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| C:\Users\dianasorrus\Downloads\UC_Official_Logo.png | **Vice President for Academic Affairs**  College of Information Technology and Computer Science  **COLLEGE** |

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| **Promissory Note for Re-admission/Conditional Enrollment**  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Dear Sir/Madam:  I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_student with ID # \_\_\_\_\_\_\_\_\_\_\_\_ has incurred the following this \_\_\_\_\_\_\_ term, SY\_\_\_\_\_\_\_\_\_\_\_\_:  Failing Grades (74 & ) Unofficially Dropped Subjects   |  |  |  |  | | --- | --- | --- | --- | | Courses | Unit | Courses | Unit | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  |   due to (reason/s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  I promise \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Students Signature over printed name  Action Taken:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  College Dean  Procedure:   1. Fill-out this form properly in triplicate. 2. Proceed to the Dean for endorsement before admission. 3. Proceed to the designated enrollment area and present your duly accomplished promissory note.   Control No. \_\_\_\_\_\_\_\_\_\_ |