

CSC106

Group Norms and Team Contract

Group Member Names: _____ Damien Johnson _____ Jared Struminsky _____

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

consensus

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Meet at least 1 or 2 a week

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

We will choose and collaborate

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

Over social media, emails and github

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Compare schedules

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

SCRUM notes pages of the google sheets

Promptness (What do you expect and how will you handle lateness?)

We work around it and are flexible

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

By communication

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

Constructive criticism

You may add additional norms here.