Online Bookstore Help

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Introduction

Welcome to the Online Bookstore! This help file provides comprehensive instructions and guidance for using the platform, whether you are a customer, an administrator, or a book provider. Follow the steps outlined in each section to get the most out of your online bookstore experience.

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Getting Started

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Creating an Account

- 1. Fill in the required fields.
- 2. Click "Create Account".

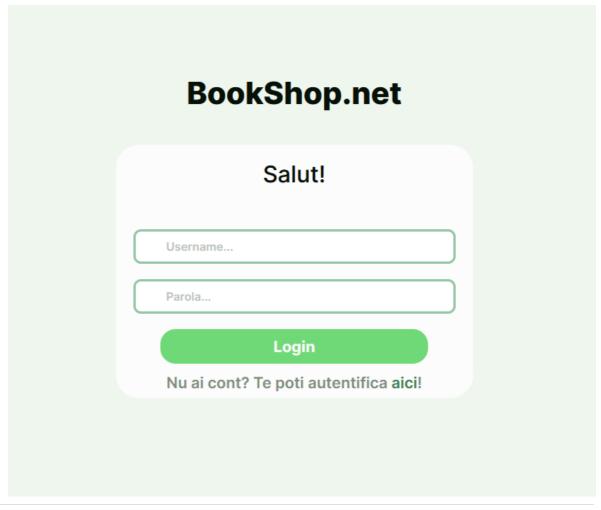
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Logging In

- 1. Enter your registered email and password.
- 2. Click "Login".



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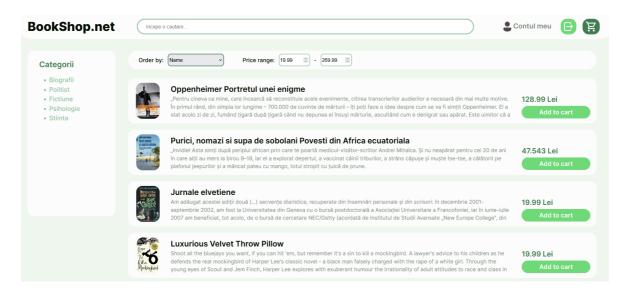
Browsing Books

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Categories

1. The categories are situated on the left side of the main page.

2. Select a category or genre to view books related to that topic.



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Search and Ordering

- 1. Use the search bar at the top of the page to enter keywords, titles, or authors.
- 2. Order items by name and price.

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Shopping Cart Management

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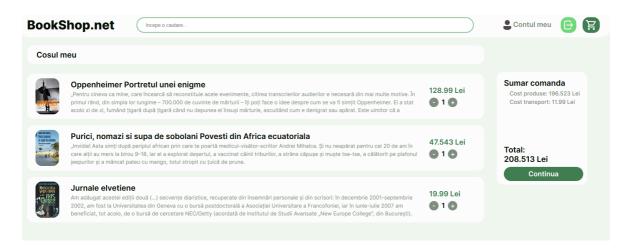
Adding Books to Cart

- 1. Browse or search for the book you want to purchase.
- 2. Click the "Add to Cart" button.
- 3. The book will be added to your shopping cart.

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Viewing and Updating Cart

- 1. Click on the shopping cart icon at the top right of the page.
- 2. View the contents of your cart, including book details and prices.
- 3. Update quantities or remove books if needed.
- 4. Click "Proceed to Checkout" to begin the checkout process.



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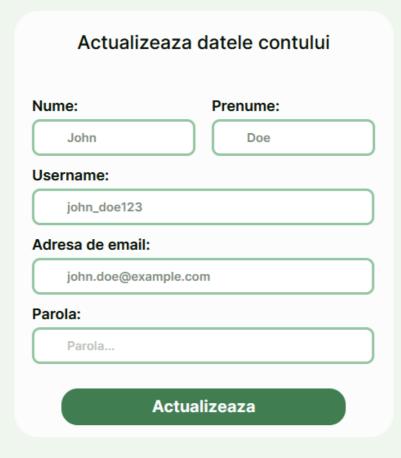
User Account Management

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Updating Personal Information

- 1. Log in to your account.
- 2. Navigate to "My Account" from the main menu.
- 3. Click "Edit Profile".
- 4. Update your personal information (name, address, contact details).
- 5. Click "Save Changes".

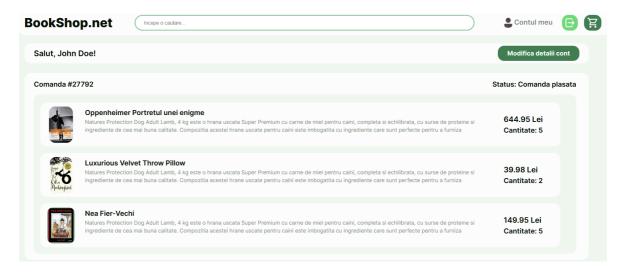
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Viewing Order History

- 1. Log in to your account.
- 2. Navigate to "My Account" from the main menu.
- 3. View a list of your past orders and their statuses.
- 4. Click on an order to view detailed information.



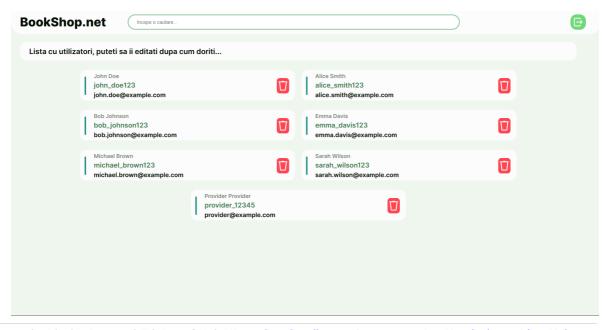
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Administrator Functions

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Managing Users

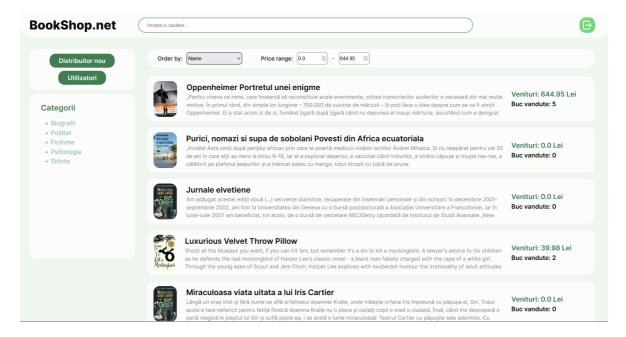
- 1. Log in to the admin account.
- 2. Navigate to "User Management" from the admin dashboard.
- 3. View the list of user accounts.
- 4. Remove user accounts as needed.



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Viewing Reports and Analytics

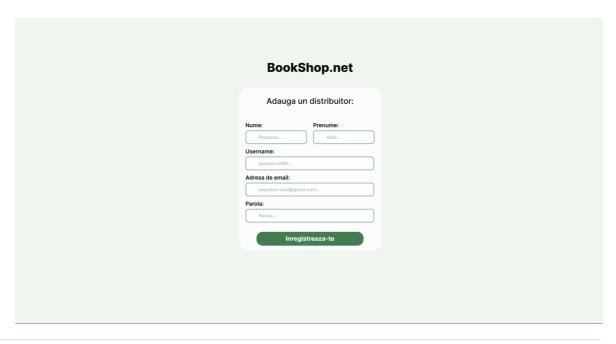
- 1. Log in to the admin account.
- 2. View sales reports, inventory levels, and other analytics from the main menu.
- 3. Use the data to make informed decisions about the store's operations.



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Adding Providers

- 1. Log In to the Admin Account.
- 2. Access the New Provider Section.
- 3. Fill in Provider Details.



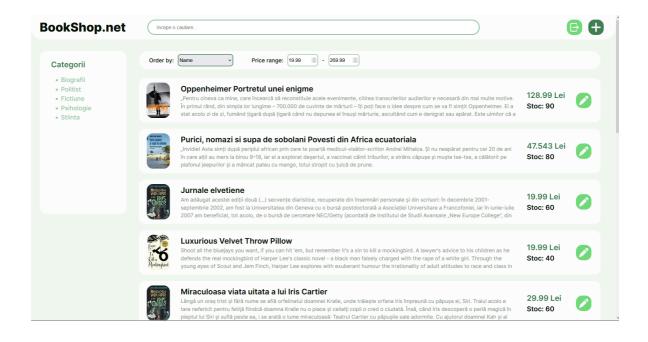
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Provider Functions

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Managing Books

- 1. Log in to the provider account.
- 2. View the list of books in the catalog.
- 3. Add new books with detailed information (title, author, genre, price, description, cover image).
- 4. Edit existing book details or remove books fro the catalog as needed.





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