da Costa Dominguez
 - Erwan Weinmann
 - Trâm-Anh Vo
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3. Agenda

1. App Idea and Name
 2. App development and timetable
 3. Roles (task distribution)
 4. Decision making (infrastructure + Implementation)
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4. Discussion & Decisions Taken

Topic	Discussion Summary	Decisions / Next Steps	Responsible Person(s)
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Core Idea	App that helps with coding	create documentation to explain in depth	Anh
Backend Implementation	Discussed language & infrastructure	Language: Swift next Step: start implementation	Erwan
UI Mockup	IOS Application with Swift UI	Create a Mockup with Figma	Dana
Presentation	Design and build PPT	PPT needs to be attractive in order to sell our product	Anh

5. Action Items & Deadlines

Task	Assigned To	Deadline
Create final UI/UX wireframes	Dana	19/03/2025
Plan database schema & backend logic	Erwan	19/03/2025
Prepare presentation and organize development tasks.	Anh	19/03/2025

6. Next Meeting

- **Date & Time:** 10/03/2025
- **Topics to be covered:**
 - Progress made in each task