



BIR Form No.  
**2316**

September 2021(ENCS)

# Certificate of Compensation Payment/Tax Withheld

For Compensation Payment With or Without Tax Withheld



2316 9/21ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X".

|  |  |  |  |
|--|--|--|--|
| 1 For the Year<br>(YYYY) <b>2 0 2 5</b>  |  | 2 For the Period<br>From (MM/DD) <b>0 1</b> To (MM/DD) <b>1 2 31</b>   |  |
| <b>Part I - Employee Information</b>   |  |  |  |
| 3 TIN <b>3 1 1 - 7 5 0 - 3 1 0 -</b>   |  | 4 Employee's Name (Last Name, First Name, Middle Name) <b>DULAY, JOHN PATRICK ESCOSA</b> 5 RDO Code <b>1 2 6</b>   |  |
| 6 Registered Address   |  | 6A ZIP Code <b>1 1 1</b>   |  |
| 6B Local Home Address  |  | 6C ZIP Code <b>1 1 1</b>   |  |
| 6D Foreign Address   |  |  |  |
| 7 Date of Birth (MM/DD/YYYY) <b>0 3 0 1 1 9 8 9</b>  |  | 8 Contact Number <b>1 1 1 1 1 1 1 1</b>  |  |
| 9 Statutory Minimum Wage rate per day <b>0</b>   |  | 10 Statutory Minimum Wage rate per month <b>0</b>  |  |
| 11 <input type="checkbox"/> Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax  |  |  |  |
| <b>Part II - Employer Information (Present)</b>  |  |  |  |
| 12 TIN <b>0 0 8 - 0 5 6 - 7 8 3 -</b>  |  | 14 Registered Address 14A ZIP Code<br>1/F-4/F Science Hub Tower 3, Blk 38 Campus Ave. cor. Turin St., McKinley Hill, Fort Bonifacio, Taguig City Metro Manila 1634   |  |
| 15 Type of Employer <input type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer   |  | 18 Registered Address 18A ZIP Code   |  |
| <b>Part III - Employer Information (Previous)</b>  |  |  |  |
| 16 TIN   |  | 17 Employer's Name   |  |
| 18 Registered Address  |  | 19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52) <b>1,108,302.04</b>  |  |
| 20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38) <b>177,762.54</b>   |  | 21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52) <b>930,539.50</b>   |  |
| 22 Add: Taxable Compensation Income from Previous Employer, if applicable <b>0.00</b>  |  | 23 Gross Taxable Compensation Income (Sum of Items 21 and 22) <b>930,539.50</b>  |  |
| 24 Tax Due <b>135,134.87</b>   |  | 25 Amount of Taxes Withheld<br>25A Present Employer <b>135,134.87</b>  |  |
| 25B Previous Employer, if applicable <b>0.00</b>   |  | 26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) <b>135,134.87</b>   |  |
| 27 5% Tax Credit (PERA Act of 2008) <b>0.00</b>  |  | 28 Total Taxes Withheld (Sum of Items 26 and 27) <b>135,134.87</b>   |  |
| I/We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. |  |  |  |
| 53 <u>CABAGNOT, MICHELLE KIBLATAIN</u><br>Present Employer/Authorized Agent Signature over Printed Name  |  | Date Signed <b>1 1 1 1 1</b>   |  |
| CONFORME:<br>54 <u>DULAY, JOHN PATRICK ESCOSA</u><br>Employee Signature over Printed Name  |  | Date Signed <b>1 1 1 1 1</b>   |  |
| CTC/Valid ID No. <b>_____</b> Place of Issue <b>_____</b>  |  | Amount paid, if CTC <b>_____</b>   |  |
| <b>To be accomplished under substituted filing</b>   |  |  |  |
| I declare, under the penalties of perjury that the information herein stated are reported under BIR Form No. 1604-C which has been filed with the Bureau of Internal Revenue.<br><br>55 <u>CABAGNOT, MICHELLE KIBLATAIN</u><br>Present Employer/Authorized Agent Signature over Printed Name (Head of Accounting/Human Resource or Authorized Representative)  |  | I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Return (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended. |  |
| 56 <u>DULAY, JOHN PATRICK ESCOSA</u><br>Employee Signature over Printed Name   |  |  |  |