



NajiElKotob /  
AwesomeMSO

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# Awesome MSO

Awesome Microsoft Office Learning Resources, References and Tutorials

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## Microsoft Office

- [Official Website](#) - Microsoft Office
- [Office Quick Starts](#)

- [Certifications and Exams](#)
  - [Certiport Authorized Testing Center Locator](#)
    - [Certification Testing at New Horizons \(Lebanon\)](#)

## General Knowledge

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- [Ribbons](#) - Ribbons are the modern way to help users find, understand, and use commands efficiently and directly.

## Special Tutorials and Resources

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- [Largest FREE Microsoft eBook Giveaway! \(Microsoft Developer Network\)](#) - Eric Ligman
- [TypingClub](#) - Learn Touch Typing for free!
- [Freepik](#) - Graphic resources for everyone, find Free Vectors, Stock Photos, PSD and Icons.
- [Flat Icon](#) - Use more than 1,427,500 Selection icons without crediting the author.

## Word ❤️

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- [Official Website](#) - Microsoft
- [Word templates](#)
- [GCF](#) - Free online learning at GCF Global

## Top YouTube Channels 📺 (Word)

- [Microsoft Word 2016](#) - GCFLearnFree.org
- [Word 2016 Tutorial Complete for Professionals and Students](#) - Sali Kaceli
- [Top 25 Word 2016 Tips and Tricks](#) - Sele Training

## Training

- [What is Word?](#)
- [Quick Start](#) - Create, Save, Edit and Collaborate
- [Write and Edit](#) - Edit, Find, Replace, Word Count and Manage Hyperlinks.

- [Format Text](#) - Format, List, Styles and Themes.
- [Lay out pages](#) - Margins, Columns, Orientation, Borders, Header/Footer, Page Break, Page Number and Tables.
- [Insert tables, pictures, and watermarks](#) - Table, Pictures, Icons, WordArts and Watermark.
- [Save and print](#) - Save, Print, Envelop, Labels and Mailing List.
- [Share and coauthor](#) - Share, Collaborate, Comment and Track.
- [Mail merge using an Excel spreadsheet](#)

## Tutorials

- [Microsoft Word 2013 Tutorial \(NC State University\)](#) - The purpose of this tutorial is to provide information on how to use some of the most commonly used features of Microsoft Word 2013 for Windows.

## Exams (Word)

- [MO-100: Microsoft Word \(Word 2019\)](#)
- [77-725: Word 2016: Core Document Creation, Collaboration and Communication](#)
- [77-726: Word 2016 Expert: Creating Documents for Effective Communication](#)

## Excel

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- [Moved to a New Repository](#) - Awesome Excel

## PowerPoint

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- [Moved to a New Repository](#) - Awesome PowerPoint

## Outlook

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- [Official Website](#) - Microsoft
- [GCF](#) - Free online learning at GCF Global

## Top YouTube Channels 📺 (Outlook)

- [Beginner's Guide to Microsoft Outlook](#) - Technology for Teachers and Students

## Training

### Essential Training

- [Outlook Training](#)

## Microsoft Project

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- [Awesome Project Management](#) - The previous list of references and resources have been moved to that page. ☀️