

Proposal for the Establishment of the GDSS Adewole Alumni Association - Class of 2019/2020

1. Name of the Association

The name of the association shall be GDSS Adewole Alumni Association - Class of 2019/2020.

2. Vision and Mission

- **Vision:** To build a united, supportive, and impactful community of former students from the class 2019/2020 of GDSS Adewole.
- **Mission:**
 - To foster lifelong relationships among members.
 - To contribute to the growth and development of GDSS Adewole.
 - To provide a network for professional, academic, and social support among members.

3. Objectives

The objectives of the association are to:

- Maintain regular communication among members.
- Organize reunions, events, and projects benefiting members and the school.
- Encourage mutual assistance, collaboration, and mentorship.
- Raise funds for collective goals and charitable activities.
- Represent the interests of alumni before the school and the public.

4. Membership

- **Eligibility:** Membership is open to all students who graduated from GDSS Adewole in the year 2019/2020.
- **Requirements:**
 - Members must join official communication platforms (WhatsApp) for now.

- Every member should uphold respect, integrity, and unity in all association activities.

5. Proposed Executive Structure

Association Executive Council Roles

1. President

- Head of the Executive Council
- Chief Spokesman of the Association
- Principal signatory to the Association's bank account

2. Vice President

- Acts for the President in their absence
- Maintains an up-to-date database of Association members
- Assists every office as needed
- Collates information as required

3. General Secretary

- Prepares meeting agendas with the President
- Records and keeps minutes
- Handles all Association correspondence (internal and external)

4. Assistant General Secretary

- Assists the General Secretary in their duties

5. Financial Secretary

- Keeps accurate accounts of the Association
- Signatory to the Association's bank account
- Hands over all money received to the Treasurer within 24 hours or deposits into the Association's account within 48 hours (in the Treasurer's absence)

6. Treasurer

- Keeps the Association's bank passbook
- Responsible for safekeeping Association funds

- Collects money from the Financial Secretary and issues receipts

7. Director of Public Relations (I, II, and III)

- Prepares and issues releases on Association activities (in consultation with the President)
- Publicizes Association activities through various media channels

8. Social Director and Social Directress

- Responsible for arranging Association social activities

9. Director of Welfare

- Custodian of Association properties (subject to Presidential approval)

Tenure

Each executive shall serve for a term of **three years**.

6. Proposed Meetings & Activities

- Meetings can be held physically at GDSS Adewole or virtually via WhatsApp or Google Meet.
- At least one general meeting or reunion should be held every year.
- The executive team may call emergency meetings when necessary.

7. Financial Plan

- **Fundraising:** The association shall raise funds through membership registration, monthly contributions, donations, and sponsorships.
- **Contributions:** Every member is expected to make a monthly financial contribution. The specific amount will be discussed and agreed upon by all active members.
- **Management:**
 - A dedicated bank account shall be used for all association funds.
 - All financial transactions must be recorded and reported transparently.

- The Treasurer shall give a financial report at least once every quarter or upon request.