

# Proposal Structure

**Cover Page** (University Logo, Project Title, Student ID, Student Name, Supervisor Name, Submission Date)

## Table of Contents

**1. Background of Study** - Around 3/4 of a page to introduce the context for your research or the broader topic.

**2. Problem Statement** - Around half-page to introduce related works and limitations of existing work. The section ends up by clearly defining the issue you intend to address and why it's important to solve.

**3. Description of Project** - Introduce your project - purpose of the solution, scope and key features of the artefact produced. Introduce the tool/technology you plan to use.

**3.1. Aim and Objectives** - Stipulate the aim and objectives of your project

**4. Key Activities of the Project** - Introduce the methodology you plan to use and briefly describe each key activity of the project.

4.1. Literature Review - how will you conduct your literature review and what you will be researching into?

4.2. Systems Analysis and Design - how will you design your proposed solution?

4.3. Implementation and Testing - How will you implement your solution? How do you intend to do testing?

4.4. Evaluation - How you plan to evaluate the system?

**5. Project Plan** - A Gantt Chart providing a comprehensive timeline and sequence of project activities. Should contains details about key milestones and interaction with supervisor.

**6. Project Resources** - Identifies what you need to complete the project - software, hardware, data.

**7. Bibliography** - Key reading list for the project (up to 6)

**8. References** - Cites sources actually referred to in the proposal.