



Address

Doha Qatar

About me

Nationality: Uzbekistan

Born in 2002, Age 22

Contact

WhatsApp

+998331571414

+97466982970

saidabrorkhondadaxonov@gmail.com

Professional skills

Strong analytical and helping skills

Ability to adapt and prioritize unexpected situations.

Self-motivated and persistent

Active , flexible

Tenacious

Language

Uzbek Native

English Fluent

Russian Beginner

Saidabrorkhon Dadakhonov

Experience

Dec/2023-Till now

Fairmont Hotel Doha

Bellman

Welcome guests with professionalism, ensuring seamless arrival and departure experiences.

Assist with luggage handling and valet services, prioritizing guest needs and special requests.

Provide personalized assistance to children, elderly, and guests with special requirements.

Collaborate with Valet Parkers and Bell Captain to ensure smooth vehicle operations and parking logistics.

Proactively communicate with guests, offering insights about hotel facilities and local attractions.

Feb/2023-Nov/2023

Receptionist

Bogishamol hotel | Tashkent Uzbekistan

Ensured a welcoming and organized front desk environment, handling check-ins, check-outs, and guest queries efficiently.

Provided accurate and courteous information about hotel services, policies, and local attractions.

Streamlined administrative tasks, such as managing calendars, arranging accommodations, and preparing vouchers, enhancing operational efficiency.

Coordinated with departments to address guest needs, ensuring a personalized and memorable stay experience.

Jul/2022-Jan/2023

Qatar Doha Accor (WorldCup 2022 project)

Bellman

Welcome guests and assist in/out of vehicles by opening doors in a gracious and courteous manner. Extend particular assistance to children, elderly, and specially-able guests.

Inform guests of vehicle parking procedures, if necessary, and direct Valet Parkers accordingly. Attend review of daily event sheet with Bell Captain and be familiar with regular guests.

March/2021-Jun/2022

Bogishamol hotel | Tashkent Uzbekistan

Receptionist

Greet and welcome guests as soon as they arrive at the office Direct visitors to the appropriate person and office Answer, screen and forward incoming phone calls Ensure reception area is tidy and presentable, with all necessary stationery and material (e.g. pens, forms and brochures) Provide basic and accurate information in- person and via phone/email Receive, sort and distribute daily mail/deliveries Maintain office security by following safety procedures and controlling access via the reception desk (monitor logbook, issue visitor badges) Order front office supplies and keep inventory of stock Update calendars and schedule meetings Arrange travel and accommodations, and prepare vouchers Keep updated records of office expenses and costs

Education

Sep/2009-May/2020

Foreign language

Andijan Boarding school-Uzbekistan