# Retrospective Individual Contribution Mark Form

Team ID: 3 Sprint ID: 1 Date: 28/10/2016

Individual Performance Multiplier Table

During the Sprint Retrospective meeting discuss individual performance within the scrum team. The Scrum Leader should then fill in this form, get each member to sign it and, finally, give it to the Product Owner (Seminar staff).

Enter appropriate multiplication factors and calculate the overall multiplier for each team member. Each member should then sign against their row to show they are in agreement that their performance factor has been fairly calculated.

| Name | Scrum Leader | Contribution | Overall Multiplier | Signature |
| --- | --- | --- | --- | --- |
| Alexa Evans | Y | 25% | 1.2 | Alexa Evans |
| Dan Clift | N | 25% | 1.0 | Dan Clift |
| Aaron Clarke | N | 25% | 1.0 | Aaron Clarke |
| Jack Cooper | N | 25% | 1.0 | Jack Cooper |
|  |  |  |  |  |

Notes:

### Scrum Leader

If the student is the Scrum Leader insert a multiplier of 1.2 otherwise insert 1.

### Levels of Contribution

If all members have contributed fairly then give them 1. If a member has contributed less give them a fraction of this, for example if they have only done about half the work of other team members then give them 0.5.

### Overall Multiplier

This will be used to multiply the Sprint Team Mark to calculate individuals’ marks for the sprint. Calculate it by multiplying the other multipliers together e.g.

For a Scrum Leader with full contribution:

1. Scrum Leader multiplier= 1.2
2. Contribution multiplier = 1
3. Overall multiplier would be 1.2 x1 = 1.2.
4. For a team score of 65% this individual would receive a score of 65 x 1.2 = 78% (note that overall marks will be capped to 100%).