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| Interview: Prepare a format which must address following along with 10 questions  Title: Interview Questions for “FirstClass Interior”  Date: 20 / 10 / 21  Time: (Time @ interview starts)  Name of the client: FCI  Name of Business Analyst: Clay-Henry Fisher  Any other detail:  Then Add 4 Questions to gather their needs. Each question must have a descriptive answer. |
| Question 1: What types of pages are you wishing to have along the top navigation bar?  A: Static pages, four, front page, contact up, about us, shop Question 2: What is your expected layout for each of these pages?  A: UI principle, User experience principle, same header / footer on all pages  Question 3: What information would you like on each page?  A: Check project requirements  Front page – main projects  Contact Us – contact information  Question 4: Is there any information you want seen on every page?  A: Footer – one line – return policy (products can be returned within 15 days) |

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| Questionnaire: Prepare a format which must address following along with 10 questions  Title: Questionnaire for “FirstClass\_Interior”  Date: 20 / 10 /21  Name of Owner:  Name of Business Analyst: Clay-Henry Fisher  Any other detail:  Then Add 4 Questions to gather their needs. |
| Question 1: Are you wishing for the website to be continuously updated?  A: in the future we will add more products but do not add those tasks on board right now as we are just focusing on basic requirements,  Question 2: Any specific colour / design schemes you are wishing for us to comply to?  A: You can use any color scheme that match with our website concept and it should be atractive.  Question 3: What is some information you absolutely need displayed?  A: Could you add a return policy in the footer ie:"customer can replace and return product within 15 days".  Question 4: Are you willing to have our brand / logo marked somewhere in order to show who made the website?  A: Yes you can add your company logo and compny name at the bottom right(in footer section). |