



# Redeemer's University, Ede

## Policy on the Ethical and Responsible Use of Artificial Intelligence (AI)

*Effective Date: September 1, 2025*

### 1. Introduction

Artificial Intelligence (AI) presents powerful opportunities for advancing teaching, learning, research, and administration. Its integration into higher education is accelerating, especially from generative AI tools like ChatGPT and image generators to AI-driven plagiarism detectors and predictive analytics. However, the unregulated use of AI poses ethical, academic, legal, and security risks. As a faith-based institution committed to academic excellence and moral leadership, Redeemer's University must proactively shape how AI is used on campus to reflect Christian ethics, ensure fairness, and mitigate misuse. This policy brief outlines the need for a formal institutional policy to govern AI use, ensuring it aligns with the University's mission, safeguards academic integrity, protects data privacy, and promotes responsible innovation. It provides a framework for the ethical, equitable, and responsible use of AI across Redeemer's University.

### 2. Policy Objectives

The AI Use Policy aims to:

1. Promote the ethical and purposeful integration of AI in line with the university's Christian values.
2. Safeguard academic integrity in teaching, learning, and research.
3. Ensure compliance with data protection laws and internal ICT regulations.
4. Foster innovation while addressing the risks associated with AI misuse.
5. Provide clarity on acceptable and unacceptable uses of AI.

### 3. Scope

This policy applies to all students, faculty, staff, administrators, researchers, and external collaborators using AI tools or systems on behalf of, or within, Redeemer's University.

## **4. Policy Guidelines**

### **4.1. Permissible Use of AI**

- AI may be used for:
  - Administrative efficiency (e.g., timetabling, student analytics).
  - Teaching enhancement (e.g., tutoring bots, curriculum personalization).
  - Research support (e.g., data analysis, coding assistants).
  - Student learning (e.g., grammar checkers, concept explanations).

### **4.2. Prohibited or Restricted Use**

- Students shall not submit AI-generated content as original academic work unless explicitly allowed.
- AI use for grading must be supervised and validated by relevant academic staff.
- No AI system shall be used for surveillance or profiling without prior approval.
- Unauthorized third-party AI tools must not access university data or systems.

### **4.3. Academic Integrity**

- Course syllabi must clearly state AI use policies for assessments.
- All submitted work influenced by AI tools must include proper disclosure.

### **4.4. Data Privacy and Security**

- All AI tools and systems must comply with the Nigeria Data Protection Regulation (NDPR) and the University's Data Protection Policy.
- AI applications handling sensitive data require clearance from the Directorate of ICT and the Legal Unit.

### **4.5. Transparency and Accountability**

- Users must understand and be able to explain decisions or outputs generated by AI systems they deploy.
- Bias detection and ethical auditing of AI systems should be ongoing.

### **4.6. Inclusion and Access**

- The university shall ensure equitable access to AI tools for all students and staff regardless of socioeconomic background.

## 5. Implementation Strategies

Strategy	Action Steps	Responsible Units/Persons
<b>Policy Awareness and Communication</b>	<ul style="list-style-type: none"> <li>- Organize awareness campaigns and webinars.</li> <li>- Develop clear AI use guidelines for students and staff.</li> </ul>	Directorate of Academic Planning & Quality Assurance (DAPQA); Directorate of Corporate Affairs
<b>Curriculum and Pedagogy Integration</b>	<ul style="list-style-type: none"> <li>- Revise course syllabi to include AI literacy components.</li> <li>- Encourage responsible classroom use of AI.</li> </ul>	Deans and Heads of Department (HODs); Career Services Centre (CASEC)
<b>Capacity Building</b>	<ul style="list-style-type: none"> <li>- Offer workshops and certifications on ethical AI use.</li> <li>- Train academic and non-academic staff in AI tools.</li> </ul>	DAPQA and CASEC
<b>Monitoring and Compliance</b>	<ul style="list-style-type: none"> <li>- Create a reporting mechanism for misuse.</li> <li>- Review AI-related violations under academic misconduct codes.</li> </ul>	DAPQA and DSSS
<b>Technology Vetting and Security</b>	<ul style="list-style-type: none"> <li>- Approve secure, licensed AI platforms for university-wide use.</li> <li>- Prevent use of unauthorized AI tools.</li> </ul>	DICT; Legal Unit
<b>Review and Updates</b>	<ul style="list-style-type: none"> <li>- Evaluate policy annually for relevance and effectiveness.</li> <li>- Incorporate feedback from stakeholders.</li> </ul>	AI Policy Oversight Committee; Senate Committee on ICT & Innovation

## 6. Roles and Responsibilities

Role	Responsibilities
<b>Vice-Chancellor</b>	Provides overall policy direction and leadership.
<b>Senate</b>	Approves policy and ensures academic alignment.
<b>AI Policy Oversight Committee (Newly Constituted)</b>	Monitors implementation, interprets policy, recommends updates.
<b>ICT Directorate</b>	Ensures secure, approved AI technologies are deployed.
<b>Legal Unit</b>	Ensures compliance with local and international AI laws and data regulations.
<b>Academic Staff</b>	Set clear rules for AI use in coursework and assessments.
<b>Students</b>	Use AI ethically and disclose usage when required.
<b>Directorate of Research &amp; Innovation</b>	Guides ethical AI use in research proposals and grants.
<b>Chaplaincy</b>	Reviews AI applications against the university's Christian ethical values.

## 7. Review Cycle

This policy shall be reviewed as needed in response to technological advancements and emerging ethical concerns.

## Appendix

# Approved AI Tools for Redeemer's University Students

*To support academic success, research, and skill development, subject to proper disclosure and ethical use.*

## 1. Research and Writing Support

Tool	Purpose	Notes
Zotero / Mendeley	Reference management, citation generation	Encouraged for all levels
Grammarly (Free/Premium)	Grammar and style correction	AI writing assistance
QuillBot	Paraphrasing and summarization	Use responsibly, not for plagiarism
ChatGPT (OpenAI)	Drafting, brainstorming, explaining concepts	Must disclose usage in assignments
Scite.ai	Smart citations and literature discovery	Research-heavy disciplines
Elicit.org	Literature review automation using AI	Helpful for graduate research

## 2. Learning and Tutoring Tools

Tool	Purpose	Notes
Khan Academy (with AI tutor)	Concept learning in maths, science, economics, etc.	Free and foundational
Socratic by Google	AI-powered homework help	Especially for undergraduates
Perplexity AI	Research-focused AI search engine	Should cross-check sources
Google Scholar	Academic paper search	Not strictly AI, but AI-enabled search
YouTube AI Captions and Summaries	Fast content reviews	For study guides and lectures

## 3. Coding and Technical Assistance

Tool	Purpose	Notes
<b>GitHub Copilot</b>	AI code completion and documentation	For computer science & engineering students
<b>Replit AI</b>	Collaborative coding with AI support	Ideal for beginner and intermediate students
<b>Codeium</b>	Free Copilot alternative	Low-resource coding aid
<b>AskTheCode</b>	Explains code and errors	Must not replace learning; guidance only

## 4. Creativity and Design Tools

Tool	Purpose	Notes
<b>Canva Magic Write</b>	AI writing for presentations and posters	For non-plagiarized creative work
<b>Adobe Firefly</b>	Ethical AI image generation	Great for design students
<b>Runway ML</b>	Video generation and AI editing	For media production students
<b>Tome AI</b>	AI presentation builder	For use in seminar slides with proper review

## 5. Productivity and Time Management

Tool	Purpose	Notes
<b>Notion AI</b>	Knowledge management, AI summaries, task tracking	Academic and personal organization
<b>Otter.ai</b>	Transcription and note-taking from lectures	Faculty recording must be permitted
<b>MindMeister / Miro AI</b>	Mind mapping and idea collaboration	Used in group projects

## Tools to Restrict or Monitor

Some AI tools should be either banned or used only under supervision due to high risk of plagiarism, academic dishonesty, or inappropriate automation:

- Essay writing mills or AI auto-submission bots
- AI content spinner tools without academic purpose
- Deepfake or generative AI for impersonation