

**To Successfully Complete the Exam and courier to madras university**

1	Print Data Sheet	Two Copies	<input type="checkbox"/>
2	A4 Sheet Paper Ream	One Roll	<input type="checkbox"/>
3	A4 size 12x10 inch cloth line courier cover set	28 Covers	<input type="checkbox"/>

Print Hall Ticket 30 copies as single sheet / Print Data Sheet in a paper as 2 Copies

Tools			
4	Paper Punching	One item	<input type="checkbox"/>
5	Stabler	One item	<input type="checkbox"/>
6	Thread	One bundle	<input type="checkbox"/>
7	Fevistick	One item	<input type="checkbox"/>
8	Paper Clipboard Writing Paper	One item	<input type="checkbox"/>
9	Blue Pen / Black Pen	3 Item	<input type="checkbox"/>
10	Pencil / Scale / Rubber / Sharpener	1 Item	<input type="checkbox"/>

Preparation		
11	Paper Margin with Page Number a. Enrollment Number b. Signature c. Subject Code	<input type="checkbox"/>
12	<b>Address on Courier Cover : Madras University</b> <b>From,</b> Name: Enrollment No: Subject Code: Date of Examination: Mobile No: Address:  <b>To,</b> Thiru. C. Nagarajan. Assistant Registrar Institute of Distance Education, University of Madras, Chepauk, Chennai - 600005	<input type="checkbox"/>
13	Study Materials - Reading	<input type="checkbox"/>
14	Pre Filled answers in the Google Doc for easy writing	<input type="checkbox"/>

Fnal Action		
15	Sent through DTDC Reputed Courier on the same day	<input type="checkbox"/>
16	Securely safe the dated receipt from courier untill IDEUNOM Results	