

## **ECE 250 REGRADE REQUEST INFORMATION**

The following policy will govern handling of re-grade requests for ECE 250.

1. Request for regrade consideration must be made in the following manner: On a separate piece of paper, indicate the problem to be considered and the nature of the request. Attach this sheet of paper to the original graded work. **DO NOT WRITE ON THE ORIGINAL WORK, EXCEPT FOR CIRCLED NUMBERS IN INK TO KEY WITH YOUR REGRADE ARGUMENT. DO NOT ERASE ANYTHING ON YOUR ORIGINAL WORK.**
2. Regrade requests must be made in a timely manner. For each quiz and the final exam, the instructor will give you a regrade deadline. No work submitted after the deadline will be considered for regrading.
3. Additional credit may be allowed if you satisfactorily show that the method used was valid and that a correct answer would have been reached without one or more computational errors. Setup and defining formula errors are conceptual in nature and merit a higher deduction of points.

Since you are expected to be familiar with one or more problem-solving methods taught in class, problems solved with other methods will not be allowed much credit if the resulting answer is incorrect

4. Do not bother submitting philosophical tirades about the relative value of different mistakes. They have historically not been well-received by either the TA's or the instructor. If the mistake is conceptual, it will be penalized heavily. If it is computational, the penalty will usually be smaller, in the 3-6 point range.
5. Your score cannot be reduced by regrading. Also, your score will not be increased if the problem is deemed to have been graded properly, even though some other student got a 'gift' grade on the problem.