



July 15, 2014

Dalal Ali A. Alfaia
unefille686@gmail.com

Dear Dalal,

Thank you for your application for admission to the Master of Science in Information Systems program at Central Michigan University's Mount Pleasant, MI campus. Your Central Michigan University student identification number is 640925. Please use this number in all correspondence with us.

1. Your admission file will be sent to the academic department for consideration once we have items 1-5 listed on page 2 below (the application checklist).
2. Your I-20 will be issued once we have received the items listed below:
 - a. Signed, completed CMU International Financial Support Form (page 3 below) be sure to complete Affidavit of Support section on the form and have your sponsor sign it.
 - b. Bank Statement (must be current and original in a sealed bank envelope).
 - c. Passport photocopy.
3. You may expect an admission decision approximately eight to ten weeks after your file is complete, or in the case of deadline programs six weeks after the application deadline.
4. Your admissions specialist is Marisa Ouillette, ouill1ml@cmich.edu, 989-774-7352. Please contact her with any questions you may have (*be sure to have your student ID number available*).

Sincerely,

A handwritten signature in blue ink that reads "Becky Lawrence". The signature is written in a cursive, flowing style.

Becky Lawrence
Operations Supervisor
Central Michigan University
College of Graduate Studies
Graduate Admissions
Foust Hall 100
Mount Pleasant, MI 48859



College of Graduate Studies

International Student Application Checklist

Applicant's Name _____
(Last) (First)

As you put documents into the return envelope, check the appropriate boxes on this page. Then place this page into the envelope before mailing. NOTE: if you included some of these items when you applied please do not send duplicates.

1. ☐ **\$ 45 non-refundable application fee** (may be paid by credit card).
 - ☐ Bank draft in U.S. dollars made payable to Central Michigan University
 - ☐ Credit Card *[not accepted from Nigerian applicants]*:Credit Card Type: _____ Credit Card Number: _____
Expiration Date: _____ Cardholder's Name: _____
2. ☐ **Statement of Purpose.** [A brief statement describing your purpose and general plans for graduate study at Central Michigan University. It may include information about activities and achievements which are related to your proposed field of specialization as well as your career plans after graduation.]
3. ☐ **Proof of English proficiency** (*we will accept a scanned copy of this document*).
 - ☐ TOEFL ☐ IELTS ☐ MELAB
 - ☐ I am from a country which is included on CMU's "TOEFL-Exempt Countries" list. (For more information, visit grad.cmich.edu.)
4. ☐ **Official transcripts.** Official transcripts bearing the seal of the university, of all postsecondary work. These transcripts must be in the official language, accompanied by official (certified/attested) English translations and must be in a sealed university envelope.
5. ☐ **Proof of Degree.** Official proof of all postsecondary credentials earned. These official documents must be in the original language, accompanied by official (certified/attested) English translations and must be in a sealed university envelope.

Your academic department may require additional application materials; please contact the department directly to inquire about additional required materials.

Other departmental requirements (*check with your program*).

- ☐ Original Standardized test scores (GRE, GMAT, MAT)
- ☐ Letters of recommendation
- ☐ Portfolio
- ☐ Other _____

****If you have any questions please contact our office via email (grad@cmich.edu) or by telephone (989) 774-4723.***

FINANCIAL SUPPORT FORM

TYPE OR PRINT CLEARLY IN INK

1. Itemize in United States dollars the financial resources you will have available. You must show sufficient funding for at least your first year of study by sending the documentation requested below. **Please refer to the cost information sheet inserted in the application for the exact amount of funding required.**

	Source of Funds	Available Amount	Required Documentation
A	Personal Savings	US \$	Current original bank statement (less than 12 months old) showing required amount on deposit
B	Family or Sponsor	US \$	Affidavit of support (below) and a current original bank statement showing required amount on deposit
C	Salary (acceptable ONLY if you will be receiving your salary while on study leave)	US \$	Your employment contract and a letter from your employer indicating that you will continue to receive your salary while at CMU
D	Government scholarship or other institutional award FROM: _____	US \$	Original documents giving all details of the award, including total value in U.S. dollars and effective dates (Not necessary for students receiving CMU awards)

2. If you plan to remain at the university for a second year or longer, on which of the above resources will you be able to rely for financial support?
☐ A ☐ B ☐ C ☐ D

3. If traveling with dependents, you are required to provide evidence of additional resources for the support of your spouse and each child. Please refer to the cost information sheet inserted in the application for the exact amount of funding required.

Provide the following information for those dependents traveling with you:

Name as on Passport: Last, First, Middle	Relationship	Date of Birth	Country of Birth	Country of Citizenship

AFFIDAVIT OF SUPPORT

TO BE SIGNED BY THE PERSON PROVIDING FUNDS FOR YOUR SUPPORT:

I agree to provide the funds listed above to meet expenses for _____

Student's Name

for the academic year: 20_____ to 20_____. A current bank statement showing required funds on deposit in my account is attached.

I understand that refunds for any payments made to CMU will go to the student and not to me.

(TYPE OR PRINT CLEARLY)

Sponsor's Name

Line 1 - Mailing Address

Email Address

Line 2 - Mailing Address

Sponsor's Signature & Date

Relationship to student

I certify that I have read and understand the instructions. To the best of my knowledge, the statements made in this application are accurate and complete. I understand the financial requirements of the university, and that I am responsible for providing the necessary financial support, or proof of financial support. If admitted, I agree to comply with the rules and regulations of the University. Failure to provide full documentation or falsification of credentials may result in cancellation of admission to the university.

Student's Signature & Date

CMU, an AA/EQ institution, is strongly and actively committed to increasing diversity within its community (see www.cmich.edu/aaeo.html).

(July 15, 2014)