Extrapolated Explanation

<Team> should send a message in the Quality Assurance and Security discord channel on the class discord. In this message, <Team> should state their team, the item to be reviewed, and what the path is to the item. In addition, a Trello card for the item would be created or moved into an active testing label.

Ex: "Hello! Requirements team here. We'd like to submit our SRS for review. This is located at main/Requirements/SRS"

Quality Assurance should work on the software artifact and document the process. These documents can be found under the Quality Assurance and Security folder on github, and possibly under addition sub folders.

Ex: QA has a folder with a table of equivelance based class tests on a piece of code being reviewed.

QA will open an issue on Github related to the software artifact. These issues will have labels associated with the item being reviewed and the related team. QA will also send a message in the <Team> discord channel to tell the <Team> about the issue.

Ex: "Hello Engine/DB! QA here. We've reviewed your code and submitted an open issue report on github called "botcodeV1 QA issues". Please check it out when you can."

QA will wait for <Team> to review the issue report on github. One by one, <Team> should respond to each numbered issue on the issue report section with their resolution, or if they need additional information. This should be done to completion.

Ex: "... For issue #3 we have fixed the line of code responsible. For issue #4 we have deemed it a non-issue and that it shouldn't be fixed. ..."

QA will close the issue, moving it to the "closed" section on github. QA will also shift the card for the item on the Trello to completed.

Ex: "serverHost V1 marked as quality assured" -Trello Card

QA&S reports the issues and their resolution status on a QA&S report document. This document is then uploaded to the github.

Ex: "serverHost V1 marked as quality assured" -Trello Card

Following the QA&S template, QA will document the history of issues and their resolution on a template. This is for us to look back on later, a history of completed work, and a cleaner formatted issue report list to refer to. Once finished, this will be filed under the github for anyone to view if they wish.