**${courseNumber} ${courseTitle}**

**Instructor:** ${courseInstructor}

**TA:**${courseTA}

**Duration:** ${courseSemester}${courseYear} ${courseTerm}

**Lectures:** ${courseStartTime}-${courseEndTime} in ${courseLocation}

**Office hours:**

**Course Format**

**Course Overview, Content and Objectives**

**Learning Outcomes**

**Evaluation Criteria for ${courseTitle} ${courseNumber}:**

**Late policy**

**Missed exam policy**

**Missed Activity Policy**:

**Passing criteria**

**Required Readings and Videos**

**Tentative Course Schedule**

**Plagiarism and Collaboration**

The "default" assumption is that students will work on all parts of this course independently. Students who complete assignments with the aid of collaborators or other sources (e.g. other textbooks) must:

1. acknowledge this fact (including the name(s) of other sources) at the start of their homework submission (see above),
2. produce an independent write-up (copied submissions are not permitted),
3. be prepared to explain their solutions in further detail, if asked, and
4. be prepared to have the assignment grade adjusted accordingly.

Plagiarism (the submission of work of another person as your own) and other anti-intellectual behaviour will not be tolerated. Your attention is directed to the "Student Discipline" section of the University Calendar as well as the UBC computer science Department Policy on "Plagiarism and Collaboration", available through the Undergraduate Web Page at:   <http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,54,0,0>.  In particular, note that **it is not acceptable to make a solution available as an aid to others.**

**Cooperation vs. Cheating**

Working with others on assignments is a good way to learn the material and we encourage it. However, there are limits to the degree of cooperation that we will permit. Any level of cooperation beyond what is permitted is considered cheating.

When working on programming assignments, you must work only with others whose understanding of the material is approximately equal to yours. In this situation, working together to find a good approach for solving a programming problem is cooperation; listening while someone dictates a solution is cheating. You must limit collaboration to a high-level discussion of solution strategies, and stop short of actually writing down a group answer.  Anything that you hand in, whether it is a written problem or a computer program, must be written by you, from scratch, in your own words. If you base your solution on any other written solution, you are cheating.  If you provide your solution for others to use, you are also cheating.

There will be random audit of assignment solutions through internet-based source code search engine: Any assignment found to be significantly similar to a publicly available source code without the proper acknowledgment will trigger an investigation for academic dishonesty in addition to any copyright violation.

**If you have any doubt that an action you are considering might be construed, by anyone, as cheating, DON'T DO IT. Ask for permission first.**

**Grading Practices**

Faculties, departments, and schools reserve the right to scale grades in order to maintain equity among sections and conformity to University, faculty, department, or school norms. Students should therefore note that an unofficial grade given by an instructor might be changed by the faculty, department, or school. Grades are not official until they appear on a student's academic record. [http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,41,90,1014](http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3%2C41%2C90%2C1014)

If you have any questions about how academic integrity applies to this course, please consult with your professor.

**Disability Assistance**

The Disability Resource Centre ensures educational equity for students with disabilities, injuries or illness. If you are disabled, have an injury or illness and require academic accommodations to meet the course objectives, visit our website for more information: <http://students.ok.ubc.ca/drc/welcome.html> or contact the DRC at:   [drc.questions@ubc.ca](mailto:drc.questions@ubc.ca)

**Equity, Human Rights, Discrimination and Harassment**

UBC Okanagan is a place where every student, staff and faculty member should be able to study and work in an environment that is free from human rights based discrimination and harassment.  If you require assistance related to an issue of equity, discrimination or harassment, please contact the Equity Office, your administrative head of unit, and/or your unit’s equity representative.

**UBC Okanagan Equity Advisor:   ph. 250-807-9291; email:** [equity.ubco@ubc.ca](mailto:equity.ubco@ubc.ca)

Web:  <https://equity.ok.ubc.ca/>

**Health & Wellness:**   
At UBC Okanagan health services to students are provided by Health and Wellness.  Nurses, physicians and counsellors provide health care and counselling related to physical health, emotional/mental health and sexual/reproductive health concerns. As well, health promotion, education and research activities are provided to the campus community.  If you require assistance with your health, please contact Health and Wellness for more information or to book an appointment.

**UNC 337**

Email: [*healthwellness.okanagan@ubc.ca*](mailto:healthwellness.okanagan@ubc.ca)

Web: [www.students.ok.ubc.ca/health-wellness](http://www.students.ok.ubc.ca/health-wellness)

**Sexual Violence Prevention and Response Office (SVPRO)**

A safe and confidential place for UBC students, staff and faculty who have experienced sexual   violence regardless of when or where it took place. Just want to talk? We are here to listen and help you explore your options. We can help you find a safe place to stay, explain your reporting options (UBC or police), accompany you to the hospital, or support you with academic accommodations. You have the right to choose what happens next. We support your decision, whatever you decide. Visit [svpro.ok.ubc.ca](https://svpro.ok.ubc.ca/) or call us at 250.807.9640

**Independent Investigations Office (IIO)**

*If you or someone you know has experienced sexual assault or some other form of sexual misconduct*by a UBC community member and you want the Independent Investigations Office (IIO) at UBC to investigate, please contact the ***IIO****. Investigations are conducted in a trauma informed, confidential*and respectful manner in accordance with the principles of procedural fairness. You can report your *experience directly to the****IIO****via email:*[*director.of.investigations@ubc.ca*](mailto:director.of.investigations@ubc.ca)*or by calling 604.827.2060*or online by visiting investigationsoffice.ubc.ca

**The Hub**

The Student Learning Hub (LIB 237) is your go-to resource for free math, science, writing, and language learning support. The Hub welcomes undergraduate students from all disciplines and year levels to access a range of supports that include **tutoring in math, sciences, languages, and writing, as well as help with study skills and learning strategies**. For more information, please visit the Hub’s website (<https://students.ok.ubc.ca/student-learning-hub/>) or call 250-807-9185.

**SAFEWALK**

Don't want to walk alone at night?  Not too sure how to get somewhere on campus?

**Call Safewalk at 250-807-8076.**

 For more information:  <https://security.ok.ubc.ca/safewalk/>  or download the UBC SAFE – Okanagan app.