

Moustafa El Dahhan

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EDUCATION

McMaster University | Bachelor of Life Sciences

Sept. 2016 -July. 2021

WORK EXPERIENCE

NSF

July 2021-present

COVID-19 Ambassador | Waterloo, ON

- Responsible for assessing over 500 businesses for following COVID-19 guidelines.
- Educating businesses on work safety measures against COVID-19 and helping them reach public health standards.
- Worked in collaboration with the management team and other ambassadors to efficiently complete audits and educate businesses.
- Completed over 500 audits.

Luminosity Tutoring

September 2019 - March 2020

Co-Founder & Instructor | Burlington, ON

- Started a company that connected students with tutors based on their needs and academic goals.
- Connected over 50 students with tutors all over the GTA. Ensured that all students, parents and tutors received excellent service through good communication and respect.
- Managed over 20 tutors and over 50 students; organized lesson plans, scheduling and progress reports.
- Lead a team of tutors and provided feedback and guidance on how to manage students and create efficient lesson plans in order for students to reach their goals.
- Responsible for helping 10 + students reach their academic goals in Math, English, and Science.
- Organized and managed the lesson plans and progress reports of all the students.
- Collaborated with the students and parents to provide the most efficient lesson plans for students.

Urban Planet

September 2018 - December 2018

Sales Associate | Burlington, ON

- Ensured that all customers received exceptional service through direct salesmanship, and prompt and courteous service.
- Surpassed daily sales targets by engaging with customers and cultivating successful relationships with retail customers.
- Stocked, replenished and organized inventory with accuracy and efficiency.
- Maintained accurate and attractive merchandise displays, ensuring strategic placement of products in order to maximize purchase
- Operated cash registers, managing financial transactions, and balancing drawers.

VOLUNTEER EXPERIENCE

Joseph Brant Hospital

May. 2019 - March. 2020

Elder Life Program | Burlington, ON

- Organized and filed patient records and recorded observations during the daily visits.
- Communicated efficiently with physicians, nurses and patients and formed meaningful connections.
- Answered phones and responded to inquiries in an efficient and timely manner.

SKILLS

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|-----------------|--------------------|----------------|
| • Communication | • Entrepreneurship | • Adaptability |
| • Data Analysis | • Sales Management | • Leadership |