



END SERVICE SETTLEMENT

Name: Rizwan Abdul Aziz Shaikh

ID No.: 316183

Disgn: Customer Service Representative

Dept Customer Service

Basic Salary	Dhs	2,200
HRA	Dhs	800
Telephone Allowance	Dhs	-
Vehicle Allowance	Dhs	-
Other Allowance	Dhs	-
Gross Salary	Dhs	3,000

Date of Joining	31-Dec-16
Last day of Service	20-May-22
Date of Resignation	20-May-22
Total Service Days	1,967 Days
Unpaid Leave Availed	227 Days
Paid Leave Availed	60 Days
Lapsed Leave Adj.	0.00 Days

Date: 6-Jul-22

Salary: (Gross)

0.00

Add: Incentive / Over Time

0.00

Add: Leave Salary Payable:

6,087.67

Calculated on Basic 1,740 Days 30 Per Anum 83.01 Days 6,087.67

Add: Gratuity Payable:

7,187.67

More than 5 Years of Service

<= 5 years 1825 Days 21 Per Anum 105.00 Days 7,700.00  
> 5 Years (85) Days 30 Per Anum (6.99) Days (512.33)

0.00

Total Benefits Payable:

13,275.34

Less: Deductions:

(2,853.24)

March Absence (loss of pay) 10.00 Days 967.74  
Clearance Certificate 1,885.50 Dhs. 1,885.50

Net Payable/Receivable:

10,422.10

HR Coordinator

HR Manager

Chief Accountant

Finance Manager

Corp. Approval

Management

I accepted above end of service benefit and hereby state that I have no claim whatsoever on Galadari Motor Driving Centre.

Transfer Details :

Bank : Dubai Islamic Bank

IBAN : AE930240061520113209901

Rizwan Abdul Aziz Shaikh  
316183