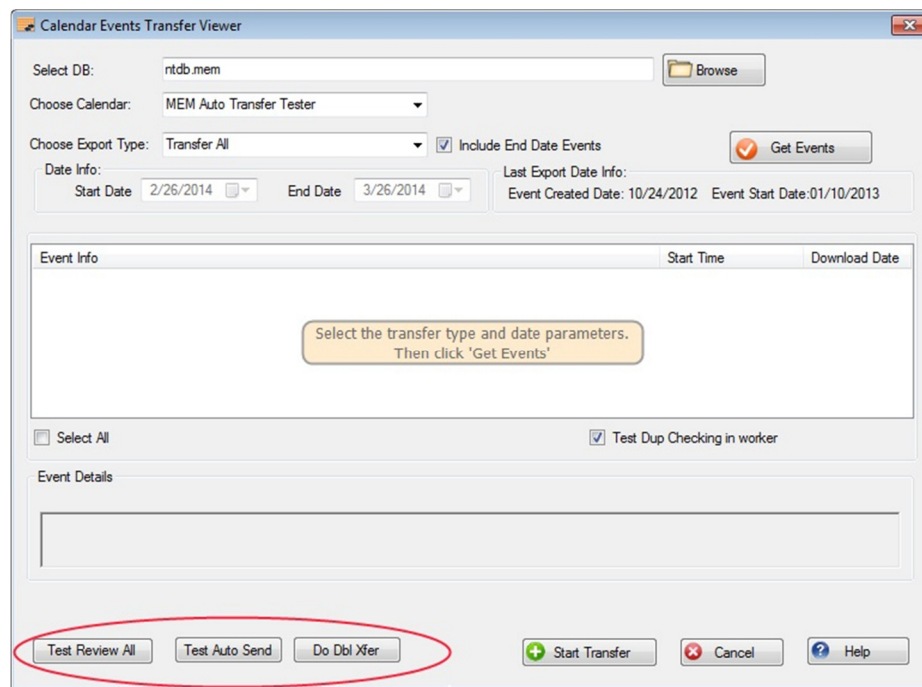# How to Mock a MyECFMail Calendar Events Auto-Transfer from the Session Manager

You can use the MyECFMail Session Manager to test the transfer of calendar events to Google or Outlook.

> *Note: These instructions assume that the user has already set up an auto-transfer to Google or Outlook.*

Testing Steps

1. **Launch SessionManager.exe** from the MyECFMail directory and enter the standard tech password.
2. **Select Calendar Export Testing** from the options list and Click Go.
3. If you are testing Outlook, **click Transfer Events (Tech)** in the Outlook Section. To test Google click the Tech button in the Google section.
4. A Calendar Events Transfer Viewer with additional tech support options launches.

5. Use the Transfer Viewer to load and select the events to transfer.
6. Click **Test Auto Send**.

> *Note: For tech support purposes, the first test you run should contain a single event. If that test is successful, you can then attempt to test with multiple events.*